KANSAS CHRISTIAN COLLEGE

Est. 1938

2025-2026 ACADEMIC CATALOG

Kansas Christian College exists to develop servant leaders who know God, who have a passion for holiness of heart, and who are inspired and prepared for a lifetime of learning and Kingdom service.

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Contents

*Note: "Biblical" is capitalized throughout as a form of reverence for the Word of God contrary to standard English grammar.

Letter from the President

Dear Student,

We are excited that you have chosen to attend Kansas Christian College! For 85 years, KCC has been developing servant leaders to change the world around them for Christ. Whether you are preparing to enter the marketplace or full-time ministry, KCC is a place that can help you achieve the calling that God has placed on your life. You may be a new follower of Jesus or one who has been serving Him since you were a child, or you might be still on a spiritual journey where you are seeking the truth about Jesus. Regardless, at KCC we are committed to providing an environment that points you to Christ and helps you understand what it means to be a fully-devoted follower of Him.

Our mission is to develop servant leaders who know God, who have a passion for holiness of heart, and who are inspired and prepared for a lifetime of learning and kingdom service. We live in a self-consumed, "me-first" society. Most people live to serve themselves and their interests. Jesus taught us another way. He taught us the point of humbling ourselves and serving others around us. He was the greatest servant, humbling Himself even to the point of death on a cross (Phil. 2:8). At KCC we desire to model what it means to be a servant while helping our students understand the importance of serving others, following the teachings of Jesus.

There is a leadership gap in our world. Now, more than ever, we need men and women to stand in that gap and be Spirit-filled leaders in every walk of life. We have been called to influence our culture and be a "light in the darkness." We hope that your time at KCC will prepare you to be a leader among your peers who will stand for the Truth of God's word.

God revealed Himself to us through His Word, the Bible, and ultimately through His Son, Jesus Christ. The Bible is a "lamp unto our feet and a light unto our path" (Ps. 119:105). It provides truth for our lives and helps us understand our place in God's story of and for mankind. We hope you will come to understand the importance of God's Word as the authoritative guide for your life.

Learning should be a life-long endeavor. It doesn't end when your time at KCC ends. Whether you are here for two years, completing an associate degree, or four years completing a bachelor's degree, we believe your time here will be engaging and give you the tools for further study beyond KCC, whether that be formal or informal. We hope that you develop a love for learning while you are at KCC.

Again, we welcome you to KCC, and we are so thankful that God brought our paths together! God wants you to be a world-changer! Make the most of your time here so that God can use you in a mighty way!

Chad Pollard

2025-2026 Academic Calendar

2025 - 2026		
Date(s)		**Description**
Fall Semester		
7/18/2025		New student applications due /Late fee applies after this date
8/5/2025		WOW: Off-Campus Registration
8/6/2025		WOW: Off-Campus Registration
8/7/2025		WOW: Move-In Day
8/8/2025		WOW: Move-In Day
8/9/2025		WOW: KCC Residents - All Halls
8/11/2025		WOW: New Student Orientation
8/12/2025		First day of classes; $50 late registration fee begins
8/12/2025 -	9/15/2025	SubTerm A
8/12/2025 -	9/29/2025	Half Term X
8/15/2025		Last day to enroll in SubTerm A/Half Term X
8/15/2025 -	8/17/2025	Student Retreat
8/18/2025		Last day to drop for 75% refund - SubTerm A/Half Term X
8/25/2025		Last day to drop for a 50% refund - SubTerm A/Half Term X
9/5/2025		Fall Census Date
9/8/2025		Last day to drop (with 0% refund) - SubTerm A/Half Term X
9/15/2025		Last day of SubTerm A
9/16/2025 -	10/20/2025	SubTerm B
9/19/2025		Last day to enroll in SubTerm B
9/22/2025		Last day to drop for 75% refund - SubTerm B
9/22/2025		SubTerm A Grades Due
9/29/2025		Last day to drop for a 50% refund - SubTerm B
9/30/2025 -	10/6/2025	Half Term Break (Half Term Students Only)
10/7/2025		Student Leadership Conference
10/7/2025 -	11/24/2025	Half Term Z
10/10/2025		Last day to enroll in Half Term Z

10/13/2025			Last day to drop (with 0% refund) - SubTerm B
10/13/2025			Last Day to drop for 75% refund - Half Term Z
10/13/2025			Spring course registration opens
10/20/2025			Last day of SubTerm B
10/20/2025			Last day to drop for a 50% refund - Half Term Z
10/21/2025	-	11/24/2025	SubTerm C
10/24/2025			Last day to enroll in SubTerm C
10/27/2025			Last day to drop for 75% refund - SubTerm C
10/27/2025			SubTerm B Grades Due
11/3/2025			Last day to drop for a 50% refund - SubTerm C
11/3/2025			Last day to drop (with 0% refund) - Half Term Z
11/17/2025			Last day to drop (with 0% refund) - SubTerm C
11/24/2025			Last day of SubTerm C
Winter (X and InterTerm)			
11/25/2025	-	12/1/2025	Thanksgiving Break (no break for Dual Degree students completing a Winter course)
11/25/2025			First day of classes - Winter X Term; $50 late registration fee begins
11/25/2025	-	1/12/2026	Winter X Term
11/28/2025			Last day to enroll in Winter X Term
12/1/2025			Last day to drop for 75% refund - Winter X Term
12/1/2025			SubTerm C Grades Due
12/2/2025			First day of classes - Winter InterTerm; $50 late registration fee begins
12/2/2025	-	1/12/2026	Winter InterTerm
12/5/2025			Last day to enroll in Winter InterTerm
12/8/2025			Last day to drop for 75% refund - Winter InterTerm
12/8/2025			Last day to drop for a 50% refund - Winter X Term
12/15/2025			Last day to drop for a 50% refund - Winter InterTerm
12/22/2025			Last day to drop (with 0% refund) - Winter X Term
12/23/2025	-	12/29/2025	Christmas Break

12/26/2025			Last day to drop (with 0% refund) - Winter InterTerm
1/12/2026			Last day of Winter X and InterTerm
Spring Semester			
1/12/2026			Student Orientation (new students only)
1/13/2026			First day of classes; $50 late registration fee begins
1/13/2026	-	2/16/2026	SubTerm A
1/13/2026	-	3/2/2026	Half Term X
1/16/2026			Last day to enroll in SubTerm A/Half Term X
1/19/2026			Last day to drop for 75% refund - SubTerm A/Half Term X
1/19/2026			Winter X and InterTerm Grades Due
1/26/2026			Last day to drop for a 50% refund - SubTerm A/Half Term X
2/6/2026			Spring Census Date
2/9/2026			Last day to drop (with 0% refund) - SubTerm A/Half Term X
2/16/2026			Last day of SubTerm A
2/17/2026	-	3/23/2026	SubTerm B
2/20/2026			Last day to enroll in SubTerm B
2/23/2026			Last day to drop for 75% refund - SubTerm B
2/23/2026			SubTerm A Grades Due
2/23/2026			Application for graduation due
3/2/2026			Last day to drop for a 50% refund - SubTerm B
3/2/2026			Last day of Half Term X
3/3/2026	-	3/9/2026	Half Term Break (Half Term Students Only)
3/10/2026	-	5/4/2026	Half Term Z
3/13/2026			Last day to enroll in Half Term Z
3/16/2026			Last day to drop (with 0% refund) - SubTerm B
3/16/2026			Last day to drop for 75% refund - Half Term Z
3/23/2026			Last day of SubTerm B
3/23/2026			Last day to drop for a 50% refund - Half Term Z
3/24/2026	-	3/30/2026	Spring Break (All Students)
3/31/2026	-	5/4/2026	SubTerm C

4/3/2026			Last day to enroll in SubTerm C
4/6/2026			Last day to drop for 75% refund - SubTerm C
4/6/2026			Last day to drop (with 0% refund) - Half Term Z
4/6/2026			SubTerm B Grades Due
4/13/2026			Last day to drop for a 50% refund - SubTerm C
4/27/2026			Last day to drop (with 0% refund) - SubTerm C
4/27/2026			Spring course registration opens
5/4/2026			Last day of SubTerm C/Half Term Z
5/8/2026			Grade submission deadline – 1:00 p.m.
5/9/2026			Commencement
Summer 1 and X			
5/19/2026	-	6/22/2026	Summer 1 Session
5/19/2026	-	7/13/2026	Summer X Session
5/25/2026			Last day to drop for 75% refund - Summer 1 & X
6/1/2026			Last day to drop for a 50% refund - Summer 1 & X
6/15/2026			Last day to drop (with 0% refund) - Summer 1 & X
6/22/2026			Last day of Summer 1 Session
7/13/2026			Last day of Summer X Session
Summer 2			
6/23/2026	-	8/3/2026	Summer 2 Session
6/29/2026			Last day to drop for 75% refund - Summer 2
6/30/2026	-	7/6/2026	Independence Day Break
7/13/2026			Last day to drop for a 50% refund - Summer 2
7/17/2026			New student applications due /Late fee applies after this date
7/27/2026			Last day to drop (with 0% refund) - Summer 2
8/3/2026			Last day of Summer 1 Session
8/11/2026			Fall Semester Begins

Note: The dates on this calendar are subject to change at the discretion of the administration.

General Information

HISTORY OF KCC

Kansas Christian College had its beginning in the Church of God (Holiness) at 29th and Askew in Kansas City, Missouri. There had been a growing concern that the young men and women of the Churches of God (Holiness), whom God had called to ministry, should have a proper place to prepare. The church building and some rented facilities nearby provided the campus from 1938 to 1941 for what was initially named the Kansas City Bible College and later, until 2015, was known as Kansas City College and Bible School.

In the summer of 1941, the school, realizing that it needed to expand, moved to its present location at 74th and Metcalf in Overland Park, a residential community in the southern part of the greater Kansas City area. The campus of about twenty acres provided a spacious setting for the school. Since that time, the school has allocated several tracts of land for other purposes; for example, one for the College Church and the other for the Herald and Banner Press, leaving about eleven acres in our present campus.

The original campus had six buildings, including a fifty-six-room dormitory, an administration building, a kitchen/dining room, and three family dwellings. In 1947 a chapel and classroom building was erected. In 1957 a classroom building was built to house the high school.

The college launched a major building program in 1965 with the erection of a 46-room dormitory with kitchen and dining room facilities on the lower level, a two-story classroom building with almost 20,000 square feet of floor space, and a multipurpose auditorium used for camp meetings and other general assemblies. This expansion also provided physical education facilities and office space. With the completion of these buildings came the razing of the old administration building and the kitchen and dining hall.

One cannot view the present campus and facilities of Kansas Christian College without knowing that through the dedicated labors and consecrated money of many, God has wrought a miracle. Kansas Christian College remains devoted to the training of men and women for holy life and service, making an impact on our world today.

ACCREDITATION

Kansas Christian College, a liberal arts college of the Church of God (Holiness), is accredited by the Commission on Accreditation of the Association for Biblical Higher Education (5850 T.G. Lee Blvd., Ste. 130, Orlando, FL 32822; (407) 207-0808; https://www.abhe.org/). The college is authorized to offer associate and baccalaureate degree programs in business leadership, business leadership with sport management emphasis, elementary education, healthcare administration, interdisciplinary studies, leadership and ministry, psychology, religion, and worship ministry. At the graduate level, the college is authorized to offer master's degree programs in business administration and Christian ministry.

The college is a member of the National Christian College Athletic Association (NCCAA) and the Association of Christian College Athletics (ACCA).

KCC is a member of the Kansas Independent College Association (KICA).

KCC is a member of Kansas Association of Collegiate Registrars and Admissions Officers (KACRAO).

AFFILIATION

Although KCC has an association with the Church of God (Holiness), it welcomes and actively recruits students of various denominations and backgrounds.

MISSION STATEMENT

Kansas Christian College exists to develop servant leaders who know God, who have a passion for holiness of heart, and who are inspired and prepared for a lifetime of learning and Kingdom service.

VISION STATEMENT

The vision of KCC is to see thousands of students change the world for Christ.

INSTITUTIONAL GOALS

That Kansas Christian College graduates

- Can articulate a Biblical worldview
- Can clearly articulate the meaning and practical expressions of holiness of heart
- Are equipped with practical tools for ministry
- Are equipped for further study
- Possess a deepened passion for disciplines of spiritual development

CORE VALUES

KCC's core values are

- Christ-likeness
- Service
- Lifetime Learning
- Leadership
- Authority of Scripture

STATEMENT OF FAITH

Section 1. GOD - We believe there is one God, who is infinite, sovereign, eternal, and the creator of everything. He is holy in His attributes and His nature. He is triune in His essential being and is Biblically revealed as Father, Son, and Holy Spirit. (Ps. 90:2; Matt. 3:16, 17)

Section 2. JESUS CHRIST - We believe Jesus Christ is very God and very man. He was conceived by the Holy Spirit and born of the Virgin Mary. He died upon the cross, the Just for the unjust as a substitutionary sacrifice, and all who believe in Him are justified on the ground of His shed blood. (John 1:1, 14, 18; Phil. 2:5-8)

Section 3. HOLY SPIRIT - We believe the Holy Spirit is a divine person sent to indwell, guide, teach, and empower the believer, and to convince the world of sin, of righteousness, and judgment. (John 16:7-15; Acts 1:8)

Section 4. THE BIBLE - We believe the Old and New Testaments are the inerrant, infallible, inspired Word of God as originally given. They were written by men who were guided by the Spirit, and as such they stand as the only authority on God's plan for the salvation of mankind. The Bible is the only rule of faith and practice for Christians. (2 Tim. 3:16-17)

Section 5. MAN - We believe man was created in the image and likeness of God; he fell through disobedience, thereby incurring both physical and spiritual death. All men are born with a sinful nature, are separated from God, and can be saved only through the atoning work of the Lord Jesus Christ. The portion of the impenitent and unbelieving is existence forever in conscious torment; that of the believer is everlasting joy and bliss. (Gen. 1:26-27; Rom. 3:10-18, 23; Rom. 6:23 Ps. 53:1; Rom. 8:7)

Section 6. SALVATION - We believe salvation has been provided through Jesus Christ for all men. Those who repent and believe in Him are born again of the Holy Spirit, receive the gift of eternal life, and become the children of God. (Eph. 2:8-9; Rom. 5:1)

Section 7. ENTIRE SANCTIFICATION – We believe it is the will of God that each believer should be entirely sanctified whereby at a time after their new birth in Jesus Christ they are cleansed of the nature of sin and filled with the Holy Spirit. By this experience of God's grace, they are then empowered for continued growth, holy living, fruitful witness, and effective service in their relationship with Christ. This is both a crisis and a progressive experience. (1 Thess. 5:23-24; Rom. 6:6; Rom. 12:1, 2)

Section 8. DIVINE HEALING - We believe in divine healing. Prayer for the sick and anointing with oil are taught in the Scriptures and are privileges for the Church in this present age. (James 5:14, 15)

Section 9. THE CHURCH - We believe the Church consists of all those who believe in the Lord Jesus Christ. Through the merits of His blood, they are born into the family of God and remain in it so long as they are walking in the light. The Lord Jesus Christ is the Head of the Church, which is His body. Our chief purpose is to worship and serve Him. Christ has commissioned the Church to proclaim the Gospel to all the world. In addition, the local church is a body of believers who join together for edification through the inspired Word, for prayer and fellowship, and the observance of the ordinances of baptism and the Lord's Supper. (Eph. 1:22-23; 5:23-30)

Section 10. RESURRECTION - We believe that those who die in Christ are immediately present with Him, while those who die in sin suffer the torments of hell awaiting the final judgment. We believe there shall be a bodily resurrection of the just and of the unjust: for the former a resurrection unto life and for the latter a resurrection unto final judgment. (Luke 16:19-26; 1 Thess. 4:15-17; Rev 20:12-15)

Section 11. ESCHATOLOGY - We believe the second coming of the Lord Jesus Christ is a vital doctrine of the Bible and is the vibrant hope of the church. This coming will be a visible, personal return for the Church. Since there is no method of predicting when He will return, the incentive for active holy living is magnified. (Acts 1:11; 1 Thess. 4:15- 17)

COLLEGE FACILITIES

There are six significant buildings on the Kansas Christian College campus, as well as several staff residences. The Cowen Memorial Auditorium is both the campus gymnasium and the location of several administrative offices. Palmer Education Center is the home of Overland Christian Schools. Shaver Hall is an 86-person-capacity dormitory with several staff apartments, a cafeteria, student lounges, and laundry facilities. KCC holds classes in the college classroom building, which also houses the student center, music practice rooms, and faculty offices. The administration building houses several administrative offices, two classrooms, and the Watkins Memorial Library. The student services building houses admissions, financial aid, and student services.

LIBRARY AND TECHNOLOGY

The Watkins Memorial Library, located on the lower floor of the Administration Building, serves both the high school and college departments of KCC. The purpose of the academic library is to offer necessary

research materials for students and faculty to support the curriculum of KCC and to provide a variety of options for recreational reading. The campus has Wi-Fi networks for the library, classrooms, and dorms.

Library Resources

The library offers mostly religious books and magazine titles; however, there are materials available on a variety of topics, including history, science, math, literature, music, and psychology. A section of young adult fiction books is easily accessible to patrons. Also available: ProQuest, Infotrac, NetLibrary eBooks, Business and Management Practices, Routledge Religion eCollection. DVDs, videos, and CDs comprise non-print resources. Patrons may use the following non-circulating CD libraries within the library: Jeremiah LifeWorks, Thomas Nelson Bible Study, Quick Verse, Expositor's Bible Commentary, Lucado LifeWorks, Logos Scholars, McArthur LifeWorks, PC Bible Study, and Spanish Learning Suite. Watkins Memorial Library makes 400+ free e-books available through a Kindle login on any device. For more information, contact the librarian. The library has Internet availability on patron computers, and there is a printer/copier available for use. School-related printing is included in student fees, while the library charges patrons $.10 per page for personal printing. Students and teachers are encouraged to bring laptops and tablets to the library and to use the Wi-Fi capabilities.

Research Tools

Library staff is available to assist patrons with research methods. The library OPAC catalog is available online. Library users may check their library accounts to see when their items are due or to search for needed resources. Library users can gain access to the catalog through the following link: https://kcc.populiweb.com/library.

KCC students, teachers, and outside patrons can acquire the use of several databases for research purposes through the Kansas State Library. Take note that it is essential to select "Online Resources" on the home page, and then choose from the numerous databases available. Go to the following website to begin researching: http://www.kslib.info/. No login is required.

KCC has also provided a list of curated open resources in various databases that cover our degree areas. Those sources may be found on the KCC Library website at https://www.kansaschristian.edu/academics-overview/library-resources/.

To retrieve information through religious databases and articles, patrons may set up a complimentary account with LOGOS for research purposes at https://www.logos.com/signin. After completing this, patrons may install the LOGOS application on a personal device at https://www.logos.com/apps.

Library Agreements

The KCC Watkins Memorial Library has established reciprocal borrowing with the Mabee Library of MidAmerica Nazarene University (MNU). KCC students may use the reference department and computers at the Mabee Library, and they have borrowing privileges there. KCC extends this same courtesy to the students of MNU. KCC students may also use the reference department of the Nazarene Theological Seminary library.

KCC STUDENT DISABILITY ACCOMMODATION

The Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act prohibit discrimination against individuals with disabilities. The purpose of these laws is to remove barriers that prevent qualified individuals with disabilities from enjoying the same opportunities available to persons without limitations. A student with a disability who wishes to request a reasonable accommodation must contact the academic affairs office for academic concerns or the student services office for non-academic

matters. Further, for a student to be provided an accommodation in their academic pursuits, they must have submitted a diagnosis letter from a licensed medical professional to KCC. KCC's complete policy regarding student disability accommodations is available at https://kansaschristian.edu/kcc-ada-policy/.

EDUCATIONAL RIGHTS AND PRIVACY

The Family Educational Rights and Privacy Act (FERPA) of 1974 (also known as the Buckley Amendment) is a federal privacy law affording students certain rights concerning their education records. Kansas Christian College complies fully with this law. The college registrar serves as the institutional FERPA compliance officer. The full notification of student privacy rights under FERPA is available at http://kansaschristian.edu/ferpa-notifications/.

CLERY DISCLOSURE

Kansas Christian College complies with the federal statute known as The Jeanne Clery Disclosure of Campus Security Policy and Campus Crimes Statistics Act. Students, prospective students, employees, and potential employees may request a copy of the most recent Annual Campus Security and Fire Safety Report from the student services office. The Campus Security Report is also available at https://kansaschristian.edu/campus-security-fire-safety/.

Admissions

ADMISSION REQUIREMENTS

Kansas Christian College admits students of any race, color, gender, or national or ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate based on age, race, color, gender, disability, or national or ethnic origin in the administration of its educational policies, admissions policies, scholarship programs, and athletic and other school-administered programs. Although KCC has an association with the Church of God (Holiness), it is non-denominational. It accepts students of various religious persuasions as long as they are willing to abide by the principles and policies of the school.

KCC seeks to foster a safe learning environment. Individuals convicted of a felony must disclose this information as part of their application. Based on the nature of the offense and other factors, the college reserves the right to deny admission, revoke admission, limit enrollment, or restrict the activities of a student. KCC will issue campus notifications when necessary. Failure to disclose a felony conviction may result in the student being immediately withdrawn from current classes and may result in disciplinary action, including dismissal or expulsion, as outlined in the KCC Student Handbook.

Admission to KCC may be denied to those persons whom the college considers to be a potential danger to the safety, security, and educational environment of the college. The college may revoke, or may subject to certain conditions, the admission of any already-admitted person who is deemed to be a potential danger to safety or security or threatens to disrupt educational processes. Such a person shall be afforded due process as required by law.

Unless part of the College Now high school program, applicants must be high school graduates with a minimum of 18 units. However, students who have not had the opportunity to complete their high school training may be admitted by successfully passing the General Educational Development (GED) test. Students presenting a GED must be at least 18 years of age. The admissions department will consider other special situations.

PROVISIONAL ACCEPTANCE POLICY

A student with an incoming GPA below 2.0 may, at the discretion of the Applications Review Committee, be admitted to KCC provisionally.

Students admitted provisionally for academics will be required to register for a one-hour tutoring class the first semester and are not permitted to take more than twelve credit hours in the first semester. The students may not register for a 200-, 300- or 400-level class without written permission from the Chief Academic Officer (CAO).

Failure to meet with the academic advisor as directed in the procedures manual or to attend the tutoring class as scheduled shall result in suspension from classes until such meetings have taken place.

PLACEMENT EXAMS & INVENTORIES

KCC may use various surveys and inventories as part of its Student Success efforts to help better support students.

These surveys and inventories do not affect GPA in any way and are delivered through the student information system (Populi).

"College Now" Program

KCC has designed the "College Now" program to provide high school (home, private, and public school) students with the opportunity to take KCC classes. The program offers these students the option of taking courses for college credit.

- Students must submit a College Now program application form. The Application can be found on the KCC website at www.kansaschristian.edu/college-now/.
- KCC will charge students $125/credit hour as well as applicable fees. Parents must make arrangements with the business office before students enroll in courses.
- Textbooks are part of the cost of tuition.
- If students wish for the courses to count for high school credit as well as college credit, students should verify with their high school that it will accept KCC courses for high school credit.
- Any tuition or fees charged by the high school will be in addition to the college tuition and fees.

Admission Process

1. Fill out the application form available online at www.kansaschristian.edu.
2. Submit *official* high school transcripts to KCC. KCC requires official high school transcripts for admittance. Official transcripts must be sent from the school directly to Kansas Christian College. Transcripts received from the student or other third party cannot be accepted.
3. Transfer students, submit *official* transcripts from all colleges previously attended. Official transcripts must be sent from the school directly to Kansas Christian College. Transcripts received from the student or other third party cannot be accepted.
4. Complete the FAFSA and request submission of your ISIR to KCC. Our institutional number is 021689.
5. When notified that KCC has accepted your application, submit the $50 enrollment fee.

Application for Readmission

A student who discontinues attendance at KCC for one or more semesters must apply for readmission. If the reason for discontinuation was poor conduct, class attendance, or progress, KCC would favorably consider the application if there is evidence to show that the student has removed the cause of the deficiency. The admissions committee may decide to outline specific requirements for admission for previously dismissed students.

Advanced Placement

High school graduates may receive credit for Advanced Placement (AP) examinations of The College Board (https://ap.collegeboard.org). A score of three (3) or higher on exams is required to be accepted for credit on an AP exam. AP scores on high school transcripts will not be accepted. It is the responsibility of the student to request that official score reports be mailed directly to the Office of the Registrar at Kansas Christian College from The College Board.

International Students

Kansas Christian College welcomes international students who seek to be trained and equipped for active Christian service. The process of securing a student visa can be complicated and time-consuming. Prospective students should plan to have their applications submitted to KCC several months in advance.

We recommend that international students begin classes at the beginning of the KCC academic year in August.

Procedure for Admission as an International Student

1. Fill out the application form available online at www.kansaschristian.edu.
2. On the application form, provide contact information for three individuals who can provide character references for you. These should be individuals such as former teachers, pastors, coaches, job supervisors, or others who have held a position of authority over you. References from persons related to you will not be accepted.
3. Submit a non-refundable application fee of $200.00.
4. Submit official high school transcripts to one of KCC's approved credential evaluation service to verify equivalence with a US high school diploma. If you wish to transfer credits from a foreign college, the provider must also evaluate those transcripts. You are responsible for the evaluation fees. Please refer to the international admissions page of our website for approved evaluation agencies.
5. If your language of instruction is not English, you must present proof of English proficiency.
6. KCC admissions will send you an Affidavit of Support (I-134) form and a Certificate of Eligibility for Nonimmigrant Student Status (I-20) information form. You must complete the I-20 information form, and you or a sponsor must complete the Affidavit of Support, which validates sufficient financial resources for your expenses. The approximate cost for each year of college, which includes room, meals, tuition, and fees, is $23,000. This amount is due upon enrollment.
7. When the KCC admissions department approves you for study, an I-20 will be issued to you. Apply for a student visa from the nearest United States embassy. At that time, the embassy will advise you concerning the requirements and regulations for study in the United States.

English Proficiency

International students whose language of instruction is not English must submit proof of English language proficiency. Test score reports must be official, come directly from the testing service, and be submitted at least thirty days before classes begin for the semester. The scores must be less than two years old.

IELTS Exam Band Scoring	Duolingo English Test Score Conversion	TOEFL Overall Score Conversion
9	160 to 155	118 to 120
8.5	150 to 145	115 to 117
8	140 to 135	110 to 114
7.5	130 to 125	102 to 109
7	120 to 115	94 to 101
6.5	110 to 105	79 to 93
6	100 to 95	60 to 78
5.5	90 to 85	46 to 59
5	80 to 75	35 to 45
4.5	70 to 65	32 to 34
0 to 4.5	60 to 55	0 to 31

The language proficiency requirement can be satisfied in the following ways:

1. TOEFL: A minimum TOEFL score of 60 on the Internet-based TOEFL or 530 on the paper exam, OR
2. IELTS: A minimum IELTS score of 6.0 on the academic test, OR
3. DUOLINGO: Score of 95 or higher, OR
4. SAT: a score of 500 or higher on the Evidence-Based Reading and Writing section, OR
5. ACT: Score of 18 or higher on the English section, OR
6. A transcript from an accredited US college or university documenting the completion of the equivalent of KCC's English Composition I with a grade of C or better, OR
7. A transcript from an accredited US college or university documenting the completion of a minimum of twelve transferable credit hours of non-ESL courses with a cumulative GPA of 2.0 or higher, OR
8. A transcript from a US high school documenting graduation and attendance for at least three years.

International students may be conditionally admitted with the following test scores:

1. TOEFL: A minimum TOEFL score below 60 on the Internet-based TOEFL or 500 on the paper exam
2. IELTS: A minimum IELTS score of 5.5 on the academic test
3. DUOLINGO Score 45-94

Students who fail to meet these thresholds may address an appeal to the vice president of admissions for presentation to the Administrative Committee, requesting conditional admittance.

Students will remain in conditional status until they attain the minimum language proficiency requirement.

*Such students will be **required** to enroll in **only** ESL Courses for one semester. After one semester, if they score 95 or more on Duolingo, they are eligible and required to take English Comp I. If they score lower than Duolingo 95, they **may** be permitted to take English Comp I and other courses in conjunction with ESL courses.*

KCC will still classify conditionally-admitted students as undergraduate students in their requested major preferences. This will, of necessity, prolong their time to completion of the program.

Student Life

STUDENT LIFE ACTIVITIES

Kansas Christian College believes that student life activities are an essential part of a student's education. Some of these activities provide the student with an opportunity to channel skills and learning into practical experience. Other events are for enjoyment and relaxation and allow students to fellowship with classmates. KCC intends that all of these activities be Christ-honoring and have a part in developing the spiritual lives of our students. The following are some of the student life opportunities which KCC provides outside of the classroom.

SPIRITUAL LIFE

Because we are training men and women to serve in the church at home and abroad, we strongly urge our students to attend and participate in a local congregation regularly. There are several local Churches of God (Holiness), all of which provide regular and special services. All students are encouraged to attend

one of these. However, we do recognize that students come to KCC from various denominations and may wish to continue their affiliations with them.

Chapel and small groups are a vital part of community life at Kansas Christian College and meet each week. KCC designs chapel services to provide an opportunity to contribute to the integration of faith, learning, and living. On Tuesdays, students will meet with their small groups during the designated time period. On Wednesdays, students will attend chapel.

See the *Student Handbook* for Chapel Attendance policy.

KCC Week of Welcome

All students are required to participate in KCC Week of Welcome before the fall semester begins. Various sessions will seek to acquaint the student with aspects of college life, as well as with the philosophy, policies, and procedures of KCC. KCC Week of Welcome ends with an all-student retreat.

Campus Organizations

Students are encouraged to participate in extracurricular and co-curricular activities. Several organizations on campus provide opportunities for such involvement.

The Student Leadership Team represents the interests of the student body and, under the direction of a sponsor, gives leadership and assistance in the planning of student activities. Each school year, council officers and a representative from each class are elected to this organization by the student body.

Students are required to uphold satisfactory academic progress in order to participate in any extracurricular activities. Should a faculty member or administrator have concerns about a student's academic progress in courses, they may recommend to the Academic Dean that students step down from their activities until performance improves. In such cases, the student will meet with a Student Success Coordinator, Advisor, Academic Dean, or Chief Academic Officer to discuss their progress and work on a success plan.

Housing and Food Services

One vital source of personal development is community living and group involvement. A number of students live in the dormitory and subscribe to the meal plan offered by the college. Generally, first and second year students are required to live in the dormitory, unless they are living in the Kansas City area with their family. However, if students feel that they need to make other living arrangements, they may submit a written petition to the Student Services Office requesting permission to live off-campus. The following factors will be taken into consideration when a decision is made:

- The spiritual condition of the student
- Personal/social status of the student (chapel attendance, discipline record, etc.)
- Financial responsibility of the student
- Extenuating circumstances leading to the request
- Age of the student

If the student is younger than twenty-one, parental authorization may be required before the Student Services Office will grant permission. A parent may submit in writing (letter or email) their authorization and support of the student request. The submission of such a document does not ensure that KCC will grant permission. Students under twenty-one must reapply at the beginning of each semester for off-campus housing. KCC may allow a ten-day grace period to get the parental letter of permission. If

students are not satisfied with the decision of the Student Services Office, they may make a written appeal to the Student Development Committee.

Students should check with the residence educators for room assignments. Residence educators honor requests for rooms and roommates when possible. Unless requested otherwise, and as space permits, they will automatically assign students semi-private rooms.

While the college furnishes beds, dressers, desks and chairs, closets, and curtains or blinds, all dormitory students are required to provide their pillows, bed linens, blankets, towels, etc. KCC expects students to maintain their rooms in satisfactory condition.

The college is not responsible for loss or damage to personal property due to fire, storms, floods, or thefts.

The college reserves the right to inspect all residential areas and take all necessary steps to ensure that students are appropriately maintaining the facilities.

HEALTH SERVICES

AdventHealth operates NurseLine (24/7) for medical advice (913-676-7777). These nurses will make necessary health-related referrals.

VEHICLES

The operation of vehicles on campus by KCC students is not a right, but a privilege, granted by the college. The opportunity may be rescinded at any time if the student abuses it or becomes a problem to campus personnel or the local police.

Students must register all vehicles with the Student Services office. Students who bring their cars to college must produce proof of liability insurance. The college also strongly recommends that students carry collision insurance.

Behavior Guidelines

PHILOSOPHY OF DISCIPLINE — A BIBLICAL APPROACH

At KCC, we attempt to understand and interpret all that we do from a Christian perspective. The conviction that God has created man and the world is fundamental to our Christian philosophy of life.

Individuals, organizations, and communities accordingly develop rules as a guide toward their goals. Standards also help to put into practice our fundamental moral and social principles. The necessity for rules (evident in everyday life) is rooted in human nature and society as creations of God. We adopt specific practices based on our theological position and basic moral principles as well as social and cultural influences.

Beyond the general revelation about man and society, the genuine Christian regards the Bible as the specially revealed Word of God and as his final rule of faith and practice.

The Bible identifies some things as right and some as wrong (Ex. 20:1-17; Ps. 19; Matt. 5:17-20; Rom. 7:7 - 8:4; 2 Tim. 3:16, 17). Some of our rules have to do with unchanging moral laws.

The Bible also informs us that it is wrong to disobey the government, except in the most unusual circumstances when civil obedience would conflict with obedience to God. Civil law is therefore binding on the Christian today, as it was in Biblical times (Rom. 13:7; 1 Peter 2:11-17). Some of our rules have to do with civil law.

The Bible instructs that it is wrong to do what is inexpedient or imprudent because of the damaging consequences, even though the action is not improper in itself. Christian liberty must act wisely in these matters, going the second mile in love (Acts 15:1-31; Rom. 14; 1 Cor. 8-10). Some of KCC's rules reflect prudent judgments based on consideration of consequences to the individual or the college rather than the right or wrong of a practice. We must keep in mind that prudence involves concern for our influence on the college itself, the conservative holiness constituency we serve, the educational community, and the larger society of which we are a segment.

We are to view rules, then, as neither degrading legalistic impositions nor a means to self-justification. Instead, these standards represent our attempt to do right, to act lovingly, to consider how our actions affect ourselves and other persons, to be orderly in the pursuit of our goals, and to glorify God by our every act. For the Christian, God's grace through the indwelling Holy Spirit enlivens and motivates this kind of life (1 Cor. 6:15-20; Rom. 8:2-5).

STANDARDS OF CONDUCT

At our college, we are committed to fostering a vibrant faith in Christ, encouraging students to love God and their neighbors through practices like prayer, Scripture reading, and active participation in local church communities. By enrolling, students become part of our school community and agree to uphold our standards of conduct, which require self-discipline and respectful behavior. Our aim is to create a supportive environment grounded in faith, guided by Scripture, where all members can thrive together.

1. Moral and Ethical Standards

- **Personal Conduct:** Christian principles of morality should govern every personal and social relationship.
  Scripture: 1 Peter 4:8
- **Substance Use:** The use of alcohol, tobacco, illegal drugs is prohibited.
  Scripture: 1 Corinthians 15:33
- **Cohabitation:** Cohabitation with members of the opposite sex is not allowed.
  Scripture: 1 Corinthians 6:18

2. Community and Spiritual Life

- **Social Media and Entertainment:** Social media and entertainment choices must reflect our mission and values.
  Scripture: Colossians 3:17
- **Attendance and Participation:** Chapel attendance is mandatory.
  Scripture: Hebrews 10:25
- **Community Behavior:** The use of profane language, obscene literature, gambling, and sexually suggestive dancing is prohibited.
  Scripture: 1 Thessalonians 5:11
- **Respect for Others:** Disorderly conduct and disruptive behavior are prohibited.
  Scripture: 1 Corinthians 14:40

3. Identity, Appearance, and Safety

- **Gender Identity:** Students should embrace their God-given biological gender.
  Scripture: Genesis 1:27
- **Dress Code:** Modest and professional attire, as outlined in the student handbook, is required.
  Scripture: 1 Timothy 2:9
- **Views on Human Sexuality:** Students should align their views on human sexuality with our institution's values.
  Scripture: 1 Corinthians 6:13
- **Safety Regulations:** Weapons or firearms are strictly prohibited on campus.
  Scripture: Exodus 20:13
- **Respect for Property:** Property abuse, whether school or personal, is unacceptable.
  Scripture: 1 Corinthians 4:2

No code of conduct, no matter how lengthy, could list all the situations in which choices and decisions must be made. What has been attempted here is to give students a generalized overview of what will be expected of them. Students may find more details in the **Student Handbook** and the dormitory guidelines.

CORRECTION, SUSPENSION, OR EXPULSION

Any student who violates the code of conduct will be subject to corresponding corrections based on the situation including course failure, loss of privileges, and probation. Students who persists in violating the standards and regulations of campus conduct, as formulated by the governing body, or who persistently fail to manifest the accepted qualities of ladies and gentlemen, will be subject to suspension or expulsion from this school. The **Student Handbook** details the procedural steps involved in suspension/expulsion.

GRIEVANCE AND DUE PROCESS

KCC affords the student a grievance policy, which outlines the steps to be taken to address a concern the student may have. The college has also set forth how it will carry out due process. See the **Student Handbook** for the particulars on both of these concerns. Copies are available from the director of student services.

EDUCATIONAL RIGHTS

The college adheres to the Family Education Rights and Privacy Act of 1974 (Buckley Amendment), which guarantees students the right to know what information the college maintains about themselves and the right to ensure the accuracy of that information. Students also have the right to know who has access to files of information and for what purpose, and the right to limit the amount of information given. (See **Student Handbook** for more details.) In most cases, students may instruct the college concerning the distribution of their data outside the college. In order for students over 18 to provide access to their parents/guardians for their student records, they must complete the FERPA section of the Student Services Form in Populi.

Financial Information

TUITION & FEE SCHEDULE

FlexEd Student Tuition and Fees

Regular tuition (per credit hour)	$460
Audit (per credit hour)	$230
Enrollment fee (one-time fee for new students)	$50
International enrollment fee (one-time fee for new international students)	$200
Late registration fee (per semester, when applicable)	$50
Graduation fee	$100
Transcript fee (per request)	$17.75
Student services fee (per semester, half-price for less than half-time students)	$800
Music lesson fee (non-performance – 1 credit hour)	$250
Materials fee (per applicable course, as noted in course descriptions)	varies

Online Student Tuition and Fees

Tuition (per credit hour)	$460
Audit (per credit hour)	$230
Enrollment fee (one-time fee for new students)	$50
Student Service Fee	$500
Graduation fee	$100
Transcript fee (per request)	$17.75

Graduate Student Tuition and Fees

Tuition (per credit hour)	$510
Audit (per credit hour)	$255
Student Service fee (per semester)	$200
Student Service fee (per semester) – Onsite (additional fee)	$600
Enrollment fee (one-time fee for new students)	$50
Graduation fee	$100
Transcript fee (per request)	$17.75

All fees are non-refundable. All prices listed in this catalog are subject to change without notice at the discretion of the KCC administration or Board of Trustees.

ROOM AND BOARD

Room and board for dorm students are as follows:

- Room and Board Charge: $5,475 per semester - double occupancy. Additional charges may apply for any single occupancy room available. Students must also pay a $100 refundable room deposit.

TEXTBOOKS AND COURSE MATERIALS

Kansas Christian College contracts with an online bookstore to provide textbooks, largely via digital content, and access cards. The tuition fee covers the required course materials that are available through the online bookstore each term.

KCC does not issue textbook refunds.

TIMELINESS OF PAYMENT

All payments to the school are to be kept current. If a student does not keep payments current, KCC may take the following steps until the Vice President of Finance approves satisfactory arrangements:

1. The student will not be permitted to enroll for the next semester.
2. KCC may restrict access to student activity, athletic, and academic services.
3. KCC may withdraw students with delinquent accounts.
4. KCC may turn the account over to a collection agency, which will affect the student's credit score.

PAYMENT PLANS

The following options are available for payment of accounts:

- Prepayment in full at the beginning of the semester. (Some international students must pay for the first full year of expected charges prior to enrollment per agency contract.)
- Enrollment in a payment plan. Details are available in the student financial services office. This option is not available for sponsors of international students who have foreign bank accounts.

REFUNDS FOR WITHDRAWN COURSES

Refunds of Tuition for Students (including private lessons) and Room and Board Charges

KCC students are now participating in five-week classes divided between three, five-week subterms each semester (for residential programs) or in one-class-at-a-time fashion (online cohort programs). For each subterm/course, the following refund schedule applies:

- 75% tuition refund for withdrawing by the end of week 1
- 50% tuition refund for withdrawing by the end of week 2
- No tuition refunds after the end of week 2

The business office calculates the amount to be refunded according to the date that the student submits the withdrawal form to the registrar.

KCC will refund the dorm deposit within 30 days of the end of the semester if the student has provided the appropriate written notice according to the residence hall guidelines and there are no fines, additional fees, furniture or room damages. If the student owes a balance, the deposit will be applied to it by the business office.

Refunds for Veterans

Students receiving Veterans Affairs benefits who find it necessary to withdraw before the end of the term will receive a prorated refund for tuition.

FINANCIAL ASSISTANCE

The primary responsibility for financing education lies with students and their families. When the total resources they can provide do not meet their educational expenses, KCC will guide students and assist them with seeking other funds for their post-secondary education.

KCC has established the student financial services office to coordinate and package financial aid to students interested in any form of financial assistance. The financial services office works to help students acquire scholarship, grant, and loan funding to pay their school expenses.

Federal Financial Aid

KCC is approved by the US Department of Education to distribute Title IV Student Aid Funds for two programs for its undergraduate programs only: Pell Grants and Direct Student Loans. KCC administers all student aid following policies of the US Department of Education. Students must meet certain thresholds of performance, including Satisfactory Academic Progress.

Students seeking any form of financial assistance must fill out a Free Application for Federal Student Aid (FAFSA) application at https://fafsa.ed.gov. The KCC Federal ID Number is 021689.

Pell Grants

Pell Grants are need-based grants provided through the US Department of Education Title IV program for lower-income undergraduate students who complete the FAFSA form and qualify by financial need.

Direct Student Loans

KCC students may apply for Federal Direct Student Loans through the FAFSA form. Students are required to repay these loans. Repayment starts when the student ends enrollment in an approved program.

Federal Financial Aid Refunds

Qualified students can receive a refund from their student accounts providing that

- They continue to participate in registered courses actively, and
- KCC has received enough financial aid to exceed the semester charges.

An official U.S. high school transcript or its approved equivalent must be received, and the student must complete any verification (if applicable) before KCC disburses any financial aid.

For FlexEd students: Bearing in mind the criteria above, if the student is not a first-time borrower, KCC will disburse half of the anticipated refund amount after the add/drop date. If a student is a first-time borrower, KCC will not disburse loan funds until thirty days after the start date, per Department of Education guidelines. The second disbursement will be at the halfway point in the semester.

For online students: Federal financial aid refunds will be disbursed in two equal increments for each semester, one thirty days into the semester and one at the midpoint of the semester, providing the student is enrolled and is actively meeting the academic participation requirements for the course (e.g. submitting assignments, taking exams, etc).

Return of Federal Financial Aid for Students Withdrawn from Courses

Students who have already received Title IV aid disbursements may lose some aid if they opt to withdraw, depending upon the percentage of the classes completed. If a student leaves the institution before completing 60% of a payment period or term, the financial aid office recalculates eligibility for Title IV funds based on the federal Return of Title IV Funds formula.

Return of Title IV Funds Formula

Percentage of payment period or term completed = the number of days completed up to the withdrawal date divided by the total days in the payment period. (The calculation does not count any break of five days or more as part of the payment period.)

If a refund is due, the financial aid office will allocate returns in the following order:

- • Unsubsidized Federal Stafford Loan
- • Subsidized Federal Stafford Loan
- • Federal Pell Grant
- • State, private, and institutional aid
- • The student

If a refund is due to the student, KCC will mail a check to the student to the current address on file.

Online students who withdraw before the end of the first week of the first class will receive a refund of 100%, if applicable. The financial aid office will calculate all withdrawals after the first week according to the Return of Title IV Funds formula.

Kansas State Scholarships and Grants

The state of Kansas offers multiple programs for funding college tuition and fees. Students are strongly encouraged to review what is available for which they might qualify. Please note that all student financial awards are subject to available appropriated funding. To apply for the Kansas State Scholarships, a student must complete a Free Application for Federal Student Aid (FAFSA). The information you provide on your FAFSA determines if you are eligible for Kansas Scholarships and Grants. For more information visit: https://www.kansasregents.org/scholarships_and_grants

Academic Scholarships

There are a number of scholarships offered to KCC students through internal, donor, and other external groups. To learn more about the available scholarships, please visit the KCC website at https://kansaschristian.edu/available-scholarships/.

Academic Information

CATALOG OF REFERENCE

Students will graduate under the requirements of the catalog in effect when they begin their programs or a newer catalog placed in effect while they are students. Students who withdraw from KCC and later re-enroll, after more than one semester of academic inactivity, will graduate under the catalog in effect at the time of their re-enrollment, or a newer catalog placed in effect while they are registered as students.

ETHOS AND REQUIRED COURSES

> e·thos /ˈēTHäs/ *noun*
>
> the characteristic spirit of a culture, era, or community as manifested in its beliefs and
>
> aspirations. (Oxford Languages and Google)

At Kansas Christian College, there are several courses that contain essential information that KCC faculty hold as part of institutional distinctives. This information is what the faculty want every student that graduates from KCC to attain. These are courses that must be completed at KCC and cannot be transferred into the program. These ethos courses include:

- Principles of Christian Life
- Theology of Holiness

Further, for students new to KCC and/or college, there are two orientation courses available to assist them in their pursuits:

- College Success (for students with fewer than 45 hours)
- Research and Concept Development (for students with 45 hours or more)

STUDENT RESPONSIBILITIES

The administration and faculty of KCC attempt to outline clearly and advise consistently concerning requirements for graduation and the student's progress in meeting these requirements. Part of the student's personal development, however, is the recognition and acceptance of responsibilities in meeting all graduation requirements. The student is expected to take initiative to follow through in the completion of all requirements and details of the academic program.

CLASSIFICATION OF STUDENTS

Each student's academic classification is determined at the beginning of the fall semester and will remain at that level throughout that school year. A student is considered full-time when enrolled for twelve or more hours per semester.

The following classifications are used for both full-time and part-time students:

Freshman	0 - 29 hours
Sophomore	30 - 59 hours
Junior	60 - 89 hours
Senior	at least 90 hours

CREDIT HOUR DEFINITION

A credit hour is the basic unit of measure for college credit representing the traditional academic value of learning activities. At KCC, a semester credit hour represents 135 contact hours for a three-semester-hour course. Contact hours include time in class, preparation time outside of class, and assignment work for the courses.

KCC offers a non-traditional format for its courses but still adheres to the formula of hours for its courses. KCC may base the assignment of credit hours on intended learning outcomes, verified through student achievement, that the institution determines are reasonably equivalent to a credit hour of student work.

COURSE NUMBERING SYSTEM

A course number consists of two parts. The first part includes letter sequences representing program and area. The second portion is numerical providing information about the course level. KCC uses a system where course numbers meet the following characteristics are used:

Letter Portions

The letter portion of courses contains at the very least a subject code (e.g. MAT for a Math course, MIN for a Ministry course, BIB for a Bible course).

Number Portions

KCC uses a four-digit numbering system where each digit represents course levels as follows:

- First Digit: Level (1 - Freshman Level, 2 - Sophomore Level, 3 - Junior Level, 4 - Senior Level, 5 - Master's Lower Level, 6 - Master's Higher Level/Specialist, 7 - Specialist/Doctoral Lower Level, 8 - Doctoral Higher Level)
- Second Digit: Credit Hour Value
- Third/Fourth: Sequence of courses in the program

Currently, the following numbers are in use.

0000-0099	Remedial
1000-1999	Freshman
2000-2999	Sophomore
3000-3999	Junior
4000-4999	Senior
5000-5999	Master's Lower Level
6000-6999	Master's Upper Level

STUDENT CLASS LOAD/OVERLOAD

Twelve to fifteen college hours for each semester constitutes a normal student load. To enroll for more than fifteen hours, a student must secure the approval of the Academic Dean or CAO. Should a student later show his inability to successfully carry his excess hours, this permission may be revoked.

A maximum class load of twelve hours is recommended for students who are employed twenty-five or more hours per week.

GRADING SYSTEM

The academic work of the student is graded under the following system:

A   Exceptional   90 - 100
B   Above Average   80 - 89
C   Average   70 - 79
D   Below Average   60 - 69
F   Failing   Below 60
W   Withdrawal
I   Incomplete
CR Credit
NC No Credit
AU Successful Audit
UA Unsuccessful Audit

A grade of "F" indicates failure and necessitates a satisfactory repetition of the course before credit can be allowed.

A grade of "W" is recorded when a student has withdrawn after the second week of classes but before the start of the final week of the course.

A grade of "I" indicates incomplete work and is to be given only when extenuating circumstances prevent the student from completing the course work during the semester. It is the student's responsibility to arrange with the instructor for the completion of the course. Re-enrollment in the course would not normally be required for successful completion. Coursework needed to remove the "I" grade is expected to be completed not more than thirty days following the end of the course. All "I" grades will be changed to "F" on the student's transcript if the instructor has not initiated a grade change within thirty days following the end of the grading period for which the "I" was given.

A grade of "CR" is given if the student successfully completes a class for which no letter grade is given. If the student fails to complete such a class, a grade of "NC" is given.

A grade of "AU" is given if the student successfully audits a class (attends at least two-thirds of the sessions). If the student fails to successfully audit a class, a grade of "UA" is given.

GRADE CHANGES

A grade appeal involves a situation in which a student believes an instructor (a) has not followed fair grading practice or (b) has not followed published grading policy. A student who wishes to appeal a grade based on one or both of these reasons must contact the instructor within 28 calendar days of the issuance of the grade for a full explanation of the grade and the basis for the assigning of the grade. This should be a planned meeting. The instructor has 14 calendar days to respond to the student.

A student who remains dissatisfied with the instructor's decision or who does not receive a response from the instructor may file a grade appeal by completing the Student Services Form Grade Appeal option. The appeal must be filed within 14 calendar days of the instructor's response to the student. The Academic Affairs team will review the grade appeal at the next scheduled Academic Affairs meeting (currently every other Monday).

If at any point, a grade change is approved, the decision should be communicated to the registrar as well as the involved parties.

AUDITING CLASSES

A student auditing a class does not receive an academic letter grade and may, but is not required to, fulfill the course requirements. KCC does not permit the auditor of a course to obtain credit for the course except by taking the course later by regular enrollment and meeting all the requirements for credit. Students auditing classes must attend two-thirds of the class sessions before the registrar enters the course on the transcript as a successful audit. Students cannot convert credit registration to audit status at any time, nor can they change audit registration to credit registration. Financial aid will not pay for courses completed by auditing. Book costs are the responsibility of the student auditing the course.

ATTENDANCE POLICY

As there is a direct correlation between class attendance and academic success, students are expected to be faithful in attendance to their courses. In light of this, the following policy outlines expectations and procedures concerning student attendance across all courses, including those offered under the FlexEd and hybrid models.

While KCC continually works to reduce time out of class for institutional activities, it is understood that students may occasionally need to miss class sessions due to school-sponsored events, hospitalization, or severe illness.

1. General Attendance Requirements:
    ● Students are expected to attend all scheduled classes. The relationship between class attendance and academic achievement is well-documented, and as such, attendance is not merely encouraged but expected.
    ● Instructors hold the authority to deem an absence as excused or unexcused. They are neither required nor encouraged to provide make-up opportunities for unexcused absences.
    ● A student who wishes to withdraw from an individual course or all courses should complete the Student Services Form Add/Withdraw from a Class area.

2. Hybrid Course Attendance:
    ● In the context of hybrid courses, which blend online and onsite learning, students must physically attend at least ten (10) out of fifteen (15) onsite class opportunities for subterm courses. For Half term classes, students must attend at least twelve (12) of the eighteen (18) onsite class opportunities. This requirement is critical for retaining course information and fostering community within the classroom.
    ● Even though five (5) unexcused absences for subterm classes and six (6) for half-term classes are permitted, students are strongly encouraged to attend ALL onsite classes. Additionally, even though five (5) unexcused absences are allowed, students who miss devotionals, discussions, and presentations will not receive credit for those missed items and are not permitted to make them up. Students are allowed up to five (5) unexcused absences for subterm classes and six (6) for half-term classes, beyond which they risk failing the course unless they officially withdraw in time. This process is facilitated

through the Student Services Form available in Populi.

3. Excused Absences:
   - Excused absences are considered valid for reasons such as illnesses with a doctor's note, coach's note for athletes, or evidence of participation in school-sponsored activities. Students must arrange with their instructors <u>in advance</u> to manage make-up work for school-sponsored absences.
   - It is the student's responsibility to communicate with the faculty regarding the nature of the absence to ensure it is recorded as excused.

4. Administrative Withdrawal for Non-Attendance:
   - A student who does not attend classes for a consecutive period of 14 calendar days without approved justification will be administratively withdrawn from all courses. An early alert will be issued after the first week of non-attendance, requiring immediate communication from the student to rectify any errors in attendance records.
   - Administrative withdrawal could result in a grade of "W" if executed before the course withdrawal deadline, and a grade of "F" if thereafter.

5. Responsibility After Withdrawal:
   - If the student has not notified the registrar's office of intention to withdraw, the date of determination of student withdrawal will be the 14th calendar day after the student's last date of attendance.
   - In the case of extraordinary circumstances (unforeseen, unexpected circumstances beyond a student's control), withdrawal decisions may be appealed to the Academic Dean. Inconvenience, minor work schedule changes, a change in childcare providers, transportation difficulties, etc. do not meet the definition of extraordinary circumstances.
   - All unpaid costs associated with attending the college remain the student's responsibility after such a withdrawal. In addition, all college property in a student's possession must be returned or the student may be charged for its full replacement value. Students living on-campus must arrange with the Office of Student Services to vacate the property within a reasonable time as determined by residence life staff and appropriately check out.
   - In order to enroll in subsequent semesters, students who are administratively withdrawn from the college for non-attendance must apply for readmission.

TARDY POLICY

Students are tardy whenever they are not in their seats when class roll is taken. Being consistently late to class or chapel is unacceptable. In most cases, this is considered to be a behavioral and self-discipline problem rather than an academic problem. In the case of such behavior, the student will be referred to a student advisor or success coordinator for consultation and/or corrective action.

ONLINE ATTENDANCE POLICY

Attendance in online programs is determined by participation in weekly learning activities. A student is reported absent for a week if there is no substantive participation in course discussions or submission of assignments during that week. Under emergency circumstances, a student may be allowed one absence in courses that are four weeks or more in length. No absences are allowed in courses that are three weeks or shorter in length. Students exceeding the allowed absences will be given a withdrawal grade regardless of the circumstances. The only exception is for military reserve personnel fulfilling annual training requirements or emergency deployment.

LATE POLICY

Students are strongly encouraged to maintain the pace of the courses in which they are enrolled. That said, KCC recognizes that, at times, students will be late in submitting work. To that end, the following are the stipulations related to late work:

- 24 Hours Late: Assignments submitted within 24 hours past the due date will have a 10% late penalty of the final assignment grade.
- 48 Hours Late: Assignments submitted within 48 hours past the due date will have a 20% late penalty of the final assignment grade.
- 3-6 Days Late: Assignments submitted between 3-6 days late will receive a 50% late penalty of the final assignment grade.
- Assignments submitted beyond 7 days past the due date are not accepted.
- Facilitators are not required to accept assignments submitted after the last night of class.

REPEAT COURSES

A student may repeat courses to remediate a grade of D or F. In this case, the course with the lower grade will remain on the transcript and will be marked (R). The course with the higher grade will be used to compute the cumulative GPA. A student may repeat the same course multiple times; only the highest grade will be used to compute the GPA.

Some courses may be taken multiple times for credit toward a degree. Such courses are so marked in the course description section of the academic catalog.

ACADEMIC INTEGRITY POLICY

Academic dishonesty is any type of dishonesty that occurs in relation to a formal academic exercise. It can include but is not limited to:
- **Plagiarism**: The adoption, reproduction, creation, and intentional representation of another person's or artificial intelligence's words, thoughts, or ideas as your own without due acknowledgment.
- **Fabrication**: The falsification of data, information, or citations of any formal academic exercise, including unauthorized copying or collaboration in the preparation of academic work.
- **Deception**: Providing false information to an instructor concerning a formal academic exercise, e.g., giving a false excuse for missing a deadline or falsely claiming to have submitted work.
- **Cheating**: Any attempt to obtain assistance in a formal academic exercise (like an examination) without due acknowledgment (including the use of cheat sheets and electronic devices).

- **Bribery** or paid services: Giving or receiving completed assignments or test answers in exchange for money.

Artificial Intelligence Use. At KCC, the academic team and faculty desire for students to be prepared for the fields of employment that they will seek. Artificial Intelligence is a tool that will likely only grow in its use in every field. To that end, KCC would like to have its students prepared to successfully and ethically use it as such: a tool to enhance their abilities. Instructor discretion will be used to assess the use of AI in student work including student voice, word choice, and sentence structure. Students may use AI tools to help develop their student submissions, unless specifically prohibited by the assignment and/or course requirements, but must do so in this fashion:
- Students may use AI as a preparation tool but the conversation must be included in the references with a link to the AI transcript.
- Artificial intelligence may be used as a resource when creating original work but must be cited appropriately and is not considered a scholarly resource.
- Students must prepare an initial version of the submission in Google Docs without the use of AI (or another tool). Use AI sources to help improve ideas, content, and writing style by submitting what was prepared in the initial draft to AI.
- Once an updated version has been prepared, students must then make updates <u>manually</u> to the original version prepared in the Google Doc. They should not drop the whole newly prepared document into the Google Doc.
- For any direct quotations of more than two words or points summarized that are included from the AI version, they must be properly cited and referenced. The format for each is as follows:
  - In-text citation for a quotation: With quotation marks around the quoted material, use this format (ChatGPT, year, <para. #>) e.g. if a quote was taken from a chat in 2024 from the fourth paragraph in the chat, it would have an in-text citation of (ChatGPT, 2024, para. 4).
  - In-text citation for a summarized point: (ChatGPT, <year>) e.g. if a summarized point was taken from the chat in 2024, the in-text citation would be (ChatGPT, 2024).
  - Reference format: ChatGPT. (<date> e.g. April 4, 2024). *Title of the chat*. Retrieved from <html link from the ChatGPT session>. e.g. here is a sample reference of a real chat that we recommend students review:
    ChatGPT (April 4, 2024). *Ethics of AI in education*. Retrieved from
    https://chat.openai.com/share/7b920316-b2dd-49b3-a221-5d4b3442b6f1
    - The html link from the ChatGPT session can be retrieved by clicking on the three dots next to the chat name in the left hand column, selecting share, and selecting "Copy Link" in the pop-up box that appears or by selecting the share icon in the upper right corner as shown to the right here.
- <u>Any time</u> AI is used, a reference for the chat must be included in the references, whether or not explicit citations occur within the assignment.

Non-approved use of artificial intelligence will be considered a violation of the academic dishonesty policy and will result in penalties according to KCC's policy.

Zero Cheating Assignment Submission

All assignments designated by the instructor as written submissions (essays, reports, reflections, projects, etc.) must be submitted using the **Google Docs platform** and routed through the **Zero Cheating submission system** provided by Kansas Christian College.

Key Requirements:

- Students must use their official Kansas Christian College Google Workspace account (e.g., @kansaschristiancollege.edu) for all assignment submissions.
- Assignments must be created and submitted in Google Docs; **uploads of Microsoft Word or PDF files are not permitted unless otherwise authorized by the instructor** and will be rejected by the faculty. Resubmissions will not be permitted.
- Students must submit assignments using the designated *Zero Cheating link or folder* provided for each assignment in each course.
- Instructors are expected to verify that the assignment has been submitted through Zero Cheating before grading.

Non-Compliance and Consequences. Failure to follow this submission protocol may result in the assignment being marked as **not received**, and the student may receive a zero for the assignment. Repeated or intentional failure to comply may be considered an academic integrity violation.

Exceptions. Assignments that are not writing-based (e.g., presentations, videos, projects) may be exempted from this requirement at the instructor's discretion.

Code of Honor

All students are required to sign the following statement at the beginning of their first semester at Kansas Christian College. The statement will apply to the entirety of their academic career at KCC.

As a student at Kansas Christian College, I, _____, will intentionally endeavor to uphold values of the highest ethical and Biblical standards. I will practice honesty in my work, encourage honesty in my peers, and take pride in knowing that integrity in my work, assignments, and athletic participation is worth more than grades. I will endeavor to carry these values beyond my time as a student at KCC, continuing to strive to build personal integrity into all that I do in every area of my life.

_____   _____

               Signature   Date

Procedure for Adjudicating Allegations of Academic Dishonesty

In cases involving the careless or inept handling of quoted material that falls short of the above definitions of dishonesty, faculty members may use their discretion in determining the best course of action. When, however, a faculty member suspects and has evidence to substantiate that the behavior of a student falls within one of the above definitions, it is that instructor's responsibility to initiate the following procedure:

1. The instructor will notify the student in writing of the academic dishonesty charge and pending sanction within three business days of finding/observing the infraction.
2. The student may schedule a meeting with the instructor to discuss the charge, review the relevant materials, and the pending sanction.
3. If the instructor and student agree on the charge and pending sanction, the situation will be handled within the classroom.
4. For each instance of academic dishonesty, the instructor is required to complete an Academic Dishonesty Form (ADF) in Populi, regardless of the outcome. The form information is held on file in the system and connected to the student record. The filing of an ADF in Populi constitutes a charge against the student's academic honesty record..
5. If the student does not accept the charge or pending sanction, the student may appeal the decision of the instructor to the Academic Dean. Based on the receipt of the appeal, the Academic Dean will share the appeal with the Academic Affairs Committee at the next meeting for their review. Should the Academic Affairs Committee have questions for the faculty and/or the student, the committee may request additional information and table the appeal until a response from the faculty and/or student is received.
6. If the sanction is suspension or dismissal from class and the student appeals to the Academic Dean, the student will be allowed to attend and participate in class until the appeal has been resolved.
7. When a student fails to schedule a conference with the instructor, fails to attend a scheduled conference, or when the apparent dishonesty is detected only near the end of the course, and the instructor makes a good-faith effort to contact the student but is unable to do so, the instructor may impose the sanction and submit an ADF without a conference.
8. All notes and discussions between the student and the faculty member will be kept confidential except as may be relevant in subsequent disciplinary or legal proceedings. Faculty members will not discuss specific charges of cheating, plagiarism, or any other violation in the classroom or with other students.
9. Based on the outcome of the review by the Academic Affairs Committee, the Academic Dean shall notify the student within ten days of the Academic Affairs Committee decision by email or certified mail and note the results of the appeal.
10. The Academic Affairs Committee may determine that the academic dishonesty rises to a level of significance warranting potential suspension, program dismissal, or expulsion.

Sanctions

Two classifications of sanctions may be imposed for violations of academic honesty policy.

1. **Academic**. Academic sanctions are those initiated by a faculty member and related to alleged dishonesty on a particular assignment. An instructor may assign any of the following academic sanctions to a student caught engaging in any form of academic dishonesty:
   a. Oral reprimand
   b. Reduced grade on the assignment in question

    c.   Assignment of a zero grade on the assignment in question

    d.   Requirement of resubmission of the assignment in question

    e.   Assignment of additional coursework

    f.   Referral to the CAO

All instances of academic dishonesty MUST be reported via the Academic Dishonesty Form (ADF) in Populi.

2. **Administrative**. Administrative sanctions are a function of the administration, and the CAO and are related to a student's overall course grade or status on campus. In cases referred to the CAO, academic sanctions may include any of those listed above as well as the following:

    a.   Reduction in course grade, including possible failure of the course. NOTE: A grade of "F" earned in the course as a result of sanctions for academic dishonesty is final and shall be placed on the transcript. If the student withdraws from the course, a "W" will not replace an "F" earned as a result of academic dishonesty.

    b.   Administrative withdrawal from the course.

    c.   Administrative suspension from KCC.

If a student is found guilty of academic dishonesty by the Academic Affairs Committee for a second time (regardless of whether the two charges are related to the same course), the student will immediately receive an "F" in the course in which the second act of academic dishonesty occurred.

If a student is found guilty of academic dishonesty by the Academic Affairs Committee for a third time, the student may be suspended or expelled from KCC and receive an "F" in all courses currently in progress. In such cases, there will be no financial reimbursement.

WITHDRAWAL

Change of Schedule

Students may make changes to their class schedules by completing the Student Services Form Add/Withdraw from a Course portion in Populi. It will be accepted only if submitted on or before the last allowable date published in the official school calendar. Students who officially withdraw from their course(s) before the end of week one will not have the course(s) show on their transcript. Students may withdraw from a class prior to the start of the fifth week of class. A student who withdraws from (a) class(es) by that time will receive a grade of "W" on the permanent record. After this time the instructor must assign a regular letter grade for the class. Students who, because of an emergency, are required to drop all courses will be reviewed on a case-by-case basis by the CAO. A schedule request fee may be charged when adjustments are made to a student's schedule.

Students who cease to attend class sessions but fail to withdraw officially from the course will be given a "W" if cessation happens before week five. In week five, the student will be assigned the grade earned up to the point of cessation.

Dropping or Adding Courses

Students may add courses up to the fourth day of the course (Friday of week 1). Students may drop courses according to the drop schedule in the published calendar with the accompanying refund schedule. If students drop before the semester starts and before aid has been granted, students will have courses completely removed from their transcript. If the student drops a course after it starts, a "W" will be recorded for the grade.

Withdrawal from School

Students who desire to withdraw from KCC may complete the Student Services Form Withdraw from a Program/Institution portion in Populi. Students who leave due to circumstances that merit special consideration may petition for withdrawal from their courses; this petition is considered by the academic committee.

Those students who quit school without consulting the CAO, Academic Dean, or VP of Student Affairs and without filling out a Student Services Form withdraw from the Program/Institution section (available in Populi) will be considered as currently enrolled and shall be regarded as absent until they have properly withdrawn from school. Until students are officially withdrawn from school, their current expenses shall continue to be charged.

ADDING CLASSES FOR CREDIT

Check the calendar for the last day to enroll for credit for a class. Exceptions must be approved by the Academic Dean in consultation with the course instructor.

LATE REGISTRATION

All students are expected to be present and to complete registration within the time allotted for this purpose. A fee is charged to students who enroll after the regular registration period. No registrations for regular classes are accepted after the stated deadline, except with permission of the CAO.

CREDIT FOR PRIOR LEARNING (CPL)

CPL Guidelines

1. Credit for Prior Learning (CPL) may be provisionally awarded upon petition but will not be entered on a student's transcript until the petitioning student has successfully completed 30 credit hours at KCC with a minimum GPA of 2.5. The student may not be on academic probation.
2. Students applying for CPL must be in good financial standing with KCC. All applicable CPL fees must be paid before credits are added to the transcript.
3. Students must be enrolled at KCC at the time a petition for CPL is made.
4. CPL will only be applied for courses taught at KCC. Exceptions may be granted in unusual situations by the CAO.
5. A maximum of 15 credit hours toward an associate's degree or 30 credit hours toward a baccalaureate degree may be earned through CPL. CPL cannot be used to meet the residency requirements of a degree program.
6. Students may not earn CPL for courses for which they have already received credit, either through transfer or through passing a KCC course.
7. No more than six of the final thirty hours of a program may be obtained via CPL, and then only by petition.
8. CPL awarded by any institution of higher education accredited by agencies recognized by the U.S. Department of Education will be evaluated in the same manner as regularly graded coursework from that institution. The credit awarded will be adjusted according to the CPL policies of KCC.
9. CPL credits are posted on the KCC transcript as credit, but they are not graded and do not impact the student's grade point average (GPA).

CPL by Exam

Credit can be awarded for selected courses based on achieving certain scores on CLEP exams, Dantes, AP exams, and IB exams. Specific requirements may be obtained from the academic office.

CPL for US Military Courses

Some ACE-recommended credit may also be awarded for military courses. KCC will accept DSSTs scores from an official military transcript.

CPL Based on Portfolio Review

Students wishing to gain CPL may submit portfolios evidencing learning gained through experience. Students desiring to submit a portfolio will work with KCCs portfolio service to understand and prepare the portfolio for review. There is a charge of $125/credit hour requested in the portfolio. This fee is not a fee covered through financial aid but may be covered by excess funds from financial aid on a student's account.

Student Costs

1. Fees for tests administered by third-party organizations (e.g. CLEP) will be collected by the testing organization. KCC will assess a transcription fee for each course accepted, regardless of the number of credits.
2. KCC will assess a transcription fee for each course accepted when evaluating a military transcript for credit.
3. The cost for Portfolio Review is $125 per credit hour attempted.

TRANSFER OF CREDIT POLICY

It is the policy of Kansas Christian College to accept undergraduate courses from accredited institutions, subject to the considerations listed below. Transfer credit from non-accredited institutions is subject to evaluation by the registrar. Acceptance of all undergraduate classes, whether or not they were used toward another earned degree, is based on the following considerations:

1. The academic standing of the institution where earned, based upon the following guidelines:
    a. Credit from colleges is normally assumed to have acceptable qualifications for transferability if the college is accredited by a USDE- or CHEA-recognized accrediting agency.
    b. Credit from colleges that are candidates for USDE- or CHEA-recognized accreditation is assumed to come from schools with acceptable qualifications.
    c. Credit from colleges that lack membership with USDE- or CHEA-recognized accrediting agencies may lack that status for reasons unrelated to questions of quality. Such institutions, however, cannot provide a reliable, third-party assurance that they meet or exceed minimum standards. In such cases, special steps are taken to determine whether some or all of the requested credits can be transferred.
    d. College-level work completed at non-US colleges may be transferable to KCC. International student applicants who have attended schools and universities beyond secondary school level must send official transcripts (or certified true copies) for all academic work. Records not in English must be accompanied by a certified English translation of each document. The school reserves the right to require that the student procure an evaluation of the transcript from the transcript service recommended by the KCC Admissions Office.
2. The grade for the course is a C- or better.
3. Comparability of the nature, content, and level of transfer credit of the course to be transferred (determined by review of the course description, syllabus, textbooks used, etc., and contact with knowledgeable and experienced faculty and staff at the sending and/or receiving institutions).
4. Relevance of the course to the student's KCC degree program is determined by syllabi, textbooks, and official course descriptions. Courses to be transferred must fit the curriculum of the program in which the student is enrolled.
5. Course rigor, including amount of "seat time" and homework – derived from the catalog, course syllabi, Internet research, and/or phone calls to the sending institution.

TRANSCRIPTS

Requests for transcripts (including student copies) should be submitted through the KCC website to Parchment Exchange. Information is available on the KCC site under the "Academics" drop-down menu.

MINISTRY FORMATION (STUDENT MINISTRY)

All KCC students, faculty, and staff are expected to be involved in ministry and service to the broader community. While we all are encouraged to pursue our own path of ministry, KCC also has a weekly small group ministry formation program. Students have a ministry formation curriculum led by KCC faculty members and coaches. Attendance is mandatory for all students that are part of the FlexEd program and highly encouraged for as many faculty and staff as are able to be involved.

KCC programs are principle-approach, Bible college courses with ministry formation at the core, preparing students to be ministers regardless of their field. Every course in KCCs curriculum meets the

Association for Biblical Higher Education standard for at least an interdisciplinary Bible course. Every course involves Biblical study as part of the course content preparing students to "think Biblically" about their focus of study. In doing so, KCC provides its students ministry formation across the board.

In an effort to unify the institution regarding the construct of ministry formation, the following philosophy statement guides KCC regarding its ministry formation:

> While a Christian liberal arts education provides avenues of focus outside of ministry, focus on application of Biblical ministry and formation of the abilities to accomplish ministry is the unique identifier of the Bible College. Regardless of the program of study, the end goal is to prepare the student for ministry within the field of study. As a result, our definition of ministry must be wider than traditional ministry roles such as pulpit preaching, missions, worship, etc. within the church. Instead, Kansas Christian College embraces the <u>fact</u> that ministry takes place both inside the church building <u>and</u> outside the building in the community. Therefore, we, as educators, will choose to develop programs that form the ministry skills needed throughout the church, around the community, and throughout the world to affect the world with the message of Jesus Christ. Each program that we offer will have a focus on preparing our students for ministry, not just the "traditional ministry programs" normally pursued by those ministers who work inside the church. As ministers of Jesus Christ, we stand in His place as a physical representation of His love for them. Our ministry formation practices will help our students to live this ideal through their field of study at Kansas Christian College.

SEMESTER HONOR ROLLS

All students carrying twelve hours or more who achieve the following semester GPAs will receive special recognition for their academic achievement as follows:

President's Honor Roll	4.0
Dean's Honor Roll	3.5-3.99
College Merit Honor Roll	3.0-3.49

No student with an "I" (incomplete) will be placed on the honor roll lists.

RESIDENCY REQUIREMENTS

A minimum of thirty semester hours in residence (enrolled at KCC) with a minimum GPA of 2.0 must be completed before a student may graduate from KCC. Eight of these thirty semester hours must be in the field in which the student is majoring. Not more than six of the final thirty hours may be transferred from another school, and then only by petition. An exception may be made to facilitate an academic partnership agreement with another institution which has been approved by our administration.

DOUBLE MAJORS

Students may earn a double major at the bachelor level if they satisfy the requirements of both majors.

GRADUATION WITH HONORS

Eligibility for graduation with honors is based on both the cumulative GPA and the GPA for the last sixty hours.

Students receiving a bachelor's degree from this college with a GPA of 3.70-3.79 will have conferred upon them the distinction of graduating *Cum Laude*. Students attaining a GPA of 3.80-3.89 will have

conferred upon them the distinction of graduating *Magna Cum Laude*, and those with a GPA of 3.90 and above will be honored as graduating *Summa Cum Laude*.

An announcement of these honors will be made during the commencement exercises.

GRADUATION CLEARANCE

Each candidate for a degree is responsible for meeting all requirements for graduation. The office of the registrar reviews all other requirements, including semester-hour totals, residency, and GPA.

1. All degree requirements for specific programs as listed in this catalog must be met.
2. Students must maintain an overall GPA of 2.0 or higher.
3. Students must maintain a GPA of at least 2.5 in their major area. (Major area for this purpose is the Professional Field requirements plus the Major Emphasis core area, e.g., *Pastoral Emphasis*.)
4. Students must successfully participate in and complete any required paperwork for the scheduled Ministry Formation activities each semester of enrollment.
5. All financial obligations must be satisfied in the business office.
6. Clearance must be given to each prospective graduate by the administrative offices, including the director of student services, and the registrar.
7. Any "incompletes" in courses to be counted toward graduation requirements must be cleared by April 15.
8. Applications for degree candidacy will be evaluated by academic affairs but will also be reviewed by the Board of Trustees.
9. Students who have six or fewer credit hours remaining in their degree program and who are enrolled in the courses necessary for completion of that program may participate in the commencement ceremony.

STUDENT OF THE YEAR

An outstanding college student is normally chosen as the Student of the Year and announced at the close of school. This student, chosen by the college student body and college faculty, must have at least a 3.0 cumulative GPA; must be outstanding in achievements of offices held in classes, clubs, or athletics; must be outstanding in Christian character as manifested in school and social life; must be taking a minimum of twelve college hours or enough to complete degree requirements; and must be enrolled for at least the student's second semester at KCC. No student may be elected two years in a row but may be re-elected after at least a one-year lapse.

ESTHER ADAMS AWARD

This award is presented to a ministerial student or missions major who meets the following criteria: The student must have completed a minimum of seventy-five hours before the semester in which chosen, must be carrying a minimum of twelve hours in the semester of nomination or enough to complete degree requirements, must have a cumulative GPA of 2.5 or above, and must indicate a comprehensive understanding and application of traits and abilities necessary for full-time Christian work. Students are not eligible during their first semester of work at KCC. No student may be elected twice. The recipient of the Esther Adams Award is chosen by the college faculty.

SATISFACTORY ACADEMIC PROGRESS

It is of utmost importance for all students to be making academic progress while taking classes at KCC. Students are encouraged to consult their teachers, and/or academic advisors, and/or the student

advocate at the earliest sign of difficulty. The faculty and staff are committed to assisting students in being academically successful at KCC.

Evaluating Academic Progress

For purposes of determining academic probation, only courses transferred to KCC, courses taken at KCC that apply toward a student's degree program, and for-credit remedial courses taken at KCC to prepare the student for said degree program, will be taken into account.

Determining Academic Progress

Academic progress is based on Overall Grade Point Average (GPA) and percentage of hours completed.

GPA

Students who fail to meet the cumulative GPA standards in the chart below will be placed on academic probation. Students should be aware that, to raise a deficient cumulative GPA, the current semester GPA will likely need to be higher than that given on the chart.

Successfully Completed Hours	Minimum GPA
1-12	1.5
13-24	1.6
25-36	1.7
37-48	1.8
49-59	1.9
60 or more	2.0

Students must have a 2.0 after two years of attendance or 60 successfully completed credit hours earned, whichever comes first. Transfer hours count towards both attempted and completed credits. When a student transfers in credits from another institution or program, these credits are included in the total attempted credits. Successful completion of these credits (typically defined as earning a passing grade) contributes to the completed credits. If students retake a course for which they have received a failing grade, both attempts at the class count toward the total hours attempted, whereas, only the last grade is included when computing the GPA. Self-paced courses which are not completed by the end of the second term following enrollment will record a grade of "F" at the close of the second term. For this purpose, the fall semester, spring semester, and summer break will each be considered one term. Grade point average will be calculated by dividing the number of quality points awarded by the number of credit hours attempted (including failures but not withdrawals).

Percentage of Hours Completed

Students must complete 67% of all hours attempted including transfer hours. KCC assesses whether transfer credits align with the student's program of study. Courses that are deemed relevant and accepted for credit count towards both attempted and completed credits. These courses are also calculated into the student's cumulative GPA.

Academic Probation

Students who are deficient in either cumulative grade point average or percentage of hours completed will be placed on Academic Probation. Any student on Academic Probation will be restricted to a twelve-credit-hour course load during the probationary period. Additionally, the student is required to meet with the Student Advocate who may develop an academic plan. During the probationary period students may also be required to meet with the Student Advocate.

Any student who has been on Academic Probation for two consecutive semesters and has not successfully attained the minimum cumulative grade point average may be declared scholastically ineligible and the permanent record will reflect this declaration.

If the student is declared ineligible to re-enroll for the following semester, they may appeal the declaration with the CAO.

If the student successfully appeals the ineligibility, they may continue to register for 12 credit hours and may be required to meet with the Student Advocate.

If no appeal is granted, the student may apply for readmission after one semester of scholastic ineligibility. The application for readmission will be considered by the administrative committee, who will decide whether to approve the application and under what conditions.

Good academic standing regarding intercollegiate athletic participation requires the freshman student to meet the academic regulations established by the athletic association during the season of participation. A freshman student who is on academic probation, but otherwise meets athletic association eligibility requirements will remain eligible for competition.

Satisfactory Academic Progress Regarding Financial Aid

To participate in the Title IV Student Aid Program, KCC must take steps to fulfill federal requirements to implement and make public the standards for satisfactory academic progress that students must meet to be eligible to receive Title IV financial assistance. These standards are for financial aid purposes only and do not replace or override the academic policies of KCC.

Satisfactory Academic Progress (SAP) is based on three components: Completion rate, Timeframe, and Grade Point Average (GPA).

Completion Rate

A student must complete 67% of all hours attempted (including transfer hours) for financial aid eligibility. The completion rate is determined by dividing the **overall** credit hours earned by the overall credit hours attempted. The calculation counts only credits that count toward the student's current program as both attempted and earned hours. Attempted hours will include grades of F, NC, I, and W. These grades, however, will NOT count as earned hours.

- Repeating courses will add to the total number of attempted hours but will only count once as earned hours.

Students may receive financial aid for repeated courses only one time. A third attempt of a required course will require payment prior to registering for the class.

Timeframe

Students can only receive financial aid for a maximum of 1.5 times the total credit hours required for their degree program, as measured in credit hours. For any major that requires 120 credit hours for graduation, this equals a maximum of 180 attempted hours. Any hours attempted, but not completed, will count.

- The calculation includes transfer credit hours that transfer into the current degree program in the maximum (e.g., 180, for a 120-hour program).
- Repeated courses, failed courses, and withdrawals will also count towards the maximum.
- An appeal must be submitted by any student who has exceeded the maximum time frame allowed due to transfer hours or change of major. The financial aid office will review the credits

attempted that apply towards the student's program of study to determine future financial aid eligibility. An academic plan signed by the CAO will be required.

● If a student changes majors or degrees, the financial aid office will re-evaluate the satisfactory academic progress time frame for financial aid eligibility on a case-by-case basis through the appeal process.

Grade Point Average (GPA)

Students must achieve a cumulative GPA equaling or exceeding the minimums detailed in the table below:

Successfully Completed Hours	Minimum GPA
1-12	1.5
13-24	1.6
25-36	1.7
37-48	1.8
49-59	1.9
60 or more	2.0

Students must have a 2.0 after two years of attendance or 60 successfully completed credit hours earned, whichever comes first.

SAP Review for Financial Aid

After each semester/payment period, Student Financial Services will review the completion rate, timeframe, and GPA for each student enrolled in that semester/payment period. Depending on the student's status relative to these factors, the student's progress for financial aid purposes will be determined as follows:

1. **Satisfactory Progress** applies to students who passed the appropriate number of earned hours to attempted hours, who have not exceeded the maximum total attempted hours allowed for their program, and whose GPA meets the SAP requirements listed above.

2. **Financial Aid Warning** applies to any students who fail to meet the requirements for completion, timeframe, and GPA for the semester. A warning letter will be sent at the end of the semester to students to indicate why they are receiving a warning and what must be done within the next semester to be back in compliance with SAP requirements. If the students fail to meet these requirements, their federal, state, and institutional financial aid will be suspended for future semesters unless they appeal to the Academic Dean, and the college grants the appeal.

   Students must bring their hours and GPA back into good standing within one semester. If they are not successful, they may submit an appeal to the Academic Dean. If the appeal is granted, they may be required to complete an Academic Plan with the help of the Student Advocate to regain financial aid eligibility.

3. **Financial Aid Probation** applies only to a student who has failed to meet the SAP requirements listed above and has had an appeal approved by the Academic Dean.

   If students have not met the SAP requirements or have not followed the Academic Plan by the end of the probationary semester, they should work with the Student Advocate, Financial Advisor or Academic Dean advocate to understand what options exist to regain eligibility.

4. **Unsatisfactory Progress** applies to students who have not met the requirements for completion rate, attempted hours, and GPA after their warning period, and are neither on financial aid

probation nor have an approved appeal. These students are not eligible for federal, state, or institutional financial aid until they meet the requirements in each of these three areas.

5. ***Academic Plan*** applies to students who have submitted an academic plan as part of an SAP appeal and have completed the goals for that semester as outlined by the plan. The student continues to remain eligible for federal and state financial aid but does not meet the definition of an SAP-eligible student.

SAP Appeal Process

1. Students who wish to appeal their unsatisfactory academic progress determination must submit a SAP Appeal Form to the Academic Dean. SAP appeals are reviewed based on extenuating circumstances, such as serious injury or illness involving the student, death of an immediate family member, or other circumstances beyond the student's control that prevented the student from achieving satisfactory progress. Each student's appeal is reviewed on an individual basis.

2. The Academic Dean will review the appeal and determine whether the financial aid termination is justified. The student will be advised in writing and by KCC e-mail of the decision and may be asked to meet with a student financial advisor to plan for future semesters/payment periods. **The Academic Dean's decision is final.**

Students are encouraged to review these standards and be aware of their academic progress. The college recognizes that a wide variety of circumstances and conditions regarding these standards (e.g. changing majors, changing career objectives, other personal reasons, etc.) may require the discretionary judgment of the Academic Dean and the Student Financial Aid Office. Students with questions or concerns regarding their satisfactory academic progress as it relates to their financial assistance should contact the financial aid office in the Administration Building.

Important Note: While Financial Aid Probation is related to Academic Probation, the two are not the same. Academic Probation refers to academic eligibility (approval to continue enrollment), while Financial Aid Probation pertains to continuing to be eligible for financial aid. Therefore, students should read both sections carefully.

Certificate Programs

WORSHIP INSTITUTE PROGRAM

The Worship Institute is a specialized program that connects students with a personal worship studies coach as they complete micro courses connected with the content of the coaching program. The Worship Institute is divided into the following areas of emphasis:

1. Spiritual Development

   Competencies:

   - Personal spiritual development process is integrated into life.
   - Values are learned and integrated into life.

2. Musical Development

   Competencies:

   - Musical capacity is increased.
   - Basic music theory is learned and applied.

3. Worship Leading

   Competencies:

   - Ability to hear God's voice during worship preparation.
   - Ability to plan out what to say between songs.
   - Ability to clearly articulate from the platform during song sets.

4. Leadership Development

   Competencies:

   - Ability to lead others in multiple environments with skill and care.
   - Clear understanding of how God made me.

5. Worship Planning

   Competencies:

   - Ability to lead others in multiple environments with skill and care.
   - Clear understanding of how God made me.

6. Weekend Experience

   Competencies:

   - Ability to produce church services.
   - General understanding of all worship technologies (sound, video, lighting, etc)
   - Ability to do simple video editing and graphic design.
   - Understanding of other Sunday ministries and how they fit together

Micro courses in the program are subcourses from the following regular online courses:

Course #		Course Name	Hours
LEA	1325	Introduction to Leadership	3
MUS	2300	Introduction to Christian Worship	3
MUS	1110	Piano	1
MUS	1115	Guitar	1
MUS	1120	Voice	1
MUS	2310	Music Theory I	3
MUS	2315	Introduction to Music History & Literature	3
MUS	2320	Admin & Philosophy of Christian Music	3
MUS	2360	Worship Studies Coaching Experience	3

Undergraduate Degree Programs

Undergraduate degree programs at KCC are structured around Associate level and the Bachelor level cores. With a few exceptions, each of the cores are 60 semester hours in length with 120 hours total (Associate and Bachelor cores) required to graduate with a Bachelor's degree.

Courses and programs listed in this catalog are subject to change through normal academic channels. Information concerning changes may be obtained by contacting the CAO or the Registrar.

GENERAL EDUCATION REQUIREMENTS

For undergraduate programs, there are standardized general education requirements across all programs that fall into several categories:

1	=	Interdisciplinary Bible Course	9
2	=	Bible/Theology/Ministry Course	12
3	=	Communications	9
4	=	Self & Society - Behavioral Science	9
5	=	Fine Arts - Humanities	6
6	=	Reasoning - Scientific Logic	6

Every undergraduate program at KCC contains these same general education requirements:

Course #			Course Name	Hours	Bible	Gen Ed
SSS	1310		College Success	3	1	4
INF	1315		Technology for College	3		6
ENG	1320		College Writing and Research I	3		3
LEA	1325		Introduction to Leadership	3		
HUM	1330		Philosophy & Worldview	3	1	5
ENG	1335		College Writing and Research II	3		3
BIB	1340		Old Testament Survey	3	2	
BIB	1345		New Testament Survey	3	2	
PSY	1350		Introduction to Psychology	3		4
LEA	1355		Communication for Leaders	3		3
FIN	1360		Personal Financial Management	3		4
BIB	2310		Bible Study Methods	3	2	
MIN	2315		Principles of the Christian Life	3	2	
HUM	2320		World Civilizations	3		5
SCI	2325		Environmental Science	3	1	6

ASSOCIATE OF ARTS DEGREE IN BUSINESS LEADERSHIP

Program Objectives

Upon graduation from the programs, students will be able to:

1. Integrate Biblical Worldview in Business Practices: Cultivate the ability to articulate and apply a Biblical worldview in business settings, emphasizing ethical decision-making and corporate social responsibility.
2. Holistic Leadership Skills Development: Develop comprehensive leadership skills that encompass team dynamics, strategic thinking, and effective communication, aligning with the principles of holiness and spiritual growth.
3. Strategic Communication and Teamwork: Enhance skills in producing professional-quality business documents and presentations, and develop strong interpersonal relationships, emphasizing effective collaboration within diverse teams.
4. Practical Business Knowledge and Application: Demonstrate a deep understanding of foundational business concepts and their practical application in both profit and not-for-profit environments, preparing for further academic study or professional advancement.
5. Global Business Perspective and Adaptability: Gain insights into the global nature of business, learning to adapt to diverse cultures and international business environments, fostering a deepened passion for learning and cultural understanding.

	Course #		Course Name	Hours	Bible	Gen Ed	Content
Associate's Degree	SSS	1310	College Success Skills	3	1	4	
	INF	1315	Technology for College	3		6	
	ENG	1320	College Writing and Research I	3		3	
	LEA	1325	Introduction to Leadership	3			7
	HUM	1330	Philosophy & Worldview	3	1	5	
	ENG	1335	College Writing and Research II	3		3	
	BIB	1340	Old Testament Survey	3	2		
	BIB	1345	New Testament Survey	3	2		
	PSY	1350	Introduction to Psychology	3		4	
	LEA	1355	Communication for Leaders	3		3	
	FIN	1360	Personal Financial Management	3		4	7
	BIB	2310	Bible Study Methods	3	2		
	MIN	2315	Principles of the Christian Life	3	2		
	HUM	2320	World Civilizations	3		5	
	SCI	2325	Environmental Science	3	1	6	
	BUS	2330	Fundamentals of Business	3			7
	BUS	2335	Introduction to Finance	3			7
	BUS	2340	Accounting Methods	3			7
	BUS	2345	Global Issues in Business	3			7
	BUS	2350	Principles of Economics	3			7

ASSOCIATE OF ARTS DEGREE IN BUSINESS LEADERSHIP WITH SPORT MANAGEMENT EMPHASIS

Program Objectives

Upon graduation from the programs, students will be able to:

1. Biblical Worldview and Ethical Decision-Making in Sports: Integrate a Biblical worldview in the context of sports management, focusing on the moral and ethical implications of sport policy and strategies, and applying Christian principles to leadership and management in the sports industry.
2. Effective Communication and Leadership in Sport Management: Enhance skills in professional communication tailored to the sports industry, and cultivate leadership abilities that focus on teamwork, interpersonal dynamics, and organizational leadership within sport settings.
3. Integration of Business and Sport Management: Develop a comprehensive understanding of business principles and their application in the sport management field, emphasizing strategic thinking, decision-making, and ethical considerations in sport policy.
4. Sport Management Proficiency: Gain a deep understanding of the global aspects of sports, including marketing, psychology, sociology, facility and event management, and the unique ethical challenges inherent in sports.
5. Holistic Development for Sport Management Professionals: Prepare for careers in sport management by developing personal and social ethics, mental wellness strategies, and understanding the role of sports in ministry and community development.

Course #		Course Name	Hours	Bible	Gen Ed	Content
SSS	1310	College Success	3	1	4	
INF	1315	Technology for College	3		6	
ENG	1320	College Writing and Research I	3		3	
LEA	1325	Introduction to Leadership	3			7
HUM	1330	Philosophy & Worldview	3	1	5	
ENG	1335	College Writing and Research II	3		3	
BIB	1340	Old Testament Survey	3	2		
BIB	1345	New Testament Survey	3	2		
PSY	1350	Introduction to Psychology	3		4	
LEA	1355	Communication for Leaders	3		3	
FIN	1360	Personal Financial Management	3		4	7
BIB	2310	Bible Study Methods	3	2		
MIN	2315	Principles of the Christian Life	3	2		
HUM	2320	World Civilizations	3		5	
SCI	2325	Environmental Science	3	1	6	
SPT	2310	Foundations of Sport Management	3			7
SPT	2320	Sport Marketing	3			7
BUS	2340	Accounting Methods	3			7
SPT	2340	Sport Psychology	3			7
SPT	2350	Sociology of Sport	3			7

(Associate's Degree)

ASSOCIATE OF ARTS DEGREE IN INTERDISCIPLINARY STUDIES

Program Objectives

Upon graduation from the programs, students will be able to:

1. Integration of Biblical Worldview Across Disciplines: Integrate a biblical worldview across multiple disciplines, recognizing the interconnectedness of knowledge and applying Christian ethical principles to diverse subject areas.
2. Interdisciplinary Leadership Development: Cultivate leadership skills that are adaptable across various fields, focusing on innovative problem-solving, ethical leadership practices, and the ability to lead diverse teams in a changing world.
3. Effective Communication and Collaborative Teamwork: Enhance abilities in clear and effective communication, critical for interdisciplinary studies, and foster strong teamwork skills through collaborative projects that require integrating diverse disciplinary perspectives.
4. Knowledge Synthesis and Practical Application: Demonstrate the ability to synthesize knowledge from various disciplines to create innovative solutions to complex problems, applying interdisciplinary approaches effectively in academic and real-world scenarios.

5. Global and Holistic Understanding: Develop a holistic understanding of how different disciplines interact within a global context, appreciating cultural diversity and the global implications of interdisciplinary studies.

Associate of Arts in Interdisciplinary Studies - 60 hours

	Course #		Course Name	Hours	Bible	Gen Ed
Associate's Degree	SSS	1310	College Success	3	1	4
	INF	1315	Technology for College	3		6
	ENG	1320	College Writing and Research I	3		3
	LEA	1325	Introduction to Leadership	3		
	HUM	1330	Philosophy & Worldview	3	1	5
	ENG	1335	College Writing and Research II	3		3
	BIB	1340	Old Testament Survey	3	2	
	BIB	1345	New Testament Survey	3	2	
	PSY	1350	Introduction to Psychology	3		4
	LEA	1355	Communication for Leaders	3		3
	FIN	1360	Personal Financial Management	3		4
	BIB	2310	Bible Study Methods	3	2	
	MIN	2315	Principles of the Christian Life	3	2	
	HUM	2320	World Civilizations	3		5
	SCI	2325	Environmental Science	3	1	6
			<Elective or Concentration>	3		
			<Elective or Concentration>	3		
			<Elective or Concentration>	3		
			<Elective or Concentration>	3		
			<Elective or Concentration>	3		

ASSOCIATE OF ARTS DEGREE IN LEADERSHIP & MINISTRY

Program Objectives

Upon graduation from the programs, students will be able to:

1. Competence in Biblical Interpretation and Proclamation: Develop proficiency in interpreting and proclaiming the Word of God, focusing on accurate scriptural interpretation and effective communication in diverse ministry settings.
2. Articulation of Divine Calling and Scriptural Leadership: Cultivate an ability to confidently express and understand one's divine calling, integrating scriptural principles with effective leadership practices in various ministry contexts.
3. Practical Ministry Skills and Service Planning: Acquire practical ministry skills essential for planning and conducting various church services and activities, informed by scriptural guidelines and proven leadership principles.
4. Holistic Ministry Approach: Embrace a comprehensive approach to ministry that combines theological education, spiritual formation, and practical ministry experience, aligning with a Biblical worldview and addressing the needs of diverse congregations and communities.

Associate of Arts in Leadership & Ministry - 60 hours

	Course #		Course Name	Hours	Bible	Gen Ed	Content
	SSS	1310	College Success	3	1	4	
	INF	1315	Technology for College	3		6	
	ENG	1320	College Writing and Research I	3		3	
	LEA	1325	Introduction to Leadership	3			7
	HUM	1330	Philosophy & Worldview	3	1	5	
	ENG	1335	College Writing and Research II	3		3	
	BIB	1340	Old Testament Survey	3	2		7
	BIB	1345	New Testament Survey	3	2		7
	PSY	1350	Introduction to Psychology	3		4	7
	LEA	1355	Communication for Leaders	3		3	
	FIN	1360	Personal Financial Management	3		4	
	BIB	2310	Bible Study Methods	3	2		7
	MIN	2315	Principles of the Christian Life	3	2		7
	HUM	2320	World Civilizations	3		5	
	SCI	2325	Environmental Science	3	1	6	
	MIN	2330	Sharing & Defending the Christian Faith	3	2		7
	MIN	2335	Discipling & Mentoring the Christian Faith	3	2		7
	MIN	2340	Teaching the Christian Faith	3	2		7
	LEA	2345	Issues in Christian Leadership	3	2		7
	HIS	2350	Church History	3	2		7

(Associate's Degree)

ASSOCIATE OF ARTS DEGREE IN PSYCHOLOGY

Program Objectives

Upon graduation from the programs, students will be able to:

1. Critical Thinking and Scientific Inquiry within a Biblical Framework: Demonstrate expertise in critical thinking and scientific inquiry, skillfully incorporating a Biblical worldview to enhance ethical reasoning and decision-making in psychological research and practice.
2. Ethical and Social Responsibility in a Diverse World: Exhibit a consistent commitment to ethical behavior and social accountability, continually refining these principles to effectively navigate and contribute to an increasingly diverse global community.
3. Effective Communication in Psychology: Develop discipline-specific communication skills, effectively conveying psychological concepts and findings in both professional settings and community outreach.
4. Foundational Psychology Knowledge and Integration: Apply foundational knowledge in psychology, integrating this understanding with a Biblical context to inform their approach and perspective in the field.
5. Ongoing Professional Development in Psychology: Critically evaluate professional development experiences within psychology, demonstrating the ability to analyze, apply, and integrate new knowledge and skills in practice, consistently aligned with Christian ethics and values.

Associate of Arts in Psychology - 60 hours

	Course #		Course Name	Hours	Bible	Gen Ed	Content
Associate's Degree	SSS	1310	College Success	3	1	4	
	INF	1315	Technology for College	3		6	
	ENG	1320	College Writing and Research I	3		3	
	LEA	1325	Introduction to Leadership	3			
	HUM	1330	Philosophy & Worldview	3	1	5	
	ENG	1335	College Writing and Research II	3		3	
	BIB	1340	Old Testament Survey	3	2		
	BIB	1345	New Testament Survey	3	2		
	PSY	1350	Introduction to Psychology	3		4	7
	LEA	1355	Communication for Leaders	3		3	
	FIN	1360	Personal Financial Management	3		4	
	BIB	2310	Bible Study Methods	3	2		
	MIN	2315	Principles of the Christian Life	3	2		
	HUM	2320	World Civilizations	3		5	
	SCI	2325	Environmental Science	3	1	6	
	SOC	2330	Empowerment Coaching	3			7
	PSY	2335	Organizational and Industrial Psychology	3			7
	SOC	2340	Introduction to Human Services	3			7
	PSY	2345	Developmental Psychology	3			7
	SOC	2355	Principles of Sociology	3			7

ASSOCIATE OF ARTS DEGREE IN WORSHIP STUDIES

Program Objectives

Upon graduation from the programs, students will be able to:

1. Competence in Biblical Interpretation and Proclamation: Develop proficiency in interpreting and proclaiming the Word of God, focusing on accurate scriptural interpretation and effective communication in diverse ministry settings.

2. Articulation of Divine Calling and Scriptural Leadership: Cultivate an ability to confidently express and understand one's divine calling, integrating scriptural principles with effective leadership practices in various ministry contexts.

3. Practical Ministry Skills and Service Planning: Acquire practical ministry skills essential for planning and conducting various church services and activities, informed by scriptural guidelines and proven leadership principles.

4. Holistic Ministry Approach: Embrace a comprehensive approach to ministry that combines theological education, spiritual formation, and practical ministry experience, aligning with a Biblical worldview and addressing the needs of diverse congregations and communities.

5. Knowledge Synthesis and Practical Application. Demonstrate comprehensive knowledge and practical application of music theory, performance, and arrangement in church music programs, tailored to suit the worship setting and enhance congregational engagement.

Associate of Arts in Worship Studies - 60 hours

	Course #		Course Name	Hours	Bible	Gen Ed	Content
	SSS	1310	College Success	3	1	4	
	INF	1315	Technology for College	3		6	
	ENG	1320	College Writing and Research I	3		3	
	LEA	1325	Introduction to Leadership	3			7
	HUM	1330	Philosophy & Worldview	3	1	5	
	ENG	1335	College Writing and Research II	3		3	
	BIB	1340	Old Testament Survey	3	2		
	BIB	1345	New Testament Survey	3	2		
	PSY	1350	Introduction to Psychology	3		4	
	LEA	1355	Communication for Leaders	3		3	
	FIN	1360	Personal Financial Management	3		4	
	BIB	2310	Bible Study Methods	3	2		
	MIN	2315	Principles of the Christian Life	3	2		
	HUM	2320	World Civilizations	3		5	
	SCI	2325	Environmental Science	3	1	6	
	MUS	2300	Introduction to Christian Worship	3			7
	MUS	2310	Music Theory I	3			7
	MUS	2315	Introduction to Music History & Literature	3			7
	MUS	2320	Admin & Philosophy of Christian Music	3			7
	MUS	2360	Worship Studies Coaching Experience	3			7

BACHELOR CORE REQUIREMENTS

In addition to general education requirements found in the Associate's core, Bachelor's degrees also have a set of core courses required for every bachelor program that are cross-discipline in nature. These courses are as follows:

SSS	3310	Research & Concept Development Skills	3	1
THE	3315	Theology of Leadership	3	2
BUS	3320	Working with Teams	3	
BIB	3325	Life of Christ	3	2
BUS	3330	Business Ethics	3	1
LEA	3335	Organizational Leadership	3	1
THE	3340	Theology of Holiness	3	2
LEA	4310	Negotiation and Conflict Resolution	3	2
MIN	3350	Marketplace Ministry	3	2

BACHELOR OF ARTS DEGREE IN BUSINESS LEADERSHIP

Program Objectives

Upon graduation from the programs, students will be able to:

1. Integrate Biblical Worldview in Business Practices: Cultivate the ability to articulate and apply a Biblical worldview in business settings, emphasizing ethical decision-making and corporate social responsibility.
2. Holistic Leadership Skills Development: Develop comprehensive leadership skills that encompass team dynamics, strategic thinking, and effective communication, aligning with the principles of holiness and spiritual growth.
3. Strategic Communication and Teamwork: Enhance skills in producing professional-quality business documents and presentations, and develop strong interpersonal relationships, emphasizing effective collaboration within diverse teams.
4. Practical Business Knowledge and Application: Demonstrate a deep understanding of foundational business concepts and their practical application in both profit and not-for-profit environments, preparing for further academic study or professional advancement.
5. Global Business Perspective and Adaptability: Gain insights into the global nature of business, learning to adapt to diverse cultures and international business environments, fostering a deepened passion for learning and cultural understanding.

BA Degree in Business Leadership - 120 hours

	Course #			Course Name	Hours	Bible	Gen Ed	Content
Associate's Degree	SSS	1310		College Success Skills	3	1	4	
	INF	1315		Technology for College	3		6	
	ENG	1320		College Writing and Research I	3		3	
	LEA	1325		Introduction to Leadership	3			7
	HUM	1330		Philosophy & Worldview	3	1	5	
	ENG	1335		College Writing and Research II	3		3	
	BIB	1340		Old Testament Survey	3	2		
	BIB	1345		New Testament Survey	3	2		
	PSY	1350		Introduction to Psychology	3		4	
	LEA	1355		Communication for Leaders	3		3	
	FIN	1360		Personal Financial Management	3		4	7
	BIB	2310		Bible Study Methods	3	2		
	MIN	2315		Principles of the Christian Life	3	2		
	HUM	2320		World Civilizations	3		5	
	SCI	2325		Environmental Science	3	1	6	
	BUS	2330		Fundamentals of Business	3			7
	BUS	2335		Introduction to Finance	3			7
	BUS	2340		Accounting Methods	3			7
	BUS	2345		Global Issues in Business	3			7
	BUS	2350		Principles of Economics	3			7
Bachelor's Core	SSS	3310		Research & Concept Development Skills	3	1		
	THE	3315		Theology of Leadership	3	2		
	BUS	3320		Working with Teams	3			7
	BIB	3325		Life of Christ	3	2		
	BUS	3330		Business Ethics	3	1		7
	LEA	3335		Organizational Leadership	3	1		7
	THE	3340		Theology of Holiness	3	2		
	LEA	4310		Negotiation and Conflict Resolution	3	2		7
	MIN	3350		Marketplace Ministry	3	2		7
	BUS	4310		Management of Information Systems	3			7
	BUS	4315		Management of Marketing	3			7
	BUS	4320		Operations Management	3			7
	BUS	4325		International Issues in Business	3			7
	BUS	4330		Strategic Management	3			7
	BUS	4335		Finance and Budgeting for Managers	3			7
	BUS	4340		Personnel Development	3			7
				<Elective, Concentration, or Grad Course>	3			
				<Elective, Concentration, or Grad Course>	3			
				<Elective, Concentration, or Grad Course>	3			
				<Elective, Concentration, or Grad Course>	3			

Bachelor of Arts Degree in Elementary Education

Program Objectives

Upon graduation from the programs, students will be able to:

1. Christian Philosophy of Education Integration: Cultivate and articulate a personal Christian philosophy of education, embedding Biblical principles and worldview into teaching practices and educational theories.
2. Holistic Educator Development: Embrace a holistic approach to education, focusing on personal and social ethics, the development of leadership skills in educational settings, and the integration of Christian values in teaching diverse student populations.
3. Instructional Planning and Classroom Management: Develop comprehensive skills in effective instructional planning and classroom management, utilizing knowledge gained from education theory and practical experiences to create positive learning environments.
4. Proficiency in Educational Technology: Demonstrate advanced proficiency in the use of educational technology and media, integrating these tools effectively into classroom instruction to enhance learning outcomes.
5. Effective Teaching and Learning Strategies: Apply a range of teaching strategies and techniques to meet the diverse learning needs of students, fostering an inclusive, engaging, and supportive learning environment.

BA Degree in Elementary Education - 120 hours

	Course #		Course Name	Hours	Bible	Gen Ed	Content
Associate's Degree	SSS	1310	College Success	3	1	4	
	INF	1315	Technology for College	3		6	
	ENG	1320	College Writing and Research I	3		3	
	LEA	1325	Introduction to Leadership	3			7
	HUM	1330	Philosophy & Worldview	3	1	5	
	ENG	1335	College Writing and Research II	3		3	
	BIB	1340	Old Testament Survey	3	2		
	BIB	1345	New Testament Survey	3	2		
	PSY	1350	Introduction to Psychology	3		4	
	LEA	1355	Communication for Leaders	3		3	
	FIN	1360	Personal Financial Management	3		4	7
	BIB	2310	Bible Study Methods	3	2		
	MIN	2315	Principles of the Christian Life	3	2		
	HUM	2320	World Civilizations	3		5	
	SCI	2325	Environmental Science	3	1	6	
	EDU	2315	Historical, Philosophical, and Ethical Aspects of Tea‹	3			7
	PSY	3310	Human Development	3			7
	PSY	3320	Educational Psychology	3			7
	EDU	3335	Technology in Education	3			7
	EDU	3350	Methods of Teaching Children	3			7
Bachelor's Core	SSS	3310	Research & Concept Development Skills	3	1		
	THE	3315	Biblical Theology of Leadership	3	2		
	BUS	3320	Working with Teams	3			7
	BIB	3325	Life of Christ	3	2		
	HUM	3330	Personal and Social Ethics	3	1		7
	LEA	3335	Organizational Leadership	3	1		7
	THE	3340	Theology of Holiness	3	2		
	LEA	4310	Negotiation and Conflict Resolution	3	2		7
	MIN	3350	Marketplace Ministry	3	2		7
	EDU	3340	Classroom Management & Practicum	3			7
	EDU	3360	Teaching Reading to Children	3			7
	EDU	4310	Teaching Language Arts in Elem. Ed. & Practicum	3			7
	EDU	4320	Teaching STEM in Elementary Education	3			7
	EDU	4330	Teaching Social Studies in Elem. Ed. & Practicum	3			7
	EDU	4340	Teaching Related Arts in Elementary Education	3			7
	EDU	4395	Supervised Student Teaching	3			7
			<Elective, Concentration, or Grad Course>	3			7
			<Elective, Concentration, or Grad Course>	3			
			<Elective, Concentration, or Grad Course>	3			7
			<Elective, Concentration, or Grad Course>	3			7

BACHELOR OF ARTS DEGREE IN HEALTHCARE ADMINISTRATION

Program Objectives

Upon graduation from the programs, students will be able to:

1. Integration of a Christian Worldview in Healthcare: Apply a Biblically-based Christian worldview in healthcare settings, ensuring decisions and practices are ethically and spiritually grounded.

2. Development of Leadership Philosophy in Healthcare: Formulate and articulate a personal leadership philosophy tailored to healthcare, emphasizing adaptability and ethical leadership in a diverse, multicultural 21st-century workforce.
3. Proficiency in Healthcare Administration Skills: Achieve proficiency in essential healthcare administration skills, including operational management, finance, and informatics, crucial for effective healthcare service delivery.
4. Application of Business Principles in Healthcare Leadership: Demonstrate comprehensive understanding and application of business principles in healthcare leadership, focusing on ethics, financial stewardship, human resources management, and continuous quality improvement.
5. Holistic Approach to Healthcare Administration: Embrace a holistic approach to healthcare administration, focusing on personal and social ethics, leadership in healthcare organizations, and the integration of Christian values in managing healthcare professionals and services.

	Course #		Course Name	Hours	Bible	Gen Ed	Content
Associate's Degree	SSS	1310	College Success	3	1	4	
	INF	1315	Technology for College	3		6	
	ENG	1320	College Writing and Research I	3		3	
	LEA	1325	Introduction to Leadership	3			7
	HUM	1330	Philosophy & Worldview	3	1	5	
	ENG	1335	College Writing and Research II	3		3	
	BIB	1340	Old Testament Survey	3	2		
	BIB	1345	New Testament Survey	3	2		
	PSY	1350	Introduction to Psychology	3		4	
	LEA	1355	Communication for Leaders	3		3	
	FIN	1360	Personal Financial Management	3		4	7
	BIB	2310	Bible Study Methods	3	2		
	MIN	2315	Principles of the Christian Life	3	2		
	HUM	2320	World Civilizations	3		5	
	SCI	2325	Environmental Science	3	1	6	
	HCA	2330	Introduction to Healthcare Administration	3			7
	HCA	2335	Introduction to Public Community Health	3			7
	HCA	2340	Healthcare Management & Delivery Systems	3			7
	HCA	2345	Healthcare Finance	3			7
	HCA	2355	Healthcare Ethics & Medical Law	3			7
Bachelor's Core	SSS	3310	Research & Concept Development Skills	3	1		
	THE	3315	Biblical Theology of Leadership	3	2		
	BUS	3320	Working with Teams	3			7
	THE	3340	Theology of Holiness	3	2		
	OHUM	3330	Personal and Social Ethics	3	1		7
	LEA	3335	Organizational Leadership	3	1		7
	BIB	3325	Life of Christ	3	2		
	LEA	4310	Negotiation and Conflict Resolution	3	2		7
	MIN	3350	Marketplace Ministry	3	2		7
	HCA	4310	Long Term Care	3			7
	HCA	4320	Healthcare Economics	3			7
	HCA	4325	Healthcare Policy	3			7
	HCA	4330	Continuous Quality Improvement & Accreditation	3			7
	BUS	4335	Finance and Budgeting for Managers	3			7
	HCA	4340	Managing Human Resources & Health Professionals	3			7
	HCA	4345	Healthcare Planning and Evaluation	3			7
			<General Elective or Grad Course>	3			
			<General Elective or Grad Course>	3			
			<General Elective or Grad Course>	3			
			<General Elective or Grad Course>	3			

Bachelor of Arts Degree in Interdisciplinary Studies

Program Objectives

Upon graduation from the programs, students will be able to:

1. Integration of Biblical Worldview Across Disciplines: Integrate a biblical worldview across multiple disciplines, recognizing the interconnectedness of knowledge and applying Christian ethical principles to diverse subject areas.
2. Interdisciplinary Leadership Development: Cultivate leadership skills that are adaptable across various fields, focusing on innovative problem-solving, ethical leadership practices, and the ability to lead diverse teams in a changing world.
3. Effective Communication and Collaborative Teamwork: Enhance abilities in clear and effective communication, critical for interdisciplinary studies, and foster strong teamwork skills through collaborative projects that require integrating diverse disciplinary perspectives.
4. Knowledge Synthesis and Practical Application: Demonstrate the ability to synthesize knowledge from various disciplines to create innovative solutions to complex problems, applying interdisciplinary approaches effectively in academic and real-world scenarios.
5. Global and Holistic Understanding: Develop a holistic understanding of how different disciplines interact within a global context, appreciating cultural diversity and the global implications of interdisciplinary studies.

	Course #		Course Name	Hours	Bible	Gen Ed	Content
Associate's Degree	SSS	1310	College Success Skills	3	1	4	
	INF	1315	Technology for College	3		6	
	ENG	1320	College Writing and Research I	3		3	
	LEA	1325	Introduction to Leadership	3			7
	HUM	1330	Philosophy & Worldview	3	1	5	
	ENG	1335	College Writing and Research II	3		3	
	BIB	1340	Old Testament Survey	3	2		
	BIB	1345	New Testament Survey	3	2		
	PSY	1350	Introduction to Psychology	3		4	
	LEA	1355	Communication for Leaders	3		3	
	FIN	1360	Personal Financial Management	3		4	7
	BIB	2310	Bible Study Methods	3	2		
	MIN	2315	Principles of the Christian Life	3	2		
	HUM	2320	World Civilizations	3		5	
	SCI	2325	Environmental Science	3	1	6	
			<Elective or Concentration Course>	3			7
			<Elective or Concentration Course>	3			7
			<Elective or Concentration Course>	3			7
			<Elective or Concentration Course>	3			7
			<Elective or Concentration Course>	3			7
Bachelor's Core	SSS	3310	Research & Concept Development Skill	3	1		
	THE	3315	Theology of Leadership	3	2		
	BUS	3320	Working with Teams	3			7
	BIB	3325	Life of Christ	3	2		
	BUS	3330	Business Ethics	3	1		7
	LEA	3335	Organizational Leadership	3	1		7
	THE	3340	Theology of Holiness	3	2		
	LEA	4310	Negotiation and Conflict Resolution	3	2		7
	MIN	3350	Marketplace Ministry	3	2		7
			<Elective, Concentration, or Grad Cou	3			7
			<Elective, Concentration, or Grad Cou	3			7
			<Elective, Concentration, or Grad Cou	3			7
			<Elective, Concentration, or Grad Cou	3			7
			<Elective, Concentration, or Grad Cou	3			7
			<Elective, Concentration, or Grad Cou	3			7
			<Elective, Concentration, or Grad Cou	3			7
			<Elective, Concentration, or Grad Cou	3			7
			<Elective, Concentration, or Grad Cou	3			7
			<Elective, Concentration, or Grad Cou	3			7
			<Elective, Concentration, or Grad Cou	3			7

Bachelor of Arts Degree in Leadership & Ministry

Program Objectives

Upon graduation from the programs, students will be able to:

1. Competence in Biblical Interpretation and Proclamation: Develop proficiency in interpreting and proclaiming the Word of God, focusing on accurate scriptural interpretation and effective communication in diverse ministry settings.
2. Articulation of Divine Calling and Scriptural Leadership: Cultivate an ability to confidently express and understand one's divine calling, integrating scriptural principles with effective leadership practices in various ministry contexts.
3. Practical Ministry Skills and Service Planning: Acquire practical ministry skills essential for planning and conducting various church services and activities, informed by scriptural guidelines and proven leadership principles.
4. Holistic Ministry Approach: Embrace a comprehensive approach to ministry that combines theological education, spiritual formation, and practical ministry experience, aligning with a Biblical worldview and addressing the needs of diverse congregations and communities.

Additionally, the Leadership & Ministry program has emphases in Organizational Leadership, Pastoral Ministry, and Youth Ministry. Each of these emphases have an additional objective:

- Biblical Studies: Conduct in-depth scriptural studies and contribute scholarly work in Biblical disciplines, utilizing advanced knowledge in Biblical languages, research methods, and exegesis.

- Missions: Engage effectively in cross-cultural missions work, demonstrating a strong understanding of Biblical foundations for missions, proficiency in cross-cultural communication, and practical skills in international evangelism and church planting.

- Organizational Leadership: Apply management theory and leadership skills in church and faith-based organizations, fostering effective administration and change management.

- Pastoral Ministry: Apply comprehensive pastoral skills, encompassing preaching, counseling, and leadership, to effectively shepherd and nurture a local congregation.

- Youth Ministry: Address the unique spiritual, social, and emotional needs of youth and families, focusing on mentorship, discipleship, and youth-focused community building.

- Worship Ministry: Demonstrate comprehensive knowledge and practical application of music theory, performance, and arrangement in church music programs, tailored to suit the worship setting and enhance congregational engagement.

Each of the emphasis areas has these courses in common:

	Course #		Course Name	Hours	Bible	Gen Ed	Content
Associate's Degree	SSS	1310	College Success	3	1	4	
	INF	1315	Technology for College	3		6	
	ENG	1320	College Writing and Research I	3		3	
	LEA	1325	Introduction to Leadership	3			7
	HUM	1330	Philosophy & Worldview	3	1	5	
	ENG	1335	College Writing and Research II	3		3	
	BIB	1340	Old Testament Survey	3	2		7
	BIB	1345	New Testament Survey	3	2		7
	PSY	1350	Introduction to Psychology	3		4	7
	LEA	1355	Communication for Leaders	3		3	
	FIN	1360	Personal Financial Management	3		4	
	BIB	2310	Bible Study Methods	3	2		7
	MIN	2315	Principles of the Christian Life	3	2		7
	HUM	2320	World Civilizations	3		5	
	SCI	2325	Environmental Science	3	1	6	
	MIN	2330	Sharing & Defending the Christian Faith	3	2		7
	MIN	2335	Discipling & Mentoring the Christian Faith	3	2		7
	MIN	2340	Teaching the Christian Faith	3	2		7
	LEA	2345	Issues in Christian Leadership	3	2		7
	HIS	2350	Church History	3	2		7
Bachelor's Required Core	SSS	3310	Research & Concept Development Skills	3	1		
	THE	3315	Biblical Theology of Leadership	3	2		7
	BUS	3320	Working with Teams	3			7
	BIB	3325	Life of Christ	3	2		7
	HUM	3330	Personal and Social Ethics	3	1		7
	LEA	3335	Organizational Leadership	3	1		7
	THE	3340	Theology of Holiness	3	2		7
	LEA	4310	Negotiation and Conflict Resolution	3	2		7
	MIN	3350	Marketplace Ministry	3	2		7

Additionally, the following emphasis areas have additional courses to add to the above.

BA Degree in Leadership & Ministry – Biblical Studies Emphasis - 120 hours

			Biblical Studies Track				
THE	3300		Systematic Theology I	3	2		7
THE	3305		Systematic Theology II	3	2		7
MIN	4350		Teaching and Preaching	3	2		7
LNG	2390		Fundamentals of Greek I	3	2		7
LNG	3310		Fundamentals of Greek II	3	2		7
LNG	3320		Introduction to Biblical Hebrew	3	2		7
BIB	4310		Biblical Research Methodology	3	2		7
BIB	4395		Research Project	3	2		7
			<Elective, Concentration, or Grad Course>	3			
			<Elective, Concentration, or Grad Course>	3			
			<Elective, Concentration, or Grad Course>	3			

BA Degree in Leadership & Ministry – Missions Emphasis - 120 hours

			Missions Track				
THE	3300		Systematic Theology I	3	2		7
THE	3305		Systematic Theology II	3	2		7
MIN	4350		Teaching and Preaching	3	2		7
MIN	2310		Practice of Mission	3	2		7
MIN	2320		Introduction to Missions	3	2		7
THE	2330		Biblical and Theological Foundations of Miss	3	2		7
MIN	4310		Cross-Cultural Communication	3	2		7
MIN	4320		Deputation Workshop	3	2		7
			<Elective, Concentration, or Grad Course>	3			
			<Elective, Concentration, or Grad Course>	3			
			<Elective, Concentration, or Grad Course>	3			

BA Degree in Leadership & Ministry – Organizational Leadership Emphasis - 120 hours

			Organizational Leadership Track				
THE	3300		Systematic Theology I	3	2		7
THE	3305		Systematic Theology II	3	2		7
MIN	4350		Teaching and Preaching	3	2		7
BUS	4320		Operations Management	3	2		7
BUS	4335		Finance and Budgeting for Managers	3	2		7
BUS	4340		Personnel Development	3	2		7
LEA	4355		Mobilization of Volunteers	3	2		7
MIN	4365		Management Essentials for Ministry	3	2		7
			<Elective, Concentration, or Grad Course>	3			
			<Elective, Concentration, or Grad Course>	3			
			<Elective, Concentration, or Grad Course>	3			

BA Degree in Leadership & Ministry – Pastoral Ministry Emphasis – 120 hours

			Pastoral Ministry Track					
	THE	3300	Systematic Theology I	3	2		7
	THE	3305	Systematic Theology II	3	2		7
	MIN	4350	Teaching and Preaching	3	2		7
	MIN	4315	Biblical Counseling	3	2		7
	LEA	4355	Mobilization of Volunteers	3	2		7
	MIN	4360	Pastoral Care	3	2		7
	MIN	4365	Supervised Ministry Experience	3	2		7
	HOM	6330	Foundations of Biblical Preaching	3	2		7
			<Elective, Concentration, or Grad Course>	3			
			<Elective, Concentration, or Grad Course>	3			
			<Elective, Concentration, or Grad Course>	3			

BA Degree in Leadership & Ministry – Youth Ministry Emphasis – 120 hours

			Youth Ministry Track					
	THE	3300	Systematic Theology I	3	2		7
	THE	3305	Systematic Theology II	3	2		7
	MIN	4350	Teaching and Preaching	3	2		7
	PSY	4340	Counseling Children, Youth, & Families	3	2		7
	MIN	4355	Evangelism & Discipleship of Youth	3	2		7
	MIN	4375	Supervised Ministry Experience	3	2		7
	MIN	4370	Strategies for Youth Ministry	3	2		7
	MIN	4365	Management Essentials for Ministry	3	2		7
			<Elective, Concentration, or Grad Course>	3			
			<Elective, Concentration, or Grad Course>	3			
			<Elective, Concentration, or Grad Course>	3			

BACHELOR OF ARTS DEGREE IN PSYCHOLOGY

Program Objectives

Upon graduation from the programs, students will be able to:

1. Critical Thinking and Scientific Inquiry within a Biblical Framework: Demonstrate expertise in critical thinking and scientific inquiry, skillfully incorporating a Biblical worldview to enhance ethical reasoning and decision-making in psychological research and practice.
2. Ethical and Social Responsibility in a Diverse World: Exhibit a consistent commitment to ethical behavior and social accountability, continually refining these principles to effectively navigate and contribute to an increasingly diverse global community.
3. Effective Communication in Psychology: Develop discipline-specific communication skills, effectively conveying psychological concepts and findings in both professional settings and community outreach.
4. Foundational Psychology Knowledge and Integration: Apply foundational knowledge in psychology, integrating this understanding with a Biblical context to inform their approach and perspective in the field.
5. Ongoing Professional Development in Psychology: Critically evaluate professional development experiences within psychology, demonstrating the ability to analyze, apply, and integrate new knowledge and skills in practice, consistently aligned with Christian ethics and values.

Bachelor of Arts in Psychology - 120 hours

	Course #		Course Name	Hours	Bible	Gen Ed	Content
Associate's Degree	SSS	1310	College Success	3	1	4	
	INF	1315	Technology for College	3		6	
	ENG	1320	College Writing and Research I	3		3	
	LEA	1325	Introduction to Leadership	3			
	HUM	1330	Philosophy & Worldview	3	1	5	
	ENG	1335	College Writing and Research II	3		3	
	BIB	1340	Old Testament Survey	3	2		
	BIB	1345	New Testament Survey	3	2		
	PSY	1350	Introduction to Psychology	3		4	7
	LEA	1355	Communication for Leaders	3		3	
	FIN	1360	Personal Financial Management	3		4	
	BIB	2310	Bible Study Methods	3	2		
	MIN	2315	Principles of the Christian Life	3	2		
	HUM	2320	World Civilizations	3		5	
	SCI	2325	Environmental Science	3	1	6	
	SOC	2330	Empowerment Coaching	3			7
	PSY	2335	Organizational and Industrial Psychology	3			7
	SOC	2340	Introduction to Human Services	3			7
	PSY	2345	Developmental Psychology	3			7
	SOC	2355	Principles of Sociology	3			7
Bachelor's Core	SSS	3310	Research & Concept Development Skills	3	1		
	THE	3315	Biblical Theology of Leadership	3	2		
	BUS	3320	Working with Teams	3			7
	BIB	3325	Life of Christ	3	2		
	HUM	3330	Personal and Social Ethics	3	1		7
	LEA	3335	Organizational Leadership	3	1		7
	THE	3340	Theology of Holiness	3	2		
	LEA	4310	Negotiation and Conflict Resolution	3	2		7
	MIN	3350	Marketplace Ministry	3	2		7
	PSY	3355	Research Statistics	3			7
	PSY	3360	Abnormal Psychology	3			7
	PSY	3365	Social Psychology	3			7
	PSY	3370	Theories and Foundation of Counseling	3			7
	MIN	4315	Biblical Counseling	3			7
	PSY	4320	Marriage and Family	3			7
	PSY	4325	Survival Psychology	3			7
			<Elective, Concentration, or Grad Course	3			7
			<Elective, Concentration, or Grad Course	3			7
			<Elective, Concentration, or Grad Course	3			
			<Elective, Concentration, or Grad Course	3			

BACHELOR OF ARTS DEGREE IN SPORT MANAGEMENT

Program Objectives

Upon graduation from the programs, students will be able to:

1. Biblical Worldview and Ethical Decision-Making in Sports: Integrate a Biblical worldview in the context of sports management, focusing on the moral and ethical implications of sport policy and strategies, and applying Christian principles to leadership and management in the sports industry.
2. Effective Communication and Leadership in Sport Management: Enhance skills in professional communication tailored to the sports industry, and cultivate leadership abilities that focus on teamwork, interpersonal dynamics, and organizational leadership within sport settings.
3. Integration of Business and Sport Management: Develop a comprehensive understanding of business principles and their application in the sport management field, emphasizing strategic thinking, decision-making, and ethical considerations in sport policy.
4. Sport Management Proficiency: Gain a deep understanding of the global aspects of sports, including marketing, psychology, sociology, facility and event management, and the unique ethical challenges inherent in sports.
5. Holistic Development for Sport Management Professionals: Prepare for careers in sport management by developing personal and social ethics, mental wellness strategies, and understanding the role of sports in ministry and community development.

BA Degree in Sport Management - 120 hours

	Course #		Course Name	Hours	Bible	Gen Ed	Content
Associate's Degree	SSS	1310	College Success	3	1	4	
	INF	1315	Technology for College	3		6	
	ENG	1320	College Writing and Research I	3		3	
	LEA	1325	Introduction to Leadership	3			7
	HUM	1330	Philosophy & Worldview	3	1	5	
	ENG	1335	College Writing and Research II	3		3	
	BIB	1340	Old Testament Survey	3	2		
	BIB	1345	New Testament Survey	3	2		
	PSY	1350	Introduction to Psychology	3		4	
	LEA	1355	Communication for Leaders	3		3	
	FIN	1360	Personal Financial Management	3		4	7
	BIB	2310	Bible Study Methods	3	2		
	MIN	2315	Principles of the Christian Life	3	2		
	HUM	2320	World Civilizations	3		5	
	SCI	2325	Environmental Science	3	1	6	
	SPT	2310	Foundations of Sport Management	3			7
	SPT	2320	Sport Marketing	3			7
	BUS	2340	Accounting Methods	3			7
	SPT	2340	Sport Psychology	3			7
	SPT	2350	Sociology of Sport	3			7
Bachelor's Core	SSS	3310	Research & Concept Development Skill	3	1		
	THE	3315	Biblical Theology of Leadership	3	2		
	BUS	3320	Working with Teams	3			7
	THE	3340	Theology of Holiness	3	2		
	HUM	3330	Personal and Social Ethics	3	1		7
	LEA	3335	Organizational Leadership	3	1		7
	BIB	3325	Life of Christ	3	2		
	LEA	4310	Negotiation and Conflict Resolution	3	2		7
	MIN	3350	Marketplace Ministry	3	2		7
	SPT	3340	Sport Leadership	3			7
	SPT	3350	Facility & Event Management	3			7
	SPT	4310	Mental Wellness for Sport	3			7
	SPT	4320	Sport Ministry	3			7
	BUS	4330	Strategic Management	3			7
	SPT	4330	Sport Law	3			7
	BUS	4340	Personnel Development	3			7
			<General Elective or Grad Course>	3			
			<General Elective or Grad Course>	3			
			<General Elective or Grad Course>	3			
			<General Elective or Grad Course>	3			

Graduate Degrees

Kansas Christian College has been approved by its accreditor to offer two Master's degrees. These programs are offered in six-week courses. The two programs available currently are the Master of Business Administration and the Master of Christian Ministry.

MASTER OF BUSINESS ADMINISTRATION DEGREE

KCC offers two forms of the MBA: Executive MBA and MBA with concentration. The Executive MBA is a 30-hour program and the MBA with concentration is 36 hours with concentrations in Management, Finance, Healthcare Administration, Organizational Leadership, and Public Administration.   For the 2023-2024 school year, KCC will start with the Executive MBA only program.

Program Objectives

Upon completion of this program, a student should be able to:

1. Engage and learn generally recognized principles, dynamics, and best practices in the core disciplines of business, economics, and organizational development, especially as applied within a cross-cultural and international context.
2. Formulate a personal philosophy of effective and ethical business and leadership practices and strategies, well-grounded in a Biblically-based Christian worldview.
3. Demonstrate the ability to effectively and ethically lead people, manage systems and operations, and steward resources at various levels within for-profit and not-for-profit organizations for the overall benefit of the organizations' owners, donors, and stakeholders.

In addition to the core program objectives, the concentrations have the following objectives:

- **Management**: Prepare strategies for organizational management.
- **Finance**: Analyze the financial needs of the field for application within the setting.
- **Healthcare Administration**: Devise strategies for leading healthcare organizations.
- **Organizational Leadership**: Analyze and apply principles of effective organizational leadership and personal leadership development.
- **Public Administration**: Lead and manage public-sector organizations using recognized principles, dynamics, and best practices of effective public administration.

Executive MBA – 30 hours

Course #		Course Name	Hours
BUS	5300	Research Methods & Development	3
BUS	5310	Organizational Behavior	3
BUS	5320	Management Informational Systems	3
BUS	5330	Marketing for Results	3
BUS	6300	Managerial Finance	3
BUS	6325	Accounting for Financial Reporting & Management	3
BUS	6330	International Business	3
ECN	6300	Contemporary Economic Issues	3
BUS	6340	Operations Management	3
BUS	6350	Strategic Planning & Management	3

MBA with Concentration Base - 36 hours

Course #		Course Name	Hours
BUS	5300	Research Methods & Development	3
BUS	5310	Organizational Behavior	3
BUS	5320	Management Informational Systems	3
BUS	5330	Marketing for Results	3
BUS	6325	Accounting for Financial Reporting & Management	3
ECN	6300	Contemporary Economic Issues	3
BUS	6340	Operations Management	3
BUS	6350	Strategic Planning & Management	3
		<Concentration Course>	3
		<Concentration Course>	3
		<Concentration Course>	3
		<Concentration Course>	3

Management Concentration Courses

Course #		Course Name	Hours
BUS	5305	Managerial Leadership	3
BUS	5350	Navigating the Legal System	3
BUS	6300	Managerial Finance	3
BUS	6330	International Business	3

Finance Concentration Courses

Course #		Course Name	Hours
FIN	6300	Management of Financial Institutions	3
FIN	6330	Investment Analysis	3
FIN	6350	Financial Markets	3
FIN	6340	International Financial Markets	3

Healthcare Administration Concentration Courses

Course #		Course Name	Hours
HCA	6300	Healthcare Finance	3
HCA	6305	Decision-Making in the Health Care System	3
HCA	6330	Healthcare Legal and Regulatory Climates	3
HCA	6350	Healthcare Accreditation, Quality, & Compliance	3

Organizational Leadership Concentration Courses

Course #		Course Name	Hours
LDR	5310	Introduction to Leadership	3
LDR	5350	Team Building	3
LDR	6315	Conflict Management and Negotiations	3
LDR	6320	Organizational Culture and Change	3

Public Administration Concentration Courses

Course #		Course Name	Hours
ADM	5300	Foundations of Public Administration	3
ADM	5320	Public Administration	3
ADM	5330	Public Policy Foundations and Analysis	3
ADM	5340	Public Budgeting and Financial Management	3

MASTER OF CHRISTIAN MINISTRY DEGREE

KCC offers a 36-hour Master of Christian Ministry program with concentrations in Chaplaincy, Counseling, Missions, Pastoral Leadership, and TESOL. For the short term, KCC will be offering the MCM with Pastoral Leadership concentration only.

Program Objectives

Upon completion of this program, a student should be able to:

1. Demonstrate a knowledge of Scripture and the ability to use hermeneutical and exegetical principles to interpret and apply the Word of God in life and ministry.
2. Communicate a Biblically-based and Spirit-empowered theology of ministry and leadership based on knowledge of the nature and mission of the Church.
3. Apply Biblical and theological knowledge to one's personal spiritual formation within the practices of ministry.

In addition to the core program objectives, the concentrations have the following objectives:

- **Chaplaincy:** Apply an evangelistic approach to bringing others to Christ in pluralistic settings.
- **Counseling**: Identify and address common family issues in an ethical and culturally-sensitive manner.
- **Missions**: Apply Biblical principles and models for participating in the global mission of God.
- **Pastoral Leadership**: Apply Biblical principles of leadership to the practice of ministry.
- **TESOL**: Use English teaching as a ministry.

MCM with Concentration Base – 36 hours

Course #		Course Name	Hours
BUS	5300	Research Methods & Development	3
BIB	5300	Hermeneutics	3
MIN	5310	Communicating for Life Change	3
MIN	6300	Leadership Essentials for Christian Ministry	3
BIB	6320	Bible Backgrounds	3
		\<Concentration Course\>	3
		\<Concentration Course\>	3
		\<Concentration Course\>	3
		\<Concentration Course\>	3
		\<Concentration Course\>	3
		\<Concentration Course\>	3
		\<Concentration Course\>	3

Chaplain Concentration Courses

Course #		Course Name	Hours
CHP	6310	Intro to Chaplaincy	3
CHP	6320	Personal Evangelism in Chaplaincy	3
CHP	6325	Crisis Response & Trauma Care for Chaplains	3
CHP	6330	Self-Care for Chaplains	3
CHP	6340	Professional Chaplain Competencies	3
CHP	6350	Chaplaincy, the Constitution, and Religious Freedom	3
CHP	6360	Strategic Leadership for Chaplains	3

Counseling Concentration Courses

Course #		Course Name	Hours
		Marriage and Family Care	
CNC	5330	Foundations of Human Growth & Development	3
CNC	5335	Counseling Theory	3
CNS	5345	Foundations of Marriage & Family Counseling	3
CNS	6380	Family Systems Theory	3
CNS	6385	Family Therapy	3
CNC	5340	Ministry of Counseling	3
CNC	6300	Care & Counseling Techniques	3

Missions Concentration Courses

Course #		Course Name	Hours
ICS	5300	Intro to Mission and Migration	3
ICS	5315	Mission & Evangelism in the 21st Century	3
ICS	5320	History & Politics of Migration	3
ICS	5340	Transnational Identities	3
ICS	5345	Mission to Immigrants, Refugees, and Asylum Seekers	3
ICS	5350	Mission to International Students	3
MIN	5345	Global Evangelism and Discipleship	3

Pastoral Leadership Concentration Courses

Course #		Course Name	Hours
BIB	5310	Old Testament 1	3
ICS	5315	Mission & Evangelism in the 21st Century	3
BIB	5320	New Testament 1	3
CNC	5340	Ministry of Counseling	3
MIN	6305	Strategic Ministry Leadership	3
THE	6315	Theology of Holiness	3
HOM	6330	Foundations of Biblical Preaching	3

TESOL Concentration Courses

Course #		Course Name	Hours
LNG	5300	Teaching Reading, Writing, and Grammar	3
LNG	5305	Teaching Listening, Speaking, and Pronunciation	3
LNG	5370	Theoretical Foundations-Language Teaching	3
LNG	6305	Advanced English Grammar	3
LNG	6310	Introduction to Linguistics	3
LNG	6365	Introduction to Syntax	3
LNG	6390	TESOL Practicum & Internship	3

Joint & Dual Degrees

JOINT DEGREE - BACHELOR OF SCIENCE IN BIOLOGY

In partnership with Cleveland University of Kansas City (CUKC), KCC will offer a Bachelor of Science in Biology degree using the KCC Associates in Interdisciplinary Studies as the basis for the program and then allowing students to matriculate to CUKC to complete the Bachelor in Biology portion. The Associate's portion of the degree plan will be as follows:

	Course #		Course Name	Hours	Bible	Gen Ed
	SSS	1310	College Success	3	1	4
	INF	1315	Technology for College	3		6
	ENG	1320	College Writing and Research I	3		3
	LEA	1325	Introduction to Leadership	3		
	HUM	1330	Philosophy & Worldview	3	1	5
	ENG	1335	College Writing and Research II	3		3
	BIB	1340	Old Testament Survey	3	2	
	BIB	1345	New Testament Survey	3	2	5
	PSY	1350	Introduction to Psychology	3		4
	LEA	1355	Communication for Leaders	3		3
	FIN	1360	Personal Financial Management	3		4
	BIB	2310	Bible Study Methods	3	2	
	MIN	2315	Principles of the Christian Life	3	2	
	PSY	3355	Research Statistics	3		6
	MATH	201	College Algebra (CUCK)	3		6
	BIOL	230	Principles of Biology with Lab (CUCK)	4		6
	HIST	210	History & Philosophy of Bio Sciences (CUCK)	3		6
	CHEM	141	Intro to Chemistry (CUCK)	4		6
	CHEM	240	General Chemistry I with Lab (CUCK)	4		6

Associate's Degree

Upon completion of this portion of the degree program, students will complete these additional courses (not necessarily in this order) with CUKC:

- PHYS 220   Physics I with Lab   5
- PHYS 222   Physics II with Lab   5
- CHEM 242   General Chemistry II with Lab   4
- CHEM 300   Organic Chemistry I with Lab   4
- CHEM 302   Organic Chemistry II with Lab   4
- CHEM 400   Medicinal Chemistry   4
- HCSI 102   Health Science Terminology   1
- BIOL 250   Anatomy and Physiology I with Lab   4
- BIOL 251   Anatomy and Physiology II with Lab   4
- BIOL 301   Microbiology with Lab   4
- BIOL 340   Genetics   3
- BIOL351   Cell and Molecular Biology   4
- BIOL 495   Advanced Topics in Human Biology   4
- ANA500   Embryology   3

- ANA515   Histology w/Lab   3.5
- PHY506   Cell Physiology   3
- PAT548   Immunobiology   3
- CHE509   Biochemistry I w/Lab   4.5
- CHE534   Biochemistry II w/Lab   5
- CHE569   Basic Nutrition   3

JOINT DEGREE - BACHELOR OF SCIENCE IN NURSING

In partnership with Ottawa University, KCC will offer a Bachelor of Science in Nursing degree using the KCC Associates in Interdisciplinary Studies as the basis for the program and then allowing students to matriculate to Ottawa University to complete the Bachelor in Nursing portion. The Associate's portion of the degree plan will be as follows:

	Course #		Course Name	Hours	Bible	Gen Ed
	SSS	1310	College Success	3	1	4
	INF	1315	Technology for College	3		6
	ENG	1320	College Writing and Research I	3		3
	LEA	1325	Introduction to Leadership	3		
	HUM	1330	Philosophy & Worldview	3	1	5
	ENG	1335	College Writing and Research II	3		3
	BIB	1340	Old Testament Survey	3	2	
	BIB	1345	New Testament Survey	3	2	5
	PSY	1350	Introduction to Psychology	3		4
Associate's Degree	LEA	1355	Communication for Leaders	3		3
			<Ottawa Biology> - Summer Online	4		6
	FIN	1360	Personal Financial Management	3		4
	BIB	2310	Bible Study Methods	3	2	
	MIN	2315	Principles of the Christian Life	3	2	
			<Ottawa Anatomy w/lab> - Fall Onsite	4		6
	PSY	3355	Research Statistics	3		6
	PSY	3310	Human Development	3		4
			<Ottawa Physiology w/lab> - Spring Onsite	4		6
			<Ottawa Microbiology w/ lab> - Spring Onsite	4		6

Upon completion of this portion of the degree program, students will complete these additional courses (not necessarily in this order) with Ottawa:

- Nutrition
- Introduction to Professional Nursing
- Human Pathophysiology
- Fundamentals I w/ Lab & Clinical
- Health Assessment in Nursing Practice
- Fundamentals II w/ Lab & Clinical Pharmacology
- Adult Health I w/ Lab & Clinical
- Adult Health II w/ Lab & Clinical

- Health Promotion/Population Health & Clinical
- Psychiatric/Mental Health Nursing w/ Lab & Clinical
- Nursing Research and Evidence-based Practice
- Maternal/Newborn Nursing w/ Lab & Clinical
- Pediatric Nursing w/ Lab & Clinical
- Adult Health III w/ Lab & Clinical
- Leadership and Management
- Capstone w/ Lab & Clinical

DUAL DEGREE - ANY PROGRAM + MASTER OF ARTS IN COUNSELING

In partnership with Central Seminary (Central), KCC students may apply to Central's Master of Arts in Counseling Program in the semester before completion of 90 hours. Students may be enrolled in up to 12 hours of approved courses from Central. KCC graduate level tuition rates will apply for courses taken at Central. Students will remain KCC students, eligible for participation in KCC athletics and student life. Hours taken through Central will count towards the completion of KCC undergraduate degree and Central Master of Arts in Counseling program.

KCC 3+1 DUAL DEGREE BA IN BUSINESS LEADERSHIP/MBA-MANAGEMENT

Students desiring to complete a graduate degree in addition to their undergraduate program at KCC can request and be approved for the KCC 3+1 Dual Degree program that allows them to take the MBA Management emphasis program as part of their Bachelor's program. The courses will count for both undergraduate and graduate credit. Students will pay KCC graduate tuition rates for the graduate portion of the program. Here is the bachelor level degree plan for this option:

	BUS	5300	Research Methods & Development	3	1		7
	BUS	5310	Organizational Behavior	3			7
	BUS	5320	Management Informational Systems	3			7
	BUS	5330	Marketing for Results	3			7
	THE	3315	Theology of Leadership	3	2		7
	BUS	6325	Accounting for Financial Reporting & Management	3			7
	ECN	6300	Contemporary Economic Issues	3			7
	BUS	6340	Operations Management	3			7
	BUS	6350	Strategic Planning & Management	3			7
	BUS	3320	Working with Teams	3			7
Bachelor's Core	LEA	3335	Organizational Leadership	3	1		7
	BUS	5305	Managerial Leadership	3			7
	BUS	5350	Navigating the Legal System	3			7
	BUS	6300	Managerial Finance	3			7
	BUS	6330	International Business	3			7
	THE	3340	Theology of Holiness	3	2		7
	BIB	3325	Life of Christ	3	1		7
	LEA	4310	Negotiation and Conflict Resolution	3	2		7
	MIN	3350	Marketplace Ministry	3	2		7
	BUS	3330	Business Ethics	3	1		7

KCC 3+1 Dual Degree BA in Healthcare Administration/MBA - Healthcare Administration

Students desiring to complete a graduate degree in addition to their undergraduate program at KCC can request and be approved for the KCC 3+1 Dual Degree program that allows them to take the Master of Business Administration with Healthcare Administration emphasis program as part of their Bachelor's program. The courses will count for both undergraduate and graduate credit. Students will pay KCC graduate tuition rates for the graduate portion of the program. Here is the bachelor level degree plan for this option:

	BUS	5300	Research Methods & Development	3	1		7
	BUS	5310	Organizational Behavior	3			7
	BUS	5320	Management Informational Systems	3			7
	BUS	5330	Marketing for Results	3			7
	THE	3315	Theology of Leadership	3	2		7
	BUS	6325	Accounting for Financial Reporting & Management	3			7
	ECN	6300	Contemporary Economic Issues	3			7
Bachelor's Core	BUS	6340	Operations Management	3			7
	BUS	6350	Strategic Planning & Management	3			7
	BUS	3320	Working with Teams	3			7
	LEA	3335	Organizational Leadership	3	1		7
	HCA	6300	Healthcare Finance	3			7
	HCA	6305	Decision-Making in the Health Care System	3			7
	HCA	6330	Healthcare Legal and Regulatory Climates	3			7
	HCA	6350	Healthcare Accreditation, Quality, & Compliance	3			7
	THE	3340	Theology of Holiness	3	2		7
	BIB	3325	Life of Christ	3	1		7
	LEA	4310	Negotiation and Conflict Resolution	3	2		7
	MIN	3350	Marketplace Ministry	3	2		7
	BUS	3330	Business Ethics	3	1		7

KCC 3+1 Dual Degree BA in Leadership & Ministry/Master of Christian Ministry-Missions

Students desiring to complete a graduate degree in addition to their undergraduate program at KCC can request and be approved for the KCC 3+1 Dual Degree program that allows them to take the Master of Christian Ministry - Missions program as part of their Bachelor's program. The courses will count for both undergraduate and graduate credit. Students will pay KCC graduate tuition rates for the graduate portion of the program. Here is the bachelor level degree plan for this option:

Bachelor's Core	BUS	5300	Research Methods & Development	3	1		7
	BIB	5300	Hermeneutics	3	2		7
	MIN	5310	Communicating for Life Change	3			7
	MIN	6300	Leadership Essentials for Christian Ministry	3	2		7
	THE	3315	Theology of Leadership	3	2		7
	BIB	6320	Bible Backgrounds	3	2		7
	ICS	5300	Intro to Mission and Migration	3	2		7
	ICS	5315	Mission & Evangelism in the 21st Century	3	2		7
	ICS	5320	History & Politics of Migration	3	2		7
	BUS	3320	Working with Teams	3			7
	LEA	3335	Organizational Leadership	3	1		7
	ICS	5340	Transnational Identities	3	2		7
	ICS	5345	Mission to Immigrants, Refugees, and Asylum Seekers	3	2		7
	ICS	5350	Mission to International Students	3	2		7
	MIN	5345	Global Evangelism and Discipleship	3	2		7
	THE	3340	Theology of Holiness	3	2		7
	BIB	3325	Life of Christ	3	1		7
	LEA	4310	Negotiation and Conflict Resolution	3	2		7
	MIN	3350	Marketplace Ministry	3	2		7
	HUM	3330	Personal and Social Ethics	3	1		7

KCC 3+1 Dual Degree BA in Leadership & Ministry/Master of Christian Ministry-Org Leadership

Students desiring to complete a graduate degree in addition to their undergraduate program at KCC can request and be approved for the KCC 3+1 Dual Degree program that allows them to take the Master of Christian Ministry - Organizational Leadership program as part of their Bachelor's program. The courses will count for both undergraduate and graduate credit. Students will pay KCC graduate tuition rates for the graduate portion of the program. Here is the bachelor level degree plan for this option:

BUS	5300	Research Methods & Development	3	1		7
BIB	5300	Hermeneutics	3	2		7
MIN	5310	Communicating for Life Change	3			7
MIN	6300	Leadership Essentials for Christian Ministry	3	2		7
THE	3315	Theology of Leadership	3	2		7
BIB	6320	Bible Backgrounds	3	2		7
LDR	5300	Personal Leadership Development	3	2		7
LDR	5320	Team Building	3	2		7
LDR	6310	Conflict Management & Negotiation	3	2		7
BUS	3320	Working with Teams	3			7
LEA	3335	Organizational Leadership	3	1		7
LDR	6320	Organizational Culture & Change Management	3	2		7
LDR	6330	Finance	3	2		7
LDR	6340	Human Resources, Ethics and the Law	3	2		7
LDR	6350	Special Topics in Leadership	3	2		7
THE	3340	Theology of Holiness	3	2		7
BIB	3325	Life of Christ	3	1		7
LEA	4310	Negotiation and Conflict Resolution	3	2		7
MIN	3350	Marketplace Ministry	3	2		7
HUM	3330	Personal and Social Ethics	3	1		7

Bachelor's Core

KCC 3+1 Dual Degree BA in Leadership & Ministry/Master of Christian Ministry-Pastoral

Students desiring to complete a graduate degree in addition to their undergraduate program at KCC can request and be approved for the KCC 3+1 Dual Degree program that allows them to take the Master of Christian Ministry Pastoral Ministry program as part of their Bachelor's program. The courses will count for both undergraduate and graduate credit. Students will pay KCC graduate tuition rates for the graduate portion of the program. Here is the bachelor level degree plan for this option:

	BUS	5300	Research Methods & Development	3	1		7
	BIB	5300	Hermeneutics	3	2		7
	MIN	5310	Communicating for Life Change	3			7
	MIN	6300	Leadership Essentials for Christian Ministry	3	2		7
	THE	3315	Theology of Leadership	3	2		7
	BIB	6320	Bible Backgrounds	3	2		7
	BIB	5310	Old Testament 1	3	2		7
	ICS	5315	Mission & Evangelism in the 21st Century	3	2		7
	BIB	5320	New Testament 1	3	2		7
	BUS	3320	Working with Teams	3			7
	LEA	3335	Organizational Leadership	3	1		7
	CNC	5340	Ministry of Counseling	3	2		7
	MIN	6305	Strategic Ministry Leadership	3	2		7
	THE	6315	Theology of Holiness	3	2		7
	HOM	6330	Foundations of Biblical Preaching	3	2		7
	MIN	4375	Supervised Ministry Experience	3	2		7
	BIB	3325	Life of Christ	3	1		7
	LEA	4310	Negotiation and Conflict Resolution	3	2		7
	MIN	3350	Marketplace Ministry	3	2		7
	HUM	3330	Personal and Social Ethics	3	1		7

(Left margin label: Bachelor's Core)

KCC 3+1 Dual Degree BA in Sport Management/MBA - Sport Management

Students desiring to complete a graduate degree in addition to their undergraduate program at KCC can request and be approved for the KCC 3+1 Dual Degree program that allows them to take the MBA with Sport Management emphasis program as part of their Bachelor's program. The courses will count for both undergraduate and graduate credit. Students will pay KCC graduate tuition rates for the graduate portion of the program. Here is the bachelor level degree plan for this option:

	BUS	5300	Research Methods & Development	3	1		7
	BUS	5310	Organizational Behavior	3			7
	BUS	5320	Management Informational Systems	3			7
	BUS	5330	Marketing for Results	3			7
	THE	3315	Theology of Leadership	3	2		7
	BUS	6325	Accounting for Financial Reporting & Management	3			7
	ECN	6300	Contemporary Economic Issues	3			7
	BUS	6340	Operations Management	3			7
	BUS	6350	Strategic Planning & Management	3			7
	BUS	3320	Working with Teams	3			7
	LEA	3335	Organizational Leadership	3	1		7
			{Sport Management Concentration Course}	3			7
			{Sport Management Concentration Course}	3			7
			{Sport Management Concentration Course}	3			7
			{Sport Management Concentration Course}	3			7
	THE	3340	Theology of Holiness	3	2		7
	BIB	3325	Life of Christ	3	1		7
	LEA	4310	Negotiation and Conflict Resolution	3	2		7
	MIN	3350	Marketplace Ministry	3	2		7
	BUS	3330	Business Ethics	3	1		7

(Row label: Bachelor's Core)

Undergraduate Course Descriptions

BIB 1300   Introduction to the Bible

Designed to bring students to the proficiency level of the beginning Old Testament/New Testament Literature survey classes. Emphasis will be on the basic structure of the Bible, with particular attention given to the major events and people of the Bible. (3 hours)

BIB 1340   Old Testament Survey

This course is a survey of Old Testament literature in its historical setting. Attention is given to outstanding persons, events, and theological emphases. This course aims to give direction for developing a Biblical lifestyle based upon the revelation of God in the Old Testament. (3 hours)

BIB 1345   New Testament Survey

This course is a survey of the background and content of the New Testament with an emphasis on learning to ask questions that will give the student a deeper understanding of the Scriptures. In this course, the student will examine the historical, literary, and theological significance of New Testament content with an emphasis upon the practical application of this information. (3 hours)

BIB 2310   Bible Study Methods

This course explores and practices the basic principles of general hermeneutics (principles of interpretation). Learners will focus on learning and performing the guiding principles that lead to correctly understanding the Bible. (3 hours)

BIB 3325   Life of Christ

This course is the beginning of a two-part survey of the New Testament that covers the life of Christ found in the Gospels. In this course, the student will examine the historical, literary, and theological significance of each of the gospel accounts of the life of Christ, with an emphasis upon the practical application of this information. (3 hours)

BIB 4310   Biblical Research Methodology

Designed to help students develop research and writing skills that will allow them to participate in the discourse of Biblical studies. Special attention will be given to the appropriate and defensible construction of bibliographies, the development of bibliographic control, the process of preparing good research papers in Biblical studies, and some basic questions and methodologies in the discipline of Biblical studies. The course is a prerequisite and preparation for the Research Project. The course will culminate in a working outline and bibliography for the final research project. (3 hours)

BIB 4395   Research Project

The research project is the final product of the Biblical Research Methodology course. The final paper may take the form of a research paper or an exegetical paper depending on the topic and intended outcomes of the work. (3 hours)

BUS 2330   Fundamentals of Business

This course provides an overview of the fundamental practices and issues involved in managing and operating a business in today's marketplace. Areas of business explored in this course include various management theories, economic concepts, management and organization, human resources, sales and

marketing, and operations. The course also examines the challenges of operating in both domestic and global markets, business ethics, and business strategy. (3 hours)

BUS 2335   Introduction to Finance

This course will provide an opportunity to learn basic finance principles linking financial markets, institutions, and investors. An overview of the flow of capital will be explored from the corporate perspective, including topics such as interest rates, stocks, bonds, risk and return, the time value of money, and the cost of capital. (3 hours)

BUS 2340   Accounting Methods

This course is an introduction to the field of accounting and the role that accounting plays in business. Students will be introduced to journals, ledgers, postings, and adjusting/closing of the books. The course emphasis is on understanding the complete accounting cycle and preparing financial statements, bank reconciliations, and payroll. (3 hours)

BUS 2345   Global Issues in Business

This course familiarizes students with important considerations in conducting business in an increasingly global economy. It will help prepare students for positions in organizations engaged in global business. Students will be exposed to some of the issues encountered in global business. Key topics will include cultural issues, ethical issues, and political and economic issues. (3 hours)

BUS 2350   Principles of Economics

This course is an introduction to the study of economics and its impact upon society. Key historical economic theories are introduced along with fundamental economic concepts. Key microeconomic topics covered include the concept of scarcity, supply and demand function, production, monopoly, oligopoly, monopolistic competition, and perfect competition market structures. Macroeconomic topics include classical macroeconomic theories, basic fiscal and monetary policy and the instruments used to implement them, the economic cycle, inflation, and unemployment. (3 hours)

BUS 3320   Working with Teams

This course emphasizes the importance of teamwork in organizational or professional settings. In addition to reviewing the components of effective teams, the dysfunctions of teams, accountability within teams, and values will also be discussed. Success in organizations is largely dependent on teamwork. Students will become more effective team members as well as equipping them to improve team relationships. Characteristics of dynamic and thriving teams will be explored, with a special emphasis on the common dysfunctions of teams and how to avoid them. (3 hours)

BUS 3330   Business Ethics

This course is a study of ethical theories and how they relate to contemporary issues in business. Special attention is given to the application of Judeo-Christian ethical principles, identifying basic beliefs, values, commitments, and ethical decision-making. (3 hours)

BUS 4310   Management of Information Systems

This course is an introduction to the design and use of management information systems for the business student. It presents the significant components and technologies employed in information systems, their impact on business processes, and the contribution they make to competitive advantage. Special attention is paid to the role of information systems in global, multinational businesses. Important topics reviewed include the management of information systems infrastructure and services, enhancing

organizational collaboration through the use of information technology, the use of information systems to improve and manage supply chains, the development, acquisition, and securing of information systems, and ethical questions related to the use of information systems. (3 hours)

BUS 4315   Management of Marketing

This course examines various aspects of the discipline of marketing as they relate to today's domestic and global marketplaces. Multiple marketing strategies will be analyzed and the behavior of consumers in various target markets will be explored. Information related to understanding and making advantageous marketing decisions related to product and service offerings, distribution, promotion, and pricing will also be examined. (3 hours)

BUS 4320   Operations Management

This course is designed to provide an understanding of the foundations of the operations function from both manufacturing and services perspectives. The course will analyze operations from both the strategic and operational perspectives and highlight the competitive advantages that operations can provide for the organization. We will cover topics in the areas of process analysis, materials management, production scheduling, quality improvement, and product design. (3 hours)

BUS 4325   International Issues in Business

This course provides a context for understanding the global context for businesses seeking to grow internationally. Issues related to ethical and cultural differences among various countries are discussed, as well as strategies for entering the global market and competing successfully. Further, a Biblical perspective on international business will be introduced. (3 hours)

BUS 4330   Strategic Management

This course examines the art and science of formulating, implementing, and evaluating cross-functional decisions that enable an organization to achieve its objectives. The course focuses on integrating management, marketing, finance/accounting, production/operations, research and development, and information systems to accomplish organizational success in a rapidly changing global economy. (3 hours)

BUS 4335   Finance and Budgeting for Managers

This course will build upon basic finance concepts involving financial markets. An in-depth review of the function and use of financial statements in capital markets will be surveyed. Managerial planning and decision-making roles will be explored in topics such as capital budgeting, capital structure, leverage, and cash flow analysis. (3 hours)

BUS 4340   Personnel Development

This course will prepare the student to integrate the various theories of learning, leadership, and motivation into a practical application of different methodologies, including needs assessment, development, and execution. Other important aspects covered include job design, coaching, mentoring, and performance management techniques. (3 hours)

EDU 2315   Historical, Philosophical, and Ethical Aspects of Teaching

Aspiring teacher candidates will explore the historical, philosophical, and ethical aspects of teaching in today's society. Aspiring teacher candidates review educational philosophies, organizations, legislation, and landmark legal cases which have influenced the American concept of education. Aspiring teacher candidates also develop a personal philosophy of education based on their knowledge of teaching, learning, and Biblical principles. (3 hours)

EDU 3330   Technology in Education

An introduction to basic computer use for the teacher, explaining the hardware, software, and programs for multimedia applications, word processing, keeping records, computing grades, planning, and aiding in personnel management. The class will also explore ways to incorporate technology in the classroom and blend online learning with a traditional teaching format. (3 hours)

EDU 3340   Classroom Management & Practicum

A study of teaching methods and materials, the writing of objectives for teaching, the preparation of lesson plans, and classroom management coupled with an applied field practicum. (3 hours)

EDU 3350   Methods of Teaching Children

An examination of the characteristics of the child as a learner along with appropriate teaching techniques. Special consideration is given to behavior management of children within a group context. (3 hours)

EDU 3360   Teaching Reading to Children

A developmental sequential approach to the teaching of reading dealing with principles of reading readiness directed reading lesson methods, comprehension and word perception teaching skills, elective evaluation, and the grouping of students in the classroom. (3 hours)

EDU 4310   Teaching Language Arts in Elementary Education & Practicum

A course in the methods of teaching elementary school children to speak and write effectively. This will include acceptable English grammar, spelling, handwriting, creative writing, and differentiation of teaching approaches to meet learner needs. Methods will be coupled with an applied field practicum. (3 hours)

EDU 4320   Teaching STEM in Elementary Education

This course will cover methods for teaching Science, Technology, and Math in the elementary education curricula. (3 hours)

EDU 4330   Teaching Social Studies in Elementary Education & Practicum

The methods of teaching social studies in the elementary school setting for fostering the growth and development of the child. The students will also prepare lesson plans and teach a class. Methods will be coupled with an applied field practicum. (3 hours)

EDU 4340   Teaching Related Arts in Elementary Education

The methods of teaching music, art, health, and physical education in the elementary school setting are covered. The students will also prepare lesson plans and teach a class. (3 hours)

EDU 4395   Supervised Student Teaching

Observation, participation, and actual teaching under supervision of qualified teachers for senior-level students. Student teachers will be evaluated on their classroom management and their use of current methods of teaching and planning. Students are required to apply for Supervised Student Teaching to be placed appropriately and in a timely fashion. (3 hours)

ENG113   English Composition I

This course develops skills in essay writing and literary analysis. Emphasis is on the writing process—from prewriting to revision—with a focus on grammar and critical thinking. Students will also gain experience with computer-assisted writing tools. Must attain a grade of C or better to allow enrollment in ENG123. (3 hours)

ENG123   English Composition II

A focus on developing competency in writing research papers and evaluative and persuasive essays. Emphasis is on research strategies, critical analysis, and the ability to synthesize information from various sources. A grade of C or better is required to graduate from Kansas Christian College. (3 hours)

ENG 1200   Accelerated Learning Program (ALP) for English Composition I

This is a course devoted to improving the student's writing and critical reading. The ALP section of this course provides intensive instruction and practice in writing coherent paragraphs and essays for specific audiences. The course includes the process of drafting, revising, and editing. This section is part of an Accelerated Learning Program (ALP), which enables the student to complete ENG113 and ENG102 in the same semester. This program enables the student to develop writing skills more quickly than with the typical sequential approach to these classes. (2 hours)

ENG 1320   College Writing and Research I

A concentrated review of English grammar, with a focus on developing competence through expressive and explanatory writing of non-fiction prose, primarily within the context of the student's experiences. Provides experience in a variety of writing tasks, and includes strategies for discovering ideas, gathering information, planning and organizing, drafting, revising, and editing. (3 hours)

ENG 1335   College Writing and Research II

A focus on the development of competency in expository, evaluative, and persuasive essays, as well as in comprehending, evaluating, and synthesizing information from various sources for research writing. (3 hours)

ESL 003, 013, 023, 033, 053   Integrated ESL I-V

The Integrated Skills course is designed for students who want to develop their skills in grammar, writing, reading, speaking, and listening. Integrated ESL is offered in novice through advanced levels using a standardized curriculum. (3 hours)

ESL 083   ESL Writing & Grammar

These courses will help students to improve their writing skills and learn correct English grammar. Students will learn correct English grammar rules and use them to create clear, comprehensible writing. They will work with sentences at the first level and move on to work with paragraphs and essays at the more advanced levels.

FIN 1360   Personal Financial Management

This course will provide a practical introduction to personal finance management and assist the student in being a good steward of God-given resources. It addresses realistic ways to manage personal assets effectively. Topics include the development of personal financial goals, planning, and budgeting; avoiding fraud and swindles; buying, insuring, and financing major assets; consumer credit; banking services; investments; insurance; retirement and estate planning; and income tax. (3 hours)

HCA 2330   Introduction to Healthcare Administration

An introduction to healthcare facilities and health delivery systems including their purpose, organization, general functions and staffing. Facilities such as hospitals, nursing and rehabilitation centers, health maintenance organizations, private and public outpatient clinics and healthcare centers are analyzed and discussed. Additional topics include an overview of accreditation standards; licensure agencies; reimbursement systems; legal/ethical issues; healthcare computerization; workforce planning/recruitment, quality, information technology, compliance, and regulatory requirements. (3 hours)

HCA 2335   Introduction to Public Community Health

Introduction to Public Health is a course that provides students, with foundational knowledge of public health's historical contributions; the ethical bases; key terms and concepts; system organization; and the social, behavioral, environmental, and biological factors that contribute to specific individual and community health outcomes through interactive learning strategies and the application and integration of concepts to understand and prevent current public health problems and those facing public health in the 21st century. (3 hours)

HCA 2340   Healthcare Management & Delivery Systems

This course provides an overview of how healthcare delivery systems are organized and managed through the interprofessional roles (circles of care) of administrators, physicians, nurses, and other clinical and support staff. The application of managerial concepts and practices in governance, strategy, structure, conduct, and performance in various types of healthcare settings is highlighted along with the use of leadership skills in communication and change management. The crucial role of information technology in planning, project management and healthcare applications are included. (3 hours)

HCA 2345   Healthcare Finance

This course focuses on the concepts of finance specific to the healthcare industry, including the interaction of public, private, not-for-profit, and governmental funding resources. Practical financial management methods such as the creation of an operating budget, the use of spreadsheets, cost analysis, profit & loss statements, payroll systems, and monthly/quarterly reporting are applied to various health care settings. Application of Informatics tools in the management of financial operations is also addressed. (3 hours)

HCA 2355   Healthcare Ethics & Medical Law

This course provides an introduction to legal and ethical issues impacting health care professionals. Laws and regulations related to the health care industry such as HIPAA, Patient Bill of Rights, and standard of care are addressed. In addition, ethical and moral issues that health care professionals may encounter are presented. Students are encouraged to consider the impact of personal ethics and morals on decision making in a health care professional role. (3 hours)

HCA 4310   Long Term Care

This course introduces the administration of long-term care facilities and services. Emphasis is placed on nursing home care, home health care, hospice, skilled nursing facilities, and other long-term care services. Emphasis is on regulations, reimbursement, and aspects of care delivery unique to the care of the elderly. (3 hours)

HCA 4320   Healthcare Economics

This course examines economic principles and reimbursement systems such as managed care, fee for service, contractual arrangements, and disbursement systems in the for-profit, non-profit, public, and managed care systems. Government financed health services, including Medicare, Medicaid, Veterans Administration, Affordable Care Act, and other sources of funding are also applied to various healthcare settings. (3 hours)

HCA 4325   Healthcare Policy

This course provides a review of the federal, state, and local health policy development and organization of the healthcare system in the US. Issues in health policy including environmental health policy, healthcare reform under the Affordable Care Act, pharmaceutical policy, injury prevention, and aging and long-term care provide an opportunity for health policy analysis regarding the principles of cost, rationing, quality of care, and comparative effectiveness. The impact of public entities and legislation in controlling the demand for health services is evaluated. Compares existing policy and policy formation in other countries with the United States. (3 hours)

HCA 4330   Continuous Quality Improvement & Accreditation

This course explores the manager's role in monitoring and improving clinical and organizational quality/outcomes. Quality improvement practices related to methods, cost-effectiveness, quality of life, and delivery of care are examined. An analysis of the influence of accreditation, regulatory, licensing and certification requirements on healthcare delivery provides additional perspectives on organizational management and patient care. (3 hours)

HCA 4340   Managing Human Resources & Health Professionals

This course explores managing human resources in the context of the healthcare organization; it focuses on applying human resource management concepts. The course serves as a comprehensive foundation for aspects of human resource planning, development, and administration vital to the human resource manager, line managers, and senior leaders. (3 hours)

HCA 4345   Healthcare Planning and Evaluation

This course introduces students to healthcare research methods, data, research protocols, and information systems in the planning, implementation and evaluation of healthcare programs and needs. Students review the efficacy and efficiencies of past and current programs and analyze past and on-going service demand and client outcomes to develop an organizational analysis and strategic plan. Explores the linkages between mission, strategic planning, and stakeholders. Marketing principles are applied to the healthcare field and based on the strategic plan of the organization. (3 hours)

HIS 2350   Church History

A general survey of the history of the Christian church from its founding at Pentecost to the present era. Focus will be on the major eras of church history and significant people, places, and events during those eras. Also included will be a discussion of the development of Christian doctrine through history. Learning from the past is important as the past contributes to the present offering lessons to be learned. Thus, the course will explore how experiences and insights from the Christian past inform contemporary faith and practice. (3 hours)

HUM 1330   Philosophy & Worldview

This course addresses the fact that our culture is confronted with a vast assortment of differing philosophies and worldviews; each claiming to be true. Focus is provided to understand and evaluate these various belief systems in an increasingly pluralistic society. Main ideas of eight different worldviews will be explored while the student develops and expresses a personal worldview. Topics will center around the nature of God, reality, nature of man, death, truth, morality, and the meaning of life. The primary purpose of this course is to challenge students to examine the timeless truths of Christianity. (3 hours)

HUM 2320   World Civilizations

This course will provide students with skills in historical research and analysis, a chronological understanding, and factual knowledge spanning from the dawn of civilization to 1700. Emphasis is placed on the origins and achievements of the core civilizations of Asia, Africa, America, and Greco-Roman civilizations. In addition, Christian, Islamic and Byzantine cultures will be studied. The ultimate focus will be to provide students with historical, factual, cultural, and geographical knowledge of ancient history and its relationship to the Bible. Upon completion, students should be able to analyze significant political, socioeconomic, and cultural developments up to the early modern world civilizations within the interrelations of societies and cultures. (3 hours)

HUM 3330   Personal and Social Ethics

This course lays the foundation for a Christian response to ethical issues arising in 21st Century Western culture. Attention is given to the Biblical foundation of Christian personal and social ethics, the history of ethics, ethical decision-making, and personal character development. Application of these topics will be made to a range of contemporary issues. (3 hours)

INF 1315   Technology for College

This course introduces the adult student to necessary concepts, skills, priorities, and relationships that enable professional, spiritual, and academic development. This course provides the foundation for the development of the student's philosophy of life and ministry that enable successful adult education. (3 hours)

LEA 1325   Introduction to Leadership

This course provides an overview of the basics of leadership with application in both a personal and organizational context. Creating and communicating the vision, empowering others and recognizing their contributions, challenging the status quo and leading change, and celebrating team and organizational success are all key ideas addressed in this course. Moreover, students will be asked to evaluate their personal leadership practices according to these concepts. (3 hours)

LEA 1355   Communication for Leaders

A study of the principles and types of speech designed to develop verbal and non-verbal communication skills through outlining and delivering speeches in class. (3 hours)

LEA 2345   Issues in Christian Leadership

Issues in Christian Leadership addresses the seminal issues in Christian leadership in both the church and parachurch settings, including the foundational issues of each of the five following areas: integrity, communication, leadership development, conflict management, and self-care. (3 hours)

LEA 3335   Organizational Leadership

This course will provide an understanding of organizational leadership from a Biblical, theoretical and practical point of view. The topic of leadership will be discussed in four contexts that include intrapersonal, interpersonal relationships, organizational structure and processes, and organizational culture. The Biblical approach of the covenant will be used as a unifying theme for leadership best practices within each of these contexts. (3 hours)

LEA 4310   Negotiation and Conflict Resolution

This course focuses on the development of the communication and management skills essential for successfully resolving conflict situations involving both labor and management practices and the structural dysfunctions of organizations. (3 hours)

LEA 4355   The Mobilization of Volunteers

This course will investigate ways to mobilize and engage volunteers. It will defend the value of volunteers and their relationship within an organization. The topics examined will include: types of recruitment methods, the importance of background checks, communicating organizational mission statements, goals and values, training, retention, volunteer tasks and expectations, motivation, reward systems, and performance improvement for both volunteers and staff. Throughout the course, you will develop a practice scenario of organizing volunteers and staff for a specific event. (3 hours)

LNG 2390   Fundamentals of Greek I

This course is the first part of a two-semester introductory study of New Testament (koine) Greek introducing grammar, syntax, vocabulary, and the use of lexicons, grammars, and commentaries. The first semester covers the noun declensions and begins the verb conjugations of the present, future, imperfect and first aorist. (3 hours)

LNG 3310   Fundamentals of Greek II

The semester continues the introductory study of New Testament (koine) Greek grammar, syntax, and vocabulary, covering the remaining verb conjugations. It concludes with studies in selected portions of the Greek New Testament. Prerequisite: LNG 2390. (3 hours)

LNG 3320   Introduction to Biblical Hebrew

This course is an introduction to Biblical Hebrew including the alphabet and vowel points, verbs, nouns, pronouns, adjectives, the definite article, prepositions, and conjunctions. The use of various Hebrew language tools and basic Hebrew grammar will be covered. (3 hours)

MAT 1350   Quantitative Reasoning

Quantitative Reasoning covers essentials such as set theory, logic and reasoning, general arithmetic, algebra, geometry, and statistics. It combines theoretical understanding with practical applications, enhancing problem-solving and critical thinking skills. Through assignments, tests, and a final exam, the course prepares students for broader academic pursuits and practical scenarios, emphasizing academic integrity and the importance of rigorous mathematical engagement through critical thinking application. (3 hours)

MIN 2310 Practice of Mission

An introduction to the practical issues of a new missionary's preparation, life on the field, and ministry. Lectures, activities, and reading will serve as a necessary orientation to prepare the student for missionary service. (3 hours)

MIN 2315 Principles of the Christian Life

This course focuses on the meaning of the lifestyle of Biblical Christianity. Attention will be given to the role of the spiritual disciplines in spiritual development. Students will gain knowledge, abilities, and skills that will help them to understand themselves as Christians and to become more effective ministers who would teach and nurture others. (3 hours)

MIN 2320 Introduction to Missions

An in-depth consideration of the theological and Biblical basis of missions, the call, personal qualifications, and the selection of missionary personnel. Attention is focused also on the nature and objectives of the missionary task as well as the missionary outreach of the local church. (3 hours)

MIN 2330 Sharing and Defending the Christian Faith

This course will define faith in Christ (the gospel) and will explore ways to share the gospel. Students will consider the various hindrances to the effective communication of the gospel, as well as develop strategies for answering objections to the gospel in a way that points individuals to Jesus Christ. (3 hours)

MIN 2335 Discipling and Mentoring in the Christian Faith

This course is a study in discipleship and mentoring focusing on effective discipleship models from the life of Christ and the First Century Church. Those principles will be applied to an effective design for Twenty-First Century disciple-making, with special attention given to the foundations of Christian discipleship and mentoring. This foundation includes modeling Christ-like character and leadership and building healthy relationships for personal accountability paradigms. (3 hours)

MIN 2340 Teaching the Christian Faith

This course is intended to equip Christian leaders with an understanding of the principles and practices of teaching the Word of God. The course will include Biblical perspectives on teaching, as well as practical methods for teaching effectively. While the focus will be on teaching the Christian faith, learned skills will apply to other fields as well. (3 hours)

MIN 2370 Applied Missions Experience

This course offers students an immersive, supervised missions experience designed to integrate classroom learning with practical ministry in a cross-cultural context. Students will participate in a faculty-led missions trip, either domestic or international, where they will engage in activities such as evangelism, discipleship, education, humanitarian service, and cultural exchange. Emphasis is placed on the development of personal calling, cultural awareness, servant leadership, and ministry skills in real-world environments. The missions trip is required to complete the course and will have additional travel costs associated with the course. Financial Aid may cover all or part of these costs.   Available for retake. (3 hours)

MIN 3350 Marketplace Ministry

The purpose of this course is to learn and live the foundational tenets of Biblical Christianity in the marketplace of life; at home, at work, and in the school; in short, in the public arena. Attention will be

given to the lifestyle of the believer as a statement to the non-Christian, relationship building, lifestyle evangelism, spiritual conversation with the non-Christian, and the Biblical elements of conversion. (3 hours)

MIN 4310   Cross-Cultural Communication

A careful study of the theories and practices involved in communicating to persons of other language groups. Practical applications are made. Films will be viewed which will enhance the learning process. The focus of the course will be on evangelizing the people in these groups. (3 hours)

MIN 4315   Biblical Counseling

This course will provide an overview of counseling from a Biblical perspective. This course will discuss an overview of the change process, with a brief exploration into personality structure and the origin of personal struggles, from a Biblical perspective. This course will also provide a study of the modern-day integration perspectives of theology and psychology. (3 hours)

MIN 4320   Deputation Workshop

This course is designed to equip the student to raise the necessary funding for global engagement. The deputation model of fundraising will be closely examined, with emphasis on important networking tools and practices, as well as presentation/communication strategies. (3 hours)

MIN 4350   Teaching and Preaching

This course reviews the method and impact of gospel communicators, both from Scripture as well as those of historical note. It also stresses the fundamentals of gospel communication, including content, which involves study; delivery, which involves mechanics; and anointing, which involves dependence upon the Holy Spirit. This course will also stress a balance of both theory and practices in gospel communication. (3 hours)

MIN 4355   Evangelism & Discipleship of Youth

This course equips the student in the principles and practice of discipling a young person to know God and to make Him known. We will look at the adolescent Christian life as it pertains to the facilitation of maturing leaders in youth organizations. Students will review various models, strategies, and programs, which target teens and collegians in a ministry of disciple-making and evangelism. (3 hours)

MIN 4360   Pastoral Care

This course is designed to provide students with a basic understanding of effective and ethically responsible pastoral care. (3 hours)

MIN 4365   Management Essentials for Ministry

This course introduces students to the organizational and management principles needed for them to serve effectively in the administrative arm of a local church or para-church ministry. (3 hours)

MIN 4370   Strategies for Youth Ministry

This course explores a variety of models and strategies, past/present, for leading effective ministry to youth and their families. It examines the challenges and opportunities of doing ministry in a post-Christian world. (3 hours)

MIN 4375   Supervised Ministry Experience

This course allows students to receive hands-on, guided direction from an experienced minister in the field. (3 hours)

MUS 1110   Piano

Applied piano lessons. Lesson fee. (1 hour)

MUS 1115   Guitar

Applied guitar lessons. Lesson fee. (1 hour)

MUS 1120   Voice

Applied voice lessons. Lesson fee. (1 hour)

MUS 2300   Introduction to Christian Worship

This course is designed to acquaint the student with the various forms and functions of both traditional and contemporary worship within the church. The student will be introduced to a wide variety of the possible elements that can be incorporated into the liturgy of worship. Primary emphasis will be placed on helping the student gain an understanding of the Biblical and theological concepts of worship. (3 hours)

MUS 2310   Music Theory I

The first semester of an integrated two-year theory sequence that examines the harmonic, melodic, rhythmic, and formal organization of music while developing critical listening and keyboard skills. (3 hours)

MUS 2315   Introduction to Music History and Literature

A brief overview of the music developments from antiquity to the present, featuring composers and works which are representative of various periods of music. (3 hours)

MUS 2320   Administration & Philosophy of Christian Music

The administrative and philosophic responsibility of the minister of music. Emphasis is placed on the development of a Bible-centered philosophy of music ministry. Concerns such as music resources in the local church and Christian school, methods, materials, and budget are treated. (3 hours)

MUS 2660   Worship Studies Coaching Experience

This course covers the one on one coaching experience and practicum developed in conjunction with Worship Catalyst Worship Leader Intensive. Students are connected with a personal coach in the worship field that works with them personally to develop skill sets that are needed in leading and supporting worship services. (3 hours)

PSY 1350   Introduction to Psychology

A study of biological aspects of behavior, the brain, learning and memory consciousness, sensation and perception, motivation and emotion, health, stress, coping, mental health, personality, and social behavior. Attention will be given to the relationship between Psychology and Christianity with selected applications for life and ministry. (3 hours)

PSY 2335   Organizational and Industrial Psychology

This course involves the study and application of the theories behind particular cognitions, attitudes, and techniques that are used to predict and manage human behavior within an organizational setting.

Methods include theories of motivation, cognitive psychology, leadership theories, ethics, performance management, team management, and organizational development. (3 hours)

PSY 2345   Developmental Psychology

This course is designed to explore human development from conception through death, looking at human development using the bio-psycho-social model from a Christian worldview. It will be explored how we as humans share developmental similarities, yet are unique due to various factors such as temperament, personality, etc. Most importantly, new information will be learned on what students already know, confirming how we are "fearfully and wonderfully made" as image-bearers of God. (3 hours)

PSY 3310   Human Development

This course is a study of human lifespan development, including the physical, emotional, cognitive, and social developments and changes from conception through death. This course will familiarize the student with the human developmental process and is valuable in understanding and optimizing life at each age level from conception to death. (3 hours)

PSY 3320   Educational Psychology

This course will identify theories and principles of educational psychology as it relates to individual and group assessment, teaching styles and skills, and various classroom strategies. Students will incorporate Biblical principles that encourage educational success. Recognizing diversity in learning styles and learning processes along with acquiring skills to increase motivation, multi-dimensional development, and academic achievement for all learners are introduced. This course supports the mission statement of the school by carefully examining the Biblical view as it relates to and contradicts the current world view. This course will cover important topics about development at all stages of life. It will prepare them to pursue further studies in the field of Psychology. This course supports the mission statement of the school by carefully examining the Biblical view as it relates to and contradicts the current world view. This course will cover important topics about development at all stages of life. It will prepare them to pursue further studies in the field of Psychology. (3 hours)

PSY 3355   Research Statistics

This course is an introduction to fundamental constructs of statistics as they are applied to research. Learners are introduced to core concepts, including sampling, reliability and validity, descriptive and inferred statistics, hypothesis formulation, statistical significance, confidence intervals, interpretation of research, common statistical tests, and ANOVA computations. Learners will also become familiar with software for statistical computing and graphics. (3 hours)

PSY 3360   Abnormal Psychology

Abnormal Psychology is designed to introduce students to models of thinking concerning mental health, mental disorders, and the classification of mental disorders. The general goals are to expose students to the range of thinking within the field of mental health and to help students understand the complexities of modern-day classification of various mental disorders. The students will be challenged to define what is considered "normal" and "abnormal." They will become familiar with the bio-psycho-social-spiritual model of abnormal psychology, including the various theories, developed and used to explain causes and treatments for mental disorders. The emphasis in this undergraduate class will focus on symptoms and causes, although treatment will certainly be included. All information will be compared and contrasted with a Christian worldview of the various theories and concepts of Abnormal Psychology. (3 hours)

PSY 3365　　Social Psychology

This course examines individual behaviors within the context of one's society. It is a study of how people think, influence, and relate to one another. Components of these behaviors studied in this course include attitudes, beliefs, prejudices, aggression, leadership, altruism, conformity, attraction, persuasion, and stereotypes. (3 hours)

PSY 3370　　Theories & Foundations of Counseling

This course examines the main psychological theories in light of Scripture and Biblical principles. It is appropriate for the "people helper" including students going into professional counseling or ministry in a church or parachurch setting.　　(3 hours)

PSY 4320　　Marriage & Family

This course will provide a useful overview of common concepts and current ideas related to marriage and family relationships. Classwork will utilize a Biblical framework to provide a Christian understanding of the complex relational and societal dynamics impacting marriages and families. Also, a life cycle understanding of these central relationships will be examined. This course is not intended to train in any particular marriage or family counseling technique but will challenge students to examine their own past experiences, current relational dynamics, and future expectations through a Biblical and lifelong perspective. (3 hours)

PSY 4325　　Survival Psychology

This course focuses on the traits responsible for surviving in high-stress environments, including responding directly to high-threat encounters. Pro-survival behaviors are presented, including "the gift of fear" and balancing independence and leadership versus the need for teamwork collaboration in responding to stressful events. Organizational and professional psychological traits present in law enforcement, paramilitary organizations, and high-stress organizations are explored, as well as healthy lifestyle factors that lead to career effectiveness and avoiding burnout, such as managing vicarious trauma and promoting self-care. (3 hours)

PSY 4340　　Counseling Children, Youth & Families

This course is designed to prepare students to identify and meet the counseling needs of children, adolescents, and families. We will focus on a Biblical framework and family systems model. This course will look at the pertinent needs of families and will provide techniques and principles for effective counseling skills, especially for teenagers in crisis. (3 hours)

SCI 2325　　Environmental Science

This course is designed to provide a general overview of environmental science, with an emphasis on sound science, stewardship, and sustainability. Topics include basic concepts of environmental science, relationships between living and nonliving things, human impact upon the environment, and care of earth's resources to support future generations of living things. Critical thinking skills will be utilized throughout this course, as these skills underlie one's ability to carefully consider scientific concepts and their effects upon human interactions. The study of environmental science is approached with an understanding of the grave responsibilities of human beings to practice wise stewardship of God's creation. (3 hours)

SOC 2330   Empowerment Coaching

This course explores the Biblical perspective, historical milestones, coaching principles, and conceptual models that define the theory and practice of Empowerment Coaching. (3 hours)

SOC 2340   Introduction to Human Services

This course explores the historical context and the current structure of the Human Services field. Topics include values and ethical dilemmas, the social welfare system, diversity, program planning, organizing and changing systems, legal issues, and the need to stay current as a human services professional. (3 hours)

SOC 2355   Principles of Sociology

An introduction to the systematic study of society in terms of social organization, processes, institutions, and relationships among individuals and groups. This course examines methods of research in sociology and describes the basic concepts and theories. (3 hours)

SPT 2330   Foundations of Sport Management

An introduction to concepts and practices in the area of sport management. The course addresses the substantive aspects of the sports management profession by presenting both the theoretical foundations and subsequent applications of these principles. The course presents a broad overview of the sport management profession including sections on the fundamentals of sport management, human resources management, issues of policy, facility management, marketing, and the economics and finance of the sport management industry. (3 hours)

SPT 2320   Sport Marketing

This course is designed for the student preparing for a career in sport management. Emphasis is placed on theories, principles, and practices of sports marketing in the retail, collegiate and professional realms. (3 hours)

SPT 2340   Sport Psychology

An analysis of personality and social psychological variables affecting the athlete/coach in the context of sport. (3 hours)

SPT 2350   Sociology of Sport

A survey course dealing with sports of various social groups and countries. Historical glimpses into foreign cultures approaches to games and sports to prepare the student to understand the current sport role in the modern world. (3 hours)

SPT 3340   Sport Leadership

A study of the challenges and problems associated with sports management leadership to include sports operations; management/event and venue management; sport marketing and communication; principles of sports finance; and strategic management/policy. (3 hours)

SPT 3350   Facility & Event Management

An understanding of the role of managing sports events and facilities in society is stressed. Topics include building a facility, feasibility studies, financing a facility, types of facilities, producing events, day-to-day operations, concessions, maintenance, franchise interaction, and the career paths to become a successful sports event and/or facility manager. Sports event management topics covered including

protocols in planning sports events, risk management assessment, celebrity contracts, media marketing and advertising, sponsorship, merchandising, hospitality, and assessment of event success. (3 hours)

SPT 4310   Mental Wellness for Sport

This course provides understanding of issues that uniquely impact athletic participants. Students will understand how to identify and access resources that help athletes deal with psychosocial stressors. (3 hours)

SPT 4320   Sport Ministry

This course is an overview of how sports and sports-related activities are being implemented for discipleship, outreach, and evangelism. Emphasis will be on ministries using sports as an umbrella to organizations as well as providing students with a broad understanding of the current and future role of sports in ministry. (3 hours)

SPT 4330   Sport Ethics

Provides each student with a broad analysis of the United States' legal system and the major cases and laws that make up the legal aspects of sport, recreation, and physical activity. Particular attention will be paid to proactive risk management strategies for teachers, coaches, and administrators that will minimize their organizations' legal liability. Topics include an overview of the legal system, negligence, intentional torts, risk management, contracts, constitutional law, and intellectual property law. (3 hours)

SSS 1310   College Success

This course introduces the adult student to necessary concepts, skills, priorities, and relationships that enable professional, spiritual, and academic development. This course provides the foundation for the development of the student's philosophy of life and ministry that enable successful adult education. (3 hours)

SSS 3310   Research and Concept Development Skills

This course will assist students to develop the skills and strategies to be successful as adult learners. Focus is on the topics of adult learning, effective teamwork, and discovering one's calling. Team dynamics, academic writing, understanding personal learning styles and personality types, as well as personal goal setting, are included in these broader topics. (3 hours)

THE 2330   Biblical and Theological Foundations for Missions

This course begins with the belief that the God of the Bible is a missionary God, and seeks to find in the Old and New Testaments a mandate for missions; a purpose for missions and methods to be employed in missions. The course further seeks to determine how each member of the Trinity is involved in the task of world evangelization. (3 hours)

THE 3300   Systematic Theology I

An intensive study of the essential doctrines of the Christian faith from a Wesleyan-Holiness perspective. With the inspiration and authority of Scripture as a foundation, the following doctrines will be explored: the being and nature of God, creation, and providence, and humanity and sin. (3 hours)

THE 3305   Systematic Theology II

A continuation of Essential Doctrines I, further exploration in the essential doctrines of the Christian faith from a Wesleyan-Holiness perspective. The following themes will be explored: the Person and Work of

Christ, the Doctrine of the Holy Spirit, the New Testament Church, the work of God's people, and eschatology. (3 hours)

THE 3315   Theology of Leadership

This course provides a Biblical, Christ-centered perspective of leadership ideas. Historical trends in the development of leadership thinking—both from a secular and Christian perspective—are discussed and evaluated in light of Biblical truth, and students will be challenged to apply this truth to their own lives and their understanding of organizational behavior. (3 hours)

THE 3340   Theology of Holiness

The basics of the doctrine of entire sanctification as taught by the Wesleyan theologians. Scriptural and theological statements are integrated with experiential insights for clarification. (3 hours)

Graduate Course Descriptions

ADM 5300   Foundations of Public Administration

This course introduces incoming MPA students to the study and profession of public administration with an emphasis on leadership and service. The focus is on how government and public organizations serve stakeholders; the manner in which services are provided; how organizational, financial, and human resources are managed; and how evaluation and change is accomplished. Students will develop skills to succeed as graduate students in the program. (3 hours)

ADM 5320   Public Administration

This course investigates theoretical, structural, and practical foundations of public administration and its evolution in the United States through a Christian worldview. The complexity of real-world organizational leadership, managerial, ethical, political, and technical contexts of public administration will be addressed. Students will analyze, interpret and critique current public administration issues through the lens of principled leadership and service. (3 hours)

BIB 5300   Hermeneutics

Hermeneutics introduces you to the principles and processes of Biblical interpretation and application. Emphasis will be placed on both theory and practice. Within the framework of an exegetical method, you will learn to apply basic principles to selected missiological passages from the Old and New Testaments. You will give special attention to the principles used in correctly interpreting parables, poetry, and prophecy. (3 hours)

BIB 5310   Old Testament 1

This course is an examination of the current status of research in studies relative to the Pentateuch and Historical Books. Special attention will be given to Biblical introduction, hermeneutics, and the acquiring of a strategic grasp of the historical setting, literary genres, and structure of each book, as well as areas of critical concern. (3 hours)

BIB 5320   New Testament 1

This course explores the New Testament with a specific emphasis on the gospels (Matthew, Mark, Luke, and John), including a broad historical framework of New Testament events. (3 hours)

BIB 6320   Bible Backgrounds

This course examines the resources and methodological principles for studying and applying the finds of Bible backgrounds as an integral part of the hermeneutical process. As you compare the history, cultures, and literature of the Biblical world, you will see similarities and differences and evaluate their impact and role in the exegesis of the Biblical text. (3 hours)

BUS 5300   Research Methods & Development

This course introduces learners to the educational science, psychological, and basic leadership practices necessary to effectively lead within any system of human dynamics, whether that be within non-profit, for-profit, or community development functions. Also addressed are the strategies necessary to continually develop communication, decision-making, and critical thinking skills. Finally, learners will have the opportunity to practice research and presentation skills important to reliability and validity throughout the course. (3 hours)

BUS 5305   Managerial Leadership

This course gives attention to the knowledge and skills needed to manage and lead an organization or component of an organization effectively with sustained performance. Differentiating the managerial role and leadership perspectives is a focus along with an exploration of the challenges that managers face as they plan, organize, and lead their team(s). This course provides a balance of research practices and behavior practices to ensure personal leadership development. (3 hours)

BUS 5310   Organizational Behavior

This course is designed to develop proficiency in the behavioral concepts required for effective management of people in organizations. We will focus on the individual's attitudes, emotions, and personality. We will examine the ways that group dynamics, different methods of motivation, and perception shape individual behavior. Finally, we will examine the roles of leadership, culture, and change in organizations. In the process, you will engage in self-assessments designed to provide insight into your own personalities and management styles. (3 hours)

BUS 5320   Management Informational Systems

This course will investigate issues relevant to effectively managing Information Technology (IT). The functions of and information systems organization will provide the basis for exploring challenges facing Management Information Systems (MIS) managers and e-Business. Management of the fast and ever-changing information systems (IS) environment will be a recurring theme. (3 hours)

BUS 5330   Marketing for Results

This course is a focus on applying the use of organizational mission to develop a marketing approach to reach potential constituencies with image, product and service causing those constituencies to use the organization to meet their perceived needs in a manner that is profitable to the organization. (3 hours)

BUS 5350   Navigating the Legal System

This course examines the legal and regulatory environment of business within the U.S. and in the global context. Key legal terms and scenarios for organizational leaders will be addressed as well, including employment law, contracts and negotiations, and organizational structures. (3 hours)

BUS 6300   Managerial Finance

This course focuses on the critical financial issues and decisions facing organizational leaders and business executives. Key concept covered in the course include analysis of financial statements, time value of money, cost of capital, working capital management, and cash flow forecasting. Using these tools, students will learn to evaluate and determine the value of organizations and proposed capital projects. (3 hours)

BUS 6325   Accounting for Financial Reporting & Management

This course explores the use of accounting information for planning, control, and decision-making. Students develop analytical and applied skills through problems and cases that focus on preparing, reporting, and analyzing financial data. Special emphasis focuses on ethical reporting and on potential misuses of financial information. Topics covered include the principles and practices of financial accounting and the fundamentals of managerial accounting, such as cost behavior and budgeting. (3 hours)

BUS 6330 International Business

This course analyzes the impact of geographic, political, social, economic, legal, and technological influences on business enterprise conducted across national boundaries. The course also explores best practices and business strategies for successfully launching and engaging in business activity outside the U.S. (3 hours)

BUS 6340 Operations Management

This course focuses on the basic principles and tools required for efficient and effective operations management. It explores key concepts and dynamics such as productivity, project management, quality concepts, statistical controls, supply chain management, inventory management, forecasting, and material requirements. (3 hours)

BUS 6350 Strategic Planning & Management

This course emphasizes the definition, formulation, and execution of strategy to successfully define and implement organizational vision, mission, and strategic goals. The strategies of for-profit entities will focus on achieving and sustaining competitive advantage against rival firms, while strategies of not-for-profit organizations emphasize strategic positioning to effectively serve the organizations key stakeholders. (3 hours)

CHP 6310 Intro to Chaplaincy

This course provides an overview of the nature and history of chaplaincy ministry, including theological foundations, identity, purpose, ethical and legal parameters. Students will also study the various types of chaplaincy ministry and explore their commonalities, distinctives, and expectations. The emphasis is to develop a basic understanding of how chaplaincy can impact military, institutional, and organizational communities with the Gospel message. (3 hours)

CHP 6320 Personal Evangelism in Chaplaincy

This course explores the role of the chaplain in bringing others to faith in Christ. It includes a historical understanding of evangelism, communicational approaches to evangelism, and a special emphasis on relational evangelism. (3 hours)

CHP 6325 Crisis Response & Trauma Care for Chaplains

This course integrates crisis response and trauma care principles by providing students with a comprehensive overview of the field of psychological trauma and how trauma care affects and impacts ministry care providers. (3 hours)

CHP 6330 Self-Care for Chaplains

This course looks at the need, theology, and elements of self-care for chaplains. Students will learn how to deepen their commitments to spiritual growth and self-care practices to ensure a healthy and effective chaplain ministry throughout their career. (3 hours)

CHP 6340 Professional Chaplain Competencies

This course provides students with an overview of the most common chaplain competencies and standards used by professional associates to credential chaplains. Students will examine the four major sections of chaplain competencies and demonstrate knowledge, skills, and abilities of particular competencies through a practice-based approach in their current ministry setting. (3 hours)

CHP 6350   Chaplaincy, the Constitution, and Religious Freedom

This course explores the First Amendment of the U.S. Constitution as it relates to Religious Freedom, Religion in the Workplace and Chaplaincy. Students will examine the issues of cooperation without compromise, separation of church and state, evangelism and proselytization within government institutions, and the freedom to worship, preach, pray, and provide evangelical focused pastoral care from their own denominational perspective all within the context of institutional chaplaincy. (3 hours)

CHP 6360   Strategic Leadership for Chaplains

This course provides a comprehensive study of the key concepts of strategic leadership for chaplains. It explores the nature and origin of strategic leadership while providing practical applications for chaplains. (3 hours)

CNC 5330   Foundations of Human Growth & Development

This course studies the continuous process of human growth and development throughout the lifespan. It will utilize a Christian worldview to examine the major theoretical perspectives that pertain to the biological, cognitive, psycho-social, and spiritual changes from conception through death. (3 hours)

CNC 5335   Counseling Theory

This course provides an overview and critique of personality and counseling theories. Emphasis is on the application of these theories by exploring the techniques and strategies of each one reviewed. The philosophical presuppositions, theological implications, situational appropriateness, and effectiveness with client populations are addressed. Students are encouraged to begin the process of synthesizing various approaches into their personal paradigm of counseling. (3 hours)

CNC 5340   Ministry of Counseling

This course will introduce you to Pastoral Counseling techniques and paradigms with the goal of learning how to apply Biblical principles, techniques and paradigms to specific issues such as anger management, marital breakdown, addiction development, crisis management, anxiety, depression and grieving. (3 hours)

CNC 6300   Care & Counseling Techniques

This course introduces students to the skills of short-term care and counseling. The focus is on how to counsel strategically within the client's process of spiritual, emotional, and relational growth utilizing a holistic, therapeutic approach. (3 hours)

CNS 5345   Foundations of Marriage & Family Counseling

This course is about God's design for developing and maintaining meaningful marriage and family relationships. Students will be introduced to family therapy models and examine larger influential systems which have their own culture and community distinctions. (3 hours)

CNS 6380   Family Systems Theory

This course provides an overview of the epistemology of family systems theories. The main concepts of family systems theories are explored and contrasted. Students will be prepared to skillfully conceptualize families' therapeutic needs while identifying appropriate treatment options and implementation as they endeavor to bring healing and restoration to the families they treat. (3 hours)

CNS 6385   Family Therapy

This course focuses on the conceptual application of key concepts on family system theory obtained in the previous course CNS 6820. Students will engage in a comprehensive study of various components and applications of clinical considerations in family therapy and marriage therapy from a systems perspective. Faith integration, as well as diversity, will be central to the application of course concepts. A multidisciplinary view of collaboration will be explored, as well. (3 hours)

ECN 6300   Contemporary Economic Issues

This course provides the concepts and principles required for understanding and solving economic business problems. The course focuses on microeconomic analysis applied to practical business problems and decision-making—such as factors relevant to production, cost, demand, pricing, and profits—and, also on monetary and fiscal policies affecting industries, markets, and firms. (3 hours)

FIN 6300   Management of Financial Institutions

This course explores the structure, operation and interaction of the entities that are stakeholders or otherwise engaged in the global financial services arena. Emphasis is placed on managing return and risk in these institutions. The risk management approach is explained through its contribution in assuming risk on behalf of their customers. The influence of term structure of interest rates and the regulation of financial markets on performance of these institutions is also examined. Different financial markets and the impact of its key players are also thoroughly investigated. (3 hours)

FIN 6330   Investment Analysis

This course examines the procedures and tools necessary to evaluate investment variables, determine value and analyze risk/return characteristics of equity, fixed income securities, and alternative investments, including individual investments. Emphasis is placed on responsible investing decisions and the tools for portfolio analysis. (3 hours)

FIN 6340   International Financial Markets

Companies operating globally or in the global arena through supply chains, distribution or foreign investment are different from their domestic counterparts in part due to their exposure to foreign exchange fluctuations, political risks, and other variables of the global market. This course explores the characteristics of international financial markets and evaluates the associated risks and benefits involved in operating globally. Additionally, the course explores best practices and various business strategies for successfully launching and engaging in business activity outside the U.S. The course will examine all issues through two lenses: that of a multinational enterprise and that of an individual investor. (3 hours)

FIN 6350   Financial Markets

This course investigates the fundamental principles that govern financial markets and institutions. Students will gain an advanced understanding of the operation of the domestic and international banking industry, the US Federal Reserve Bank, and the behavior of financial and institutional intermediaries. (3 hours)

HCA 6300   Healthcare Finance

This course focuses on the concepts of finance specific to the health care industry, including the interaction of public, private, not-for-profit, and governmental funding resources. Practical financial management methods such as the creation of an operating budget, the use of spreadsheets, cost analysis, profit & loss statements, payroll systems, and monthly/quarterly reporting are applied to

various health care settings. Application of Informatics tools in the management of financial operations is also addressed. (3 hours)

HCA 6305   Decision-Making in the Health Care System

Management in all industries is moving toward objective decision making. The health care industry, while lagging many other industries in this respect, has begun to place a major emphasis on this type of decision making as the industry addresses rising costs, decreasing revenues, an emphasis on quality outcomes, and increased governmental regulations. This course in operations analysis places an emphasis on the application of quantitative techniques to make decisions about bed capacity, location, scheduling, and other operational concerns such as work simplification, monitoring quality, and forecasting as related to health care systems. (3 hours)

HCA 6330   Healthcare Legal and Regulatory Climates

This course provides the student with working knowledge of the principal laws, statutes, rules and regulations governing and impacting the delivery of modern healthcare. Specific attention is given to debating the rationale and effectiveness of certain aspects of modern healthcare regulation and law, both nationally and on a state and local level. (3 hours)

HCA 6350   Healthcare Accreditation, Quality, & Compliance

This course acquaints students with securing and maintaining accreditation of health care providers, the standards and practices to ensure quality, and the methodologies and standards to ensure compliance with accreditation, legal and quality standards. This course will cover the standards imposed on a health care provider by accrediting institutions, government agencies, and other licensing organizations. (3 hours)

HOM 6330   Foundations of Biblical Preaching

This course is a focus on the theology and practice of preaching with an emphasis on structural variety, clear Biblical exposition, and suitable application. Students will preach and be evaluated by their peers. (3 hours)

ICS 5300   Intro to Mission and Migration

This course introduces the student to diaspora missiology: a framework for understanding and participating in God's mission among people living outside their place of origin. Students will understand peoples on the move from the Scriptures, history, and in the contemporary global context. Students will further explore modern mission practice to diaspora peoples. (3 hours)

ICS 5315   Mission & Evangelism in the 21st Century

This course is a framework for the learner to explore and participate in a variety of approaches to evangelism in the context of diverse 21st century cultures. Other contemporary approaches to mission are also provided within this course. It is assumed that the learner is beginning with a clear understanding Christian mission. (3 hours)

ICS 5320   History & Politics of Migration

In this course, students will grasp the history of migration and the various reasons for it. They will also explore how governments and the United Nations have responded to and developed laws and resolutions regarding people on the move. (3 hours)

ICS 5340   Transnational Identities

This course is an overview of the emerging field of transnationalism. Students explore the immigrant experience through the lens of maintaining multiple social networks across national and geographic boundaries. Special attention is given to the process of acculturation as various cultural expressions converge. (3 hours)

ICS 5345   Mission to Immigrants, Refugees, and Asylum Seekers

This course examines the distinctions between specific immigrant groups: migrants, refugees, and asylum seekers,). Students will explore best practices in mission to these various groups of people on the move. (3 hours)

ICS 5350   Mission to International Students

This course is about how to reach international students with the gospel as evidenced in the Biblical record and in contemporary culture. Students examine the need for intellectual, cultural, and theological dexterity in ministry to international students, and evaluate various methodologies for engaging them. (3 hours)

LDR 5310   Introduction to Leadership

This course offers students a comprehensive, practical and relevant foundation for leadership. It provides grounding in important concepts and stresses application to organizations. This course recognizes that successful leadership in today's fast-changing and challenging environments requires leaders who are intentional about developing their leadership competencies, clear in articulating their values, and successful at building their personal support systems. This course examines how to be an effective leader with a Biblical worldview and steward mindset. (3 hours)

LDR 5350   Team Building

This course studies best practices in team building and team management. Time will be spent on the unique nature of managing the remote or virtual team. The course investigates some of the common pitfalls that teams experience as well as strategies for avoiding and overcoming these problems in order to achieve team synergy. (3 hours)

LDR 6315   Conflict Management and Negotiations

This course equips leadership students to develop skills related to the principles, processes, and techniques of conflict management and negotiation. Students will learn Biblical principles to resolve conflict. (3 hours)

LDR 6320   Organizational Culture and Change

This course examines how culture affects psychological processes and organizational behaviors including motivation, cognition, social networking, leadership, and teams. Students will assess how organizational culture builds a meaningful work environment and how adaptive and innovative techniques improve culture. Through the study of the change process, students learn the steps to lead change within their organization. (3 hours)

LNG 5300   Teaching Reading, Writing, and Grammar

This is a practical teacher education course focused on English reading, writing, and grammar to adult speakers of other languages. It includes theoretical foundations, design of lessons, and the practice of techniques through microteaching. (3 hours)

LNG 5305 Teaching Listening, Speaking, and Pronunciation

This is a teacher-training course that develops practical skills in teaching English to speakers of other languages. The course concentrates on the following: developing skills in speaking, listening, and pronunciation, and eliciting and facilitating communicative activities. (3 hours)

LNG 5370 Theoretical Foundations-Language Teaching

This course is an introduction to the principles and practices of English language teaching with special application to Christians teaching the English language as a ministry. It examines the theories and practices of language teaching and learning in general, and English language teaching and learning in particular, focusing on research-based practices and strategies for teaching K-12 as well as adult English language learners. Students will also learn the principles of curriculum development and assessment for language programs. (3 hours)

LNG 6305 Advanced English Grammar

Modification and nominalism. By the end of the course, the student should be able to demonstrate an understanding of the following grammar concepts for the purposes of explaining them to English language learners (ELLs): morphology, word classes, semantic roles, noun subcategorizations, verb tense/aspect/mood, auxiliaries, phrasal verbs, constituents and phrase structure, complementation, and clause combining. In addition, the student should also be able to analyze the English of a non-native speaker for syntax and present that analysis in a coherent research paper. (3 hours)

LNG 6310 Introduction to Linguistics

This course is an introductory survey of the major areas of linguistics. It is intended to inform the student of how language works at different levels and how those levels interact with one another. This course covers Phonetics (the sounds of language), Phonology (the sound systems of individual languages), Morphology (the origin and structure of words), Semantics (how words make meaning), Pragmatics (language in its context), Sociolinguistics (language variation in society), and Historical Linguistics (language change). The approach is practical, emphasizing problem solving, and providing the skills needed for analyzing the structure of English and other languages. (3 hours)

LNG 6365 Introduction to Syntax

This course is an introduction to the basic concepts of modern syntactic theory. We will analyze data from a variety of languages (but mostly English) in order to construct a theory of syntax. The goal will be to build a (partial) model of the (speaker's internal) grammar and at the same time to discuss what aspects of that grammar may be found across the world's languages.

You will learn terminology, facts, and the machinery required for understanding syntax. The aim is for you to learn to use the basic concepts, skills, methodology, and analytical thinking necessary to do formal syntactic research. In addition, this course will provide you with a basic toolbox that will serve as a foundation for pursuing research and further courses in syntax. There is special emphasis on the syntax-semantics interface involved in cross-language and cross-cultural interpretation and translation. (3 hours)

LNG 6390 TESOL Practicum & Internship

This course provides an opportunity for hands-on practice of TESOL skills in the field. (3 hours)

MIN 5310   Communicating for Life Change

This course is designed to help students discover the Biblical/theological models of communication and to explore various communication methodologies and styles most effective for speaking to young people (middle school, high school and college) and adult audiences and venues. (3 hours)

MIN 5315   Global Evangelism and Discipleship

The student will examine the Great Commission in the life of a believer and how the Great Commission functions in the life of the local church. The student will analyze the relationship between the local church and their missionaries, the essential elements of being a mission-minded church, including personal and world-wide evangelism, prayer, parachurch ministry, and short-term mission projects. (3 hours)

MIN 6300   Leadership Essentials for Christian Ministry

This course provides Biblical, theological, and practical skill development for ministry leadership. Students will learn various pastoral skills such as navigating the Church's liturgical seasons, conducting worship, conducting weddings and funerals, administering communion, providing pastoral care, and leading prayer in church and secular environments. (3 hours)

MIN 6305   Strategic Ministry Leadership

This course is a study of Biblically sound principles and practices for effective leadership in ministry today with attention to developing a personal philosophy of spiritual leadership. (3 hours)

THE 6315   Theology of Holiness

The basics of the doctrine of entire sanctification as taught by the Wesleyan theologians. Scriptural and theological statements are integrated with experiential insights for clarification. (3 hours)

Personnel

ADMINISTRATION

Chad Pollard, President
Antoine Lee, Executive Vice President
Joshua Fischer, Vice President, Academic Affairs/Chief Academic Officer
Laura Gallagher, Academic Dean
David Carpenter, Vice President of Finance
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Dr. Brent Hulett, Chair*
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Dwight Purtle, Secretary*
Jeff Collins, At-Large*

FACULTY

The quality of any academic institution is based upon the quality of academic instruction. The Board of Trustees at KCC has endeavored to hire and retain the best instructors obtainable. This effort has been rewarded by an excellent credit transfer status based upon a highly qualified faculty. The present faculty is no exception. The personnel presented in this catalog possess spiritual stability, excellent educational credentials, practical life experiences, and personality qualities which commend them to the high calling of Christian education.

Professors

Joshua T. Fischer (2022-) Chief Academic Officer, Professor of Research and Education

- B.A., Oral Roberts University
- M.A., Oral Roberts University
- Ph.D., Oklahoma State University

Richard Holmes (2016-) Professor of Leadership and Counseling

- B.S., University of Mount Olive
- M.Div., Southeastern Baptist Theological Seminary
- D.Min., Regent University

Cheri Kommel (2016-); Professor of Ministry and Religion

- B.S., Evangel University
- M.A., Global University
- M.A., Trinity Theological Seminary
- D.Min., Columbia Evangelical Seminary

Jim Poteet (2017-) Professor of Sport Management

- B.A., Point Loma Nazarene University
- M.A., Los Angeles State College
- Ed.D., Oklahoma State University

Associate Professors

Amie Anderson (2023 -) Associate Professor of Science

- B.S., Grand Valley State University
- M.S., Aquinas College
- Ph.D., Capella University

Matthew Beemer (2022 -) Associate Professor of Communication

- B.S., Pensacola Christian College
- M.A., Pensacola Christian College
- Ph.D., Louisiana State University

Robert Castile (2018-) Associate Professor of Spiritual Formation

- B.A., Fort Lewis College
- M.Div., Nazarene Theological Seminary

Nathan Chang (2019-) Associate Professor of Theology and History

- B.A., University of Kansas
- M. Div., Reformed Theological Seminary
- M.Th., Trinity International University
- Ph.D., Trinity International University

Charles DesJardins (2022 -) Associate Professor of Business

- B.A., William Tyndale College
- MBA, Davenport University
- Ph.D., Capella University

David Duren (2022 -) Associate Professor of Business

- B.S., South Carolina State University
- MBA, Pheiffer University
- DBA, University of Phoenix
- Advanced Accounting Certificate, Northcentral University

Guilherme Fadlalla (2018-) Associate Professor of Religion & Discipleship

- B.A., Spring Arbor University
- M.A., Liberty University
- D.Min., Columbia International University

Laura Gallagher (2016-) Academic Dean; Associate Professor of Religion and Spiritual Formation

- B.A., Bethel University
- M.A., Midwestern Baptist Theological Seminary

Shane Johnson (2022 -) Associate Professor of Ministry

- B.A., Southeastern University
- M.Div., Ashland Theological Seminary
- D.Min., Ashland University

William Kirkemo (2021-) Associate Professor of Religion & Business

- B.A. and M.A., Point Loma Nazarene University
- M. Div., Nazarene Theological Seminary
- MBA, Western Governors University
- D.Min., Asbury Theological Seminary

Steven Kelso (2016-) Associate Professor of Religion

- B.A., Kansas City College & Bible School
- M.A., Indiana Wesleyan University
- D.Min., Columbia International University

Dennis Knight (2016 -) Associate Professor of English

- B.A., York College
- M.S., Pepperdine University
- M.A., Florida International University

Antoine Lee (2018-) Associate Professor of Business

- B.A., Park University
- M.B.A., Park University
- M.Div., Central Baptist Theological Seminary

Matthew Lee (2012-) Associate Professor of Counseling

- B.A., Kansas City College and Bible School
- M.A., MidAmerica Nazarene University

Chad Pollard (2010-) President; Associate Professor of Religion

- B.A., Kansas City College & Bible School
- M.A., Indiana Wesleyan University
- Ph.D., Columbia International University

Andrew Pottenger (2022 -) Associate Professor of Ministry

- Ph.D., University of Manchester

Sharon Price (2022 -) Associate Professor of Business

- B.B.A., Evangel University
- MSM, Indiana Wesleyan University
- DBA, Anderson University

Susan Trestrail (2016 -) Associate Professor of English

- B.A., Northern Illinois University
- M.S., Northern Illinois University
- M.A., National University
- M.F.A., National University

Grant Trudel (2023 -) Associate Professor of Information Technology

- B.S., Monash University
- MAIT, Bellarmine University
- D.Comp.Sci., Colorado Technical University

Assistant Professors

Padma Bogard (2019 -) - Assistant Professor of English and Psychology

- B.A., Fergusson College
- B.A., Tilak College of Education
- M.A., University of Poona
- M.A., University of Pune
- M.P.A., University of Missouri - Kansas City

Jaime Cueller (2021-) Assistant Professor of Business

- B.A., Southwestern Christian University
- M.Ed., Apollos University
- Doctoral Candidate, Oklahoma Wesleyan University

Doug Dahman (2023 -) Assistant Professor of Education

- B.S., Education, Central Missouri State University
- M.Ed., Administration, William Woods University
- Ed.S., Administration, William Woods University

Robert Ellis (2023 -) Assistant Professor of Education

- B.Ed., Park University
- M.Ed., University of Missouri – Kansas City
- Ed.S., University of Missouri – Kansas City

Colleen Fischer (2022 -) Assistant Professor of Education and Music

- B.S., Oral Roberts University
- M.A., Oral Roberts University

David Fulmer (2024 -) Registrar, Assistant Professor of Counseling and Psychology

- B.A., University of South Florida
- M.A., Oral Roberts University

Michael Turner (2023 -) Assistant Professor of English

- B.S.E., Missouri Western State University
- M.A., University of Missouri-Kansas City

College Instructors

Melica Bannis (2023 -) Instructor of Business and Music

- B.MC., University of South Florida
- MBA, Nova Southeastern University
- Diploma in Music Management, Berklee College of Music

Becky Derby (2023 -) Instructor of Education

- B.A., Welch College
- M.Ed., Oklahoma Wesleyan University

Philip Dixon (2021-) Instructor of History

- B.A., Fisk University
- M.A., University of Kansas

David Goodwin (2022 -) Instructor of Youth Ministry

- B.A., Indiana Wesleyan University
- M.Div., Nazarene Theological Seminary

Shane Gore (2022 -) Instructor of Business

- B.S., Southwestern Assemblies of God University
- M.OL., Southwestern Assemblies of God University

Cedric Hardimon (2023 -) Instructor of Business

- B.S., University of Central Oklahoma
- M.B.A., Liberty University

Anthony Hurla (2020 -) Instructor of Sport Management

- B.A., Ottawa University
- M.A., Ottawa University

Olivia Noland (2023 -) Instructor of Ministry

- B.S., University of Akron
- M.A., Trinity Evangelical Divinity School

Susan Rice (2023 -) Instructor of Research, Head Librarian

- B.A., Northeastern State University
- MLIS, University of Oklahoma

Twyla Sanders (2022 -) Instructor of Business and Healthcare Management

- B.S., Bellevue University
- MBA, Webster University
- MHA, Webster University

Brandon Thaggard (2023 -) Instructor of Social Work

- B.A., University of Southern Mississippi
- M.S.W., University of Southern Mississippi